


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

**FEBRUARY 26, 2020
10:00 AM**

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 26, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the February 10, 2020 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Fort Vermilion RCMP – Crime Statistics and Enhanced Policing Report (11:45 a.m.)	19
		b)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete)	35
GENERAL REPORTS:	7.	a)	
		b)	
AGRICULTURE SERVICES:	8.	a) Wolf Depredation Management Program	45
		b)	
COMMUNITY SERVICES:	9.	a)	
		b)	

FINANCE:	10.	a)	Financial Reports – January 1, 2019 to December 31, 2019 (not including year-end entries)	47
		b)	Intra Municipal GST Payments	57
		c)	MasterCard Statements	65
		d)	Expense Claims – Councillors	79
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		f)	Expense Claims – Chief Administrative Officer	83
		g)		
OPERATIONS:	11.	a)		
		b)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)	Bylaw 908-13 Unsightly Premises	85
		b)	Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)	101
		c)	Policy PW039 Rural Road, Access Construction and Surface Water Management	109
		d)	Policy PW042 Road Allowance Use	137
		e)	La Crete Southeast Drainage Ditch (Part of NE 3-106-15-W5M) (La Crete)	155
		f)		
ADMINISTRATION:	14.	a)	Petition (for discussion)	
		b)	Women in the North Conference	157
		c)	2020 Mackenzie Frontier Tourist Association – Trade Show Attendance	159

- d) Caribou Update (standing item)
- e)
- COUNCIL COMMITTEE REPORTS:** 15. a) Council Committee Reports (verbal)
- b) Municipal Planning Commission Meeting Minutes 163
- c) Subdivision & Development Appeal Board 169
- d) Agricultural Service Board Meeting Minutes 175
- e) Community Services Committee Meeting Minutes 179
- f)
- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 185
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
- 17. a)
- b)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Regular Council Meeting
March 10, 2020
10:00 a.m.
Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting
March 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the February 10, 2020 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 10, 2020, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the February 10, 2020 Regular Council Meeting be adopted as presented.

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**February 10, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (via teleconference)
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (via teleconference)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Byron Peters	Director of Planning and Development
Fred Wiebe	Director of Utilities
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Dave Fehr	Director of Operations
Grant Smith	Agricultural Fieldman

ALSO PRESENT: Members of the public
O2 Planning, La Crete Industrial Growth Strategy (teleconference)

Minutes of the Regular Council meeting for Mackenzie County held on February 10, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-02-080 MOVED by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:
14. f) The Echo/Pioneer

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the January 29, 2020 Regular Council Meeting

MOTION 20-02-081

MOVED by Councillor Wardley

That the minutes of the January 29, 2020 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

TENDERS:

5. a) None

**GENERAL
REPORTS:**

7. a) CAO & Director Reports for January 2020

MOTION 20-02-082

MOVED by Councillor Driedger

That the CAO & Director reports for January 2020 be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) Stray Animals Act – Obtaining Inspector Status

MOTION 20-02-083

MOVED by Deputy Reeve Sarapuk

That the information regarding obtaining inspector status under the *Stray Animals Act* be received for information.

CARRIED

**COMMUNITY
SERVICES:**

9. a) Zama Recreation Society – Request to Transfer Funds

MOTION 20-02-084

MOVED by Councillor Cardinal

Requires 2/3

That the 2019 project budgets be amended for the Zama Recreation Society, with funding sources being the General Operating Reserve to:

1. Reduce the ZA Re-shingle hall project from \$35,000 to \$27,804
2. Increase the ZA Hall Electrical Upgrades project from \$31,887 to \$36,186
3. Increase the ZA Paint Interior of Hall project from \$30,000 to \$32,897

CARRIED

COMMUNITY SERVICES:

9. b) Firetruck Purchase – Budget Amendment

MOTION 20-02-085
Requires 2/3

MOVED by Councillor Bateman

That the 2020 budget be amended to include an additional \$1,000.00 for the LC-Fire Truck (2018) project to cover cost coverage and any other additional costs, with funding coming from the Vehicle and Equipment Reserve.

CARRIED

FINANCE:

10. a) Genesis Reciprocal Insurance Exchange Annual General Meeting

MOTION 20-02-086

MOVED by Councillor A. Peters

That Councillor Wardley be appointed to act as proxy at the Genesis Reciprocal Insurance Exchange Annual General Meeting in Edmonton on March 16, 2020 if the Reeve is unable to attend.

CARRIED

DELEGATIONS:

4. a) Nicholas Kuhl, O2 Planning (La Crete Industrial Growth Strategy)

MOTION 20-02-087

MOVED by Councillor Cardinal

That the La Crete Industrial Growth Strategy update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:42 a.m. and reconvened the meeting at 10:57 a.m.

OPERATIONS: 11. a) None

UTILITIES: 12. a) None

PLANNING AND DEVELOPMENT: 13. a) **Bylaw 1169-20 Land Use Bylaw Amendment to Rezone Part of Plan 052 4647, Block 24, Lot 1 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B "H-R1B" (La Crete)**

MOTION 20-02-088 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1169-20 being a Land Use Bylaw Amendment to Rezone Part of Plan 192 3085, Block 24, Lot 1 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B "H-R1B", subject to public hearing input.

CARRIED

PLANNING AND DEVELOPMENT: 13. b) **Bylaw 1170-20 Inter-municipal Collaborative Framework with Regional Municipality of Wood Buffalo**

MOTION 20-02-089 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1170-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Regional Municipality of Wood Buffalo.

CARRIED

MOTION 20-02-090 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1170-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Regional Municipality of Wood Buffalo.

CARRIED

MOTION 20-02-091 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1170-20, being a bylaw of Mackenzie County to establish the Inter-

municipal Collaboration Framework (ICF) with the Regional Municipality of Wood Buffalo, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-02-092 **MOVED** by Councillor Cardinal

That third reading be given to Bylaw 1170-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with Regional Municipality of Wood Buffalo.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. c) Accreditation Quality Management Plan (QMP) Update

MOTION 20-02-093 **MOVED** by Councillor Bateman

That administration submit the Accreditation Quality Management Plan (QMP) amendments to the Safety Codes Council for approval as discussed.

CARRIED

ADMINISTRATION:

14. a) Zama Access Road Project

MOTION 20-02-094 **MOVED** by Councillor Wardley

That Motion 13-05-375 be rescinded to allow further development and pavement opportunities within Mackenzie County.

CARRIED

ADMINISTRATION:

14. b) Boreal Housing Foundation – Member at Large Appointment

MOTION 20-02-095 **MOVED** by Councillor Cardinal

That the Member at Large vacancy on the Boreal Housing Foundation be advertised.

CARRIED

ADMINISTRATION:

14. c) Northern Alberta Elected Leaders (NAEL) – Request for Response

MOTION 20-02-096 **MOVED** by Councillor Bateman

That Mackenzie County support the motions made by the Northern Alberta Elected Leaders (NAEL).

CARRIED

ADMINISTRATION: **14. d) Tri-Council Meeting Agenda**

MOTION 20-02-097 **MOVED** by Councillor Driedger

That the following items be added to the March 4, 2020 Tri-Council meeting for discussion:

- Action List
- Boreal Housing Foundation Client Placement
- Municipal Government Act – Subdivision & Development Appeal Board

CARRIED

ADMINISTRATION: **14. e) Caribou Update (Standing Item)**

MOTION 20-02-098 **MOVED** by Deputy Reeve Sarapuk

That the caribou update be received for information.

CARRIED

ADMINISTRATION: **14. f) The Echo/Pioneer (ADDITION)**

MOTION 20-02-099 **MOVED** by Councillor Wardley
Requires Unanimous

That The Echo/Pioneer discussion be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:37 a.m. and reconvened the meeting at 11:53 a.m.

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 20-02-100 **MOVED** by Councillor Cardinal

That the unsightly premises bylaw be brought back to the next

meeting for review and discussion.

CARRIED

MOTION 20-02-101

MOVED by Councillor E. Peters

That the Council Committee reports be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:27 p.m. and reconvened the meeting at 1:01 p.m.

PUBLIC HEARINGS:

6. a) Bylaw 1164-20 Land Use Bylaw Amendment to Rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” to Hamlet Residential 2 “H-R2” (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1164-20 to order at 1:01 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1164-20 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Mackenzie County received a request to rezone the following; Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” zoning district to Hamlet Residential 2 “H-R2” zoning district to allow for a Dwelling-Duplex. Currently, this lot in MHS allows Manufactured Homes as permitted uses with the option of a Dwelling-Single Family as a discretionary use.

The intention of the Manufactured Home Subdivision is to permit the development of larger, newer manufactured homes on subdivided lots in urban areas. This lot is surrounded solely by manufactured homes.

The applicant would like to rezone this lot, because he feels that this area needs to have better rental options. A Dwelling-Duplex is a permitted use in the Hamlet

Residential 2 “H-R2” zoning.

The intention of the H-R2 district is for a mix of medium and high density residential forms within Hamlets.

First reading was given on January 14, 2020.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1164-20. One written submission was received from an adjacent landowner.

Council asked if there was an alternative zoning which would allow the Dwelling-Duplex and address the concern. The response was that the Hamlet Residential District 1 would be an alternative. Council would be required to pass first reading and advertise the Bylaw for Public Hearing.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1164-20. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1164-20 at 1:10 p.m.

MOTION 20-02-102 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1164-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” to Hamlet Residential 2 “HR-2” to accommodate a Dwelling-Duplex.

DEFEATED

MOTION 20-02-103 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1171-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” to Hamlet Residential 1 “HR-1” to accommodate a Dwelling-Duplex.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 20-02-104

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of January 30, 2020 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-02-105

MOVED by Councillor E. Peters

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. None

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Committee of the Whole Meeting
February 25, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
February 26, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 20-02-106

MOVED by Councillor Cardinal

That the Council meeting be adjourned at 1:44 p.m.

CARRIED

These minutes will be presented to Council for approval on February 26, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Fort Vermilion RCMP – Crime Statistics and Enhanced Policing Report

BACKGROUND / PROPOSAL:

Members of the Fort Vermilion RCMP will be present to discuss the crime statistics and enhanced policing reports for Mackenzie County for January 2020.

A copy of the crime statistics and enhanced policing report are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP crime statistics and enhanced policing reports be received for information.

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

Fox Lake Reserve - Fort Vermilion Detachment

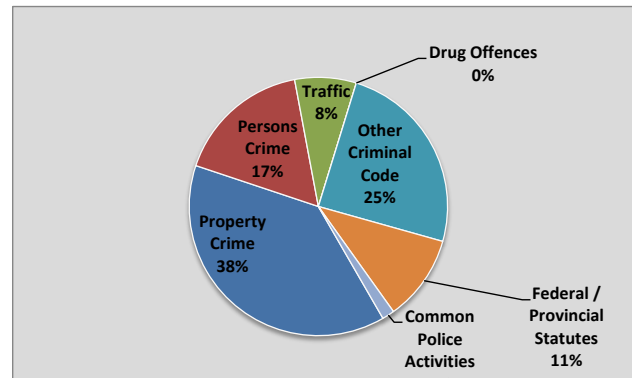
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	8	7	4	3	7	100.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	0	0	0	0	0	0.0%
Uttering Threats	4	4	3	1	4	100.0%
TOTAL PERSONS	12	11	7	4	11	100.0%
Break & Enter	1	0	0	0	0	0.0%
Theft of Motor Vehicle	2	2	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	2	1	0	1	1	100.0%
Possn Stn Goods	1	1	0	0	0	0.0%
Fraud	1	1	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	21	20	1	5	6	30.0%
TOTAL PROPERTY	28	25	1	6	7	28.0%
Offensive Weapons	3	3	2	0	2	66.7%
Disturbing the Peace	2	2	0	0	0	0.0%
Fail to Comply & Breaches	10	10	7	3	10	100.0%
OTHER CRIMINAL CODE	1	1	1	0	1	100.0%
TOTAL OTHER CRIMINAL CODE	16	16	10	3	13	81.3%
TOTAL CRIMINAL CODE	56	52	18	13	31	59.6%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	3	3	0	0	0	0.0%
Other Provincial Stats	4	4	0	1	1	25.0%
Total Provincial Stats	7	7	0	1	1	14.3%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	0	0	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	1	1	0	0	0	0.0%
TOTAL MVAS	1	1	0	0	0	0.0%
Provincial Traffic	0	0	0	0	0	0.0%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	4	4	0	0	0	0.0%
Common Police Activities						
False Alarms	0	Suspicious Person/Vehicle	0			
False/Abandoned 911 Call and 911 Act	1	VSU Accepted	0			
Persons Reported Missing	0	VSU Declined	0			
Request to Locate	0	VSU Offered - Not Available	0			
Abandoned Vehicles	0	VSU Proactive Referral	0			

Fox Lake Reserve - Fort Vermilion Detachment

Crime Data - January 2020

Property Crime	Break & Enter	0	Federal / Provincial Statutes	Liquor Act	0
	Theft of Motor Vehicle	2		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	3
	Theft Under \$5,000	1		Coroner's Act - Sudden Death	1
	Possn Stn Goods	1		Child Welfare Act	0
	Fraud	1		Other Provincial Statute	3
	Arson	0		Other Federal Statute	0
	Mischief To Property	20		Total	7
	Total	25			
Persons Crime	Assault	7	Common Police Activities	False Alarms	0
	Robbery/Extortion/Harassment/Threats	4		False/Abandoned 911 Call	1
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	0
	Homicides & Offences Related to Death	0		Request to Locate	0
		0		Suspicious Person/Vehicle/Property	0
Total	11	Total	1		
Traffic	Motor Vehicle Collisions	1			
	Impaired Related Offences	4			
	Provincial Traffic Offences	0			
	Other Traffic Related Offences	0			
	Total	5			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	0			
	Disturbing the Peace	2			
	Fail to Comply & Breaches	10			
	Offensive Weapons	3			
	Other Offence	1			
	Total	16			



Mackenzie County - Fort Vermilion Detachment

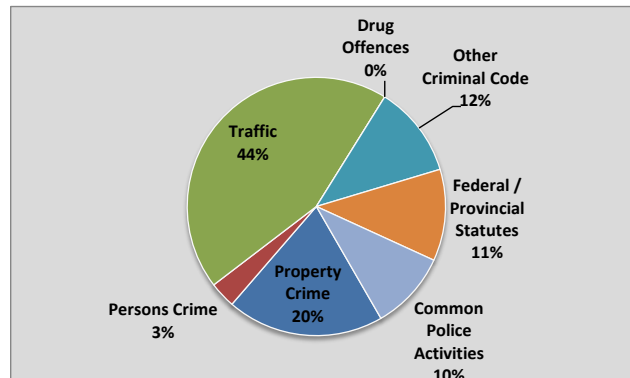
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
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Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	0	0	0	0	0	0.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	0	0	0	0	0	0.0%
Uttering Threats	2	2	1	0	1	50.0%
TOTAL PERSONS	2	2	1	0	1	50.0%
Break & Enter	1	1	0	0	0	0.0%
Theft of Motor Vehicle	1	0	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	4	0	4	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	11	11	0	8	8	72.7%
TOTAL PROPERTY	13	12	4	8	12	100.0%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	3	3	0	0	0	0.0%
Fail to Comply & Breaches	4	4	3	0	3	75.0%
OTHER CRIMINAL CODE	1	0	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	8	7	3	0	3	42.9%
TOTAL CRIMINAL CODE	23	21	8	8	16	76.2%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	6	6	0	1	1	16.7%
Other Provincial Stats	1	1	0	0	0	0.0%
Total Provincial Stats	7	7	0	1	1	14.3%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	1	1	0	0	0	0.0%
Total Municipal	1	1	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	8	8	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	2	2	0	0	0	0.0%
TOTAL MVAS	10	10	0	0	0	0.0%
Provincial Traffic	14	14	0	7	7	50.0%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	3	3	0	0	0	0.0%
Common Police Activities						
False Alarms	3	Suspicious Person/Vehicle		0		
False/Abandoned 911 Call and 911 Act	1	VSU Accepted		0		
Persons Reported Missing	2	VSU Declined		0		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		0		

Mackenzie County - Fort Vermilion Detachment

Crime Data - January 2020

Property Crime	Break & Enter	1	Federal / Provincial Statutes	Liquor Act	0
	Theft of Motor Vehicle	0		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	6
	Theft Under \$5,000	0		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	1
	Arson	0		Other Federal Statute	0
	Mischief To Property	11		Total	7
	Total	12			
Persons Crime	Assault	0	Common Police Activities	False Alarms	3
	Robbery/Extortion/Harassment/Threats	2		False/Abandoned 911 Call	1
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	2
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	2		Suspicious Person/Vehicle/Property	0
		Total	6		
Traffic	Motor Vehicle Collisions	10			
	Impaired Related Offences	3			
	Provincial Traffic Offences	14			
	Other Traffic Related Offences	0			
	Total	27			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	0			
	Disturbing the Peace	3			
	Fail to Comply & Breaches	4			
	Offensive Weapons	0			
	Other Offence	0			
	Total	7			



Hamlet of La Crete - Fort Vermilion Detachment

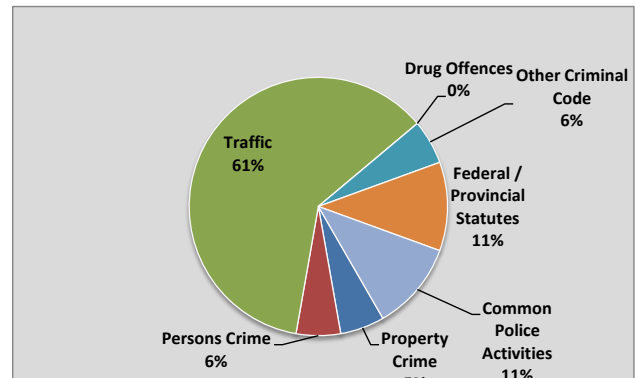
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	0	0	0	0	0	0.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	0	0	0	0	0	0.0%
Uttering Threats	1	1	0	0	0	0.0%
TOTAL PERSONS	1	1	0	0	0	0.0%
Break & Enter	0	0	0	0	0	0.0%
Theft of Motor Vehicle	1	0	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	1	1	0	0	0	0.0%
TOTAL PROPERTY	2	1	0	0	0	0.0%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	1	1	0	0	0	0.0%
Fail to Comply & Breaches	0	0	0	0	0	0.0%
OTHER CRIMINAL CODE	0	0	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	1	1	0	0	0	0.0%
TOTAL CRIMINAL CODE	4	3	0	0	0	0.0%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	1	1	0	0	0	0.0%
Other Provincial Stats	1	1	0	0	0	0.0%
Total Provincial Stats	2	2	0	0	0	0.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	4	4	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	4	4	0	0	0	0.0%
Provincial Traffic	6	6	0	4	4	66.7%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	1	1	0	0	0	0.0%
Common Police Activities						
False Alarms	2	Suspicious Person/Vehicle		0		
False/Abandoned 911 Call and 911 Act	0	VSU Accepted		0		
Persons Reported Missing	0	VSU Declined		0		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		0		

Hamlet of La Crete - Fort Vermilion Detachment

Crime Data - January 2020

Property Crime	Break & Enter	0	Federal / Provincial Statutes	Liquor Act	0
	Theft of Motor Vehicle	0		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	1
	Theft Under \$5,000	0		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	1
	Arson	0		Other Federal Statute	0
	Mischief To Property	1		Total	2
	Total	1			
Persons Crime	Assault	0	Common Police Activities	False Alarms	2
	Robbery/Extortion/Harassment/Threats	1		False/Abandoned 911 Call	0
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	0
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	1		Suspicious Person/Vehicle/Property	0
		Total	2		
Traffic	Motor Vehicle Collisions	4			
	Impaired Related Offences	1			
	Provincial Traffic Offences	6			
	Other Traffic Related Offences	0			
	Total	11			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	0			
	Disturbing the Peace	1			
	Fail to Comply & Breaches	0			
	Offensive Weapons	0			
	Other Offence	0			
	Total	1			



Hamlet of Fort Vermilion - Fort Vermilion Detachment

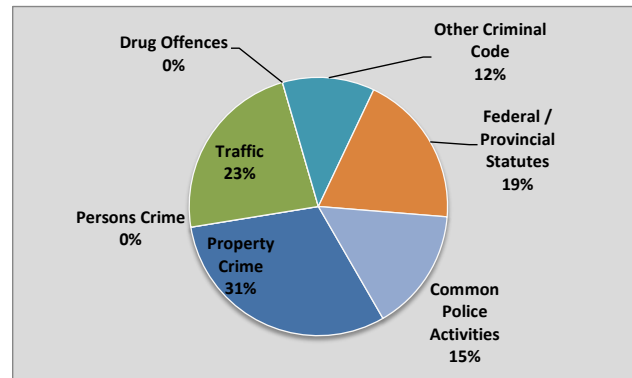
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	0	0	0	0	0	0.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	0	0	0	0	0	0.0%
Uttering Threats	0	0	0	0	0	0.0%
TOTAL PERSONS	0	0	0	0	0	0.0%
Break & Enter	0	0	0	0	0	0.0%
Theft of Motor Vehicle	0	0	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	4	0	4	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	8	8	0	7	7	87.5%
TOTAL PROPERTY	8	8	4	7	11	137.5%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	1	1	0	0	0	0.0%
Fail to Comply & Breaches	2	2	2	0	2	100.0%
OTHER CRIMINAL CODE	1	0	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	4	3	2	0	2	66.7%
TOTAL CRIMINAL CODE	12	11	6	7	13	118.2%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	5	5	0	1	1	20.0%
Other Provincial Stats	0	0	0	0	0	0.0%
Total Provincial Stats	5	5	0	1	1	20.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	1	1	0	0	0	0.0%
Total Municipal	1	1	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	1	1	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	1	1	0	0	0	0.0%
Provincial Traffic	3	3	0	1	1	33.3%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	2	2	0	0	0	0.0%
Common Police Activities						
False Alarms	1	Suspicious Person/Vehicle		0		
False/Abandoned 911 Call and 911 Act	1	VSU Accepted		0		
Persons Reported Missing	2	VSU Declined		0		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		0		

Hamlet of Fort Vermilion - Fort Vermilion Detachment

Crime Data - January 2020

Property Crime	Break & Enter	0	Federal / Provincial Statutes	Liquor Act	0
	Theft of Motor Vehicle	0		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	5
	Theft Under \$5,000	0		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	0
	Arson	0		Other Federal Statute	0
	Mischief To Property	8		Total	5
	Total	8			
Persons Crime	Assault	0	Common Police Activities	False Alarms	1
	Robbery/Extortion/Harassment/Threats	0		False/Abandoned 911 Call	1
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	2
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	0		Suspicious Person/Vehicle/Property	0
		Total	4		
Traffic	Motor Vehicle Collisions	1			
	Impaired Related Offences	2			
	Provincial Traffic Offences	3			
	Other Traffic Related Offences	0			
	Total	6			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	0			
	Disturbing the Peace	1			
	Fail to Comply & Breaches	2			
	Offensive Weapons	0			
	Other Offence	0			
	Total	3			



Paddle Prairie Metis Settlement - High Level Detachment

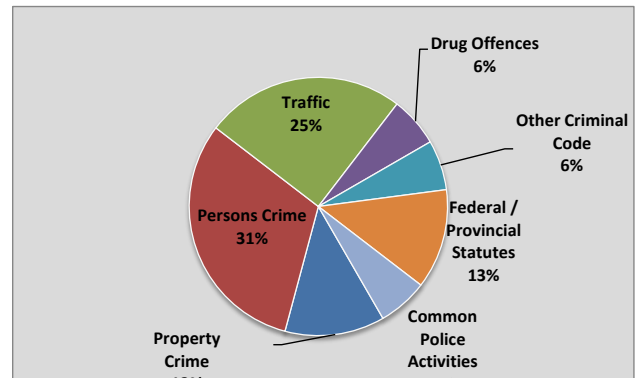
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	5	5	1	2	3	60.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	1	0	0	0	0	0.0%
Uttering Threats	1	0	0	1	1	0.0%
TOTAL PERSONS	7	5	1	3	4	80.0%
Break & Enter	0	0	0	0	0	0.0%
Theft of Motor Vehicle	0	0	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	2	2	0	1	1	50.0%
TOTAL PROPERTY	2	2	0	1	1	50.0%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	0	0	0	0	0	0.0%
Fail to Comply & Breaches	1	1	1	0	1	100.0%
OTHER CRIMINAL CODE	0	0	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	1	1	1	0	1	100.0%
TOTAL CRIMINAL CODE	10	8	2	4	6	75.0%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	1	1	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	1	1	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	1	1	0	0	0	0.0%
Liquor Act	1	1	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	1	1	0	0	0	0.0%
Other Provincial Stats	0	0	0	0	0	0.0%
Total Provincial Stats	2	2	0	0	0	0.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	0	0	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	0	0	0	0	0	0.0%
Provincial Traffic	3	3	1	0	1	33.3%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	1	1	0	0	0	0.0%
Common Police Activities						
False Alarms	0	Suspicious Person/Vehicle		0		
False/Abandoned 911 Call and 911 Act	1	VSU Accepted		0		
Persons Reported Missing	0	VSU Declined		0		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		0		

Paddle Prairie Metis Settlement - High Level Detachment

Crime Data - January 2020

Property Crime	Break & Enter	0	Federal / Provincial Statutes	Liquor Act	1
	Theft of Motor Vehicle	0		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	1
	Theft Under \$5,000	0		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	0
	Arson	0		Other Federal Statute	0
	Mischief To Property	2		Total	2
	Total	2			
Persons Crime	Assault	5	Common Police Activities	False Alarms	0
	Robbery/Extortion/Harassment/Threats	0		False/Abandoned 911 Call	1
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	0
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	5		Suspicious Person/Vehicle/Property	0
		Total	1		
Traffic	Motor Vehicle Collisions	0			
	Impaired Related Offences	1			
	Provincial Traffic Offences	3			
	Other Traffic Related Offences	0			
	Total	4			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	1			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	1			
Other Criminal Code Offence	Breach of Peace	0			
	Disturbing the Peace	0			
	Fail to Comply & Breaches	1			
	Offensive Weapons	0			
	Other Offence	0			
	Total	1			



Town of High Level - High Level Detachment

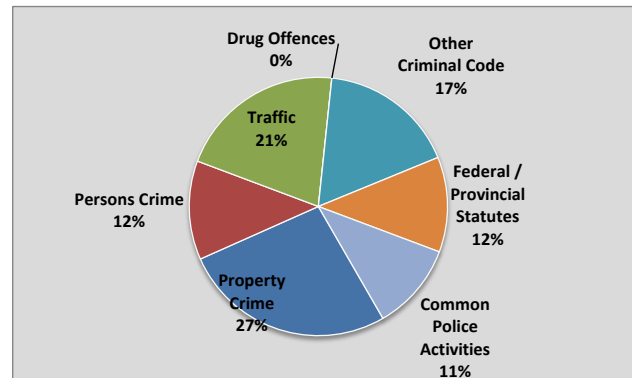
Crime Data - January 2020

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	1	1	1	0	1	100.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	20	20	14	1	15	75.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	1	1	0	0	0	0.0%
Uttering Threats	4	4	4	0	4	100.0%
TOTAL PERSONS	26	26	19	1	20	76.9%
Break & Enter	3	1	2	0	2	200.0%
Theft of Motor Vehicle	0	0	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	7	6	0	4	4	66.7%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	3	3	2	0	2	66.7%
Arson	0	0	0	0	0	0.0%
Mischief To Property	47	46	6	32	38	82.6%
TOTAL PROPERTY	60	56	10	36	46	82.1%
Offensive Weapons	0	0	0	0	0	0.0%
Disturbing the Peace	4	4	2	2	4	100.0%
Fail to Comply & Breaches	28	28	25	2	27	96.4%
OTHER CRIMINAL CODE	2	2	1	1	2	100.0%
TOTAL OTHER CRIMINAL CODE	34	34	28	5	33	97.1%
TOTAL CRIMINAL CODE	120	116	57	42	99	85.3%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	18	18	6	10	16	88.9%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	6	5	0	0	0	0.0%
Other Provincial Stats	2	2	0	1	1	50.0%
Total Provincial Stats	26	25	6	11	17	68.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	0	0	0	0	0	0.0%
Total Municipal	0	0	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	0	0	0.0%
Property Damage MVAS (Reportable)	11	11	0	1	1	9.1%
Property Damage MVAS (Non Reportable)	2	2	0	0	0	0.0%
TOTAL MVAS	13	13	0	1	1	7.7%
Provincial Traffic	22	22	9	9	18	81.8%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	9	9	6	0	6	66.7%
Common Police Activities						
False Alarms	12	Suspicious Person/Vehicle		6		
False/Abandoned 911 Call and 911 Act	2	VSU Accepted		0		
Persons Reported Missing	3	VSU Declined		0		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		0		

Town of High Level - High Level Detachment

Crime Data - January 2020

Property Crime	Break & Enter	1	Federal / Provincial Statutes	Liquor Act	18
	Theft of Motor Vehicle	0		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	5
	Theft Under \$5,000	6		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	3		Other Provincial Statute	2
	Arson	0		Other Federal Statute	0
	Mischief To Property	46		Total	25
	Total	56			
Persons Crime	Assault	20	Common Police Activities	False Alarms	12
	Robbery/Extortion/Harassment/Threats	6		False/Abandoned 911 Call	2
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	3
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	26		Suspicious Person/Vehicle/Property	6
		Total	23		
Traffic	Motor Vehicle Collisions	13			
	Impaired Related Offences	6			
	Provincial Traffic Offences	22			
	Other Traffic Related Offences	3			
	Total	44			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	2			
	Disturbing the Peace	4			
	Fail to Comply & Breaches	28			
	Offensive Weapons	0			
	Other Offence	2			
	Total	36			



Fort Vermilion RCMP La CRETE Enhanced/SRO position

January – Current day

Cst. WHITE continues to be involved and visiting each school on a regular scheduled basis. Cst. WHITE continues to meet with the Administrators of the schools as well as many teachers within the schools to learn of events and involvement as well as their concerns throughout the school year. Cst. WHITE has also conducted patrols during the school bus transportation hours in attempt do deter traffic from passing school buses illegally. Below are a few major functions Cst. WHITE has attended.

School resource officer

In the month of January Cst. WHITE completed the extensive task of updating, photographing and documenting the School Action for Emergency (SAFE) Plans for the Fort Vermilion School District and FVSD is now 100% compliant within the Western Alberta District RCMP SAFE program mandate.

Jan 14 - Cst. WHITE attended Rocky Lane School and conducted a presentation to all students about Cyber Bullying

Jan 16 - Cst. WHITE attended Fort Vermilion Public and conducted a presentation on Bullying

Jan 16 – Cst. WHITE assisted in 3 Serious Criminal investigations and worked with the school administrators and student wellness teams, involving victims that are children within the FVSD division.

Jan 18 – Fort Vermilion RCMP and Mackenzie County First Responders played in a hockey game against the La Crete Bantam hockey team to represent La Crete in Kraft Hockeyville 2020

Jan 28 - Fort Vermilion RCMP and Mackenzie County First Responders played in a hockey game and discussed the importance of mental health wellness with the Mackenzie County youth for #BellLetsTalkDay.

Enhanced

During the winter months and extreme cold Fort Vermilion RCMP switch policing initiatives to conduct Crime Reduction strategies and Intelligence gathering. These initiatives assisted in several large files being solved which resulted in numerous property related offence charges ie: Vehicle theft, Property Theft and Property damage.

Cst. WHITE has recently been involved in the ongoing investigation of several National Priority files

5 Tickets/Warnings issued within Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone the following lot: Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” to allow for houses without attached garages. Currently, in H-R1A all dwellings must have an attached garage.

The applicant would like to rezone this lot because he feels that it would sell quicker if the buyers had the option of having a garage attached or detached.

This developer just completed a rezoning from “H-R1A” to “H-R1B” West of these lots, where there is a mixture of houses with attached and detached garages.

The intention of the H-R1B district is to allow for a mix of development between single detached dwellings with or without a garage-attached or garage-detached.

Bylaw 1xxx-20 was presented to the Municipal Planning Commission on January 9, 2020, where the following motion was made:

MPC 20-01-008 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 1__-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”.

CARRIED

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

This item was taken to Council on January 29, 2020 for first reading where it was passed with the following motion:

MOTION 20-01-060 **MOVED** by Councillor Cardinal

That first reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Current costs consist of advertising the public hearing and adjacent landowner letters, which was borne by the applicant.

SUSTAINABILITY PLAN:

Strategy E25.2 Identify and promote each hamlet's strengths in relation to fostering family-friendly environments

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

Not applicable at this time.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B, to accommodate houses with or without attached garages.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B, to accommodate houses with or without attached garages.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1168-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Single Family with or without Garage-Attached.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 4647, Block 24, Lot 14

within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-1B” as outlined in Schedule “A” hereto attached.

READ a first time this 29th day of January, 2020.

PUBLIC HEARING held this ___ day of _____, 2020

READ a second time this ___ day of _____, 2020.

READ a third time and finally passed this ___ day of _____, 2020.

Joshua Knelsen
Reeve

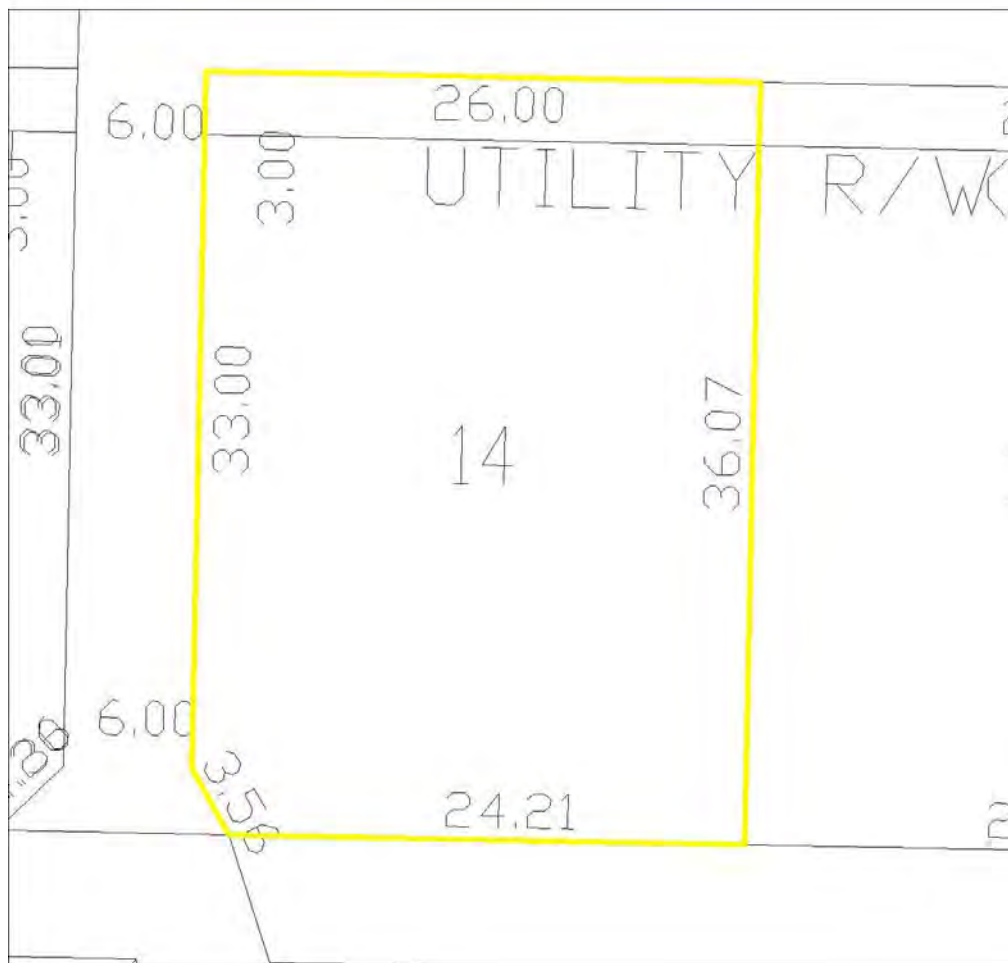
Lenard Racher
Chief Administrative Officer

BYLAW No. 1168-20

SCHEDULE "A"

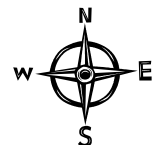
1. That the land use designation of the following property known as:

Plan 052 4647, Block 24, Lot 14 within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B"



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 1B "H-R1B"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Chad Wiebe</i>		
ADDRESS <i>Box 275</i>		
CITY/TOWN <i>Lacsite</i>		
POSTAL CODE (RES.) <i>T0H 2H0</i>	PHONE <i>780 8411419</i>	BUS. <i>928 3750</i>

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>Quality Investments</i>		
ADDRESS <i>Box 543</i>		
CITY/TOWN <i>LaCrete, Alberta</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>926-6024</i>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT *11005-99 Ave*

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>052 4647</i>	BLK <i>24</i>	LOT <i>14</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HRIA* TO: *HR1B*

REASONS SUPPORTING PROPOSED AMENDMENT:

HR1B allows for houses without garages, whereas HRIA zonings have to have attached garages. The applicant would like the option of having a house on this lot without an attached garage

The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00* + *100.00 - advertising* RECEIPT NO. *Invoice*
\$560.00

APPLICANT SIGNATURE _____ DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

X REGISTERED OWNER SIGNATURE _____ DATE *December 30, 2019*

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW APPLICATION



File No. Bylaw 1168-20

Disclaimer
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Mackenzie County

NOT TO SCALE



BYLAW APPLICATION



Bylaw 1XXX-20

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Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1168-20

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Wolf Depredation Management Program

BACKGROUND / PROPOSAL:

In 2016 Council budgeted \$100,000 towards the Wolf Depredation Management Program and in 2019, Council added an additional \$25,000 to the program.

As program funds were nearing depletion in January 2020, notice was given to the public that the program would be discontinued on January 17, 2020. A total of 620 wolves were tagged under this Program.

OPTIONS & BENEFITS:

The final cost of the Program was \$125,132. This includes the tags that were used to mark each wolf. Administration is requesting a budget amendment of \$132.00 to fund the additional cost.

COSTS & SOURCE OF FUNDING:

Operating Budget - \$125,000.00
 General Operating Reserve - \$132.00 (overage)

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Ratepayers were advised that the program was being discontinued via social media.

Author: C. Sarapuk Reviewed by: CG CAO: _____

POLICY REFERENCES:

ASB020 Wolf Depredation Management Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$132.00 for the Wolf Depredation Management Program with funding coming from the General Operating Reserve.

Author: C. Sarapuk Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January 1, 2019 to December 31, 2019 (not including year-end entries)

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

The Chuckegg fire response costs to date are included in the financial reports:

Invoices to date (December 31, 2019) total \$8,950,334, and payroll and honorariums in the approximate amount of \$938,114.

Invoices to the Town of High Level total \$190,112.50 for the Fort Vermilion fire department, and \$687,175 for the La Crete fire departments.

Administration has recently submitted 8 of 11 projects from the Chuckegg Fire totaling \$ 5,372,921 for review and audit which will assist in the release of further funds to the County. Administration anticipates submitting the balance of the projects in the coming weeks. As administration is still receiving invoices for this fire, administration will be completing multiple submissions under some projects to the Disaster Recovery Program over this coming month.

Administration is updating Council at the February 25, 2020 Committee of the Whole meeting on the County’s anticipated operating costs in response to the Chuckegg fire not covered by the Disaster Recovery.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

Author: J. Batt **Reviewed by:** CG **CAO:** _____

Year End entries have not been completed, and final transactions are required for yearend reports. **The attached 2019 reports are pre-year end entries:**

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – December 31, 2019)
- A report of funds invested in term deposits and other securities
 - (January – December 31, 2019)
- 2019 Project progress reports including expenditures to budget for the year-to-date (December 31, 2019)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January 1, 2019 to December 31, 2019, prior to yearend transactions, be received for information.

Author: J. Batt Reviewed by: CG CAO: _____

Mackenzie County Statement of All Accounts - January 1 - December 31, 2019

	2017 Actual	2018 Actual	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$23,443,283	\$24,427,435	\$25,673,767	\$25,693,595	\$19,828
101-Lodge Requisition	\$455,825	\$576,522	\$608,794	\$607,431	-\$1,363
102-School Requisition	\$6,521,520	\$6,149,949	\$6,193,455	\$6,072,871	-\$120,584
103-Designated Ind. Property		\$42,379	\$96,741	\$97,627	\$886
124-Frontage	\$103,557	\$113,316	\$99,450	\$73,576	-\$25,874
261-Ice Bridge	\$130,000	\$145,780	\$140,000	\$120,000	-\$20,000
420-Sales of goods and services	\$577,825	\$878,533	\$490,916	\$1,479,071	\$988,155
421-Sale of water - metered	\$3,075,611	\$3,093,507	\$3,076,120	\$3,444,091	\$367,971
422-Sale of water - bulk	\$998,789	\$1,007,988	\$980,682	\$907,778	-\$72,904
424-Sale of land	\$8,000	\$12,520	\$10,000		-\$10,000
510-Penalties on taxes	\$1,030,335	\$1,208,666	\$700,000	\$1,062,787	\$362,787
511-Penalties of AR and utilities	\$59,519	\$28,716	\$29,000	\$29,437	\$437
520-Licenses and permits	\$46,704	\$46,573	\$41,000	\$45,328	\$4,328
521-Offsite levy	\$21,851	\$25,866	\$20,000	\$40,482	\$20,482
522-Municipal reserve revenue	\$70,980	\$86,410	\$60,000	\$138,985	\$78,985
526-Safety code permits	\$241,453	\$207,845	\$225,000	\$200,599	-\$24,401
525-Subdivision fees	\$30,350	\$44,399	\$35,000	\$71,060	\$36,060
530-Fines	\$22,685	\$18,386	\$30,000	\$6,987	-\$23,013
531-Safety code fees	\$9,764	\$8,559	\$9,000	\$8,136	-\$864
550-Interest revenue	\$452,659	\$722,659	\$500,000	\$767,952	\$267,952
551-Market value changes	(\$2,319)	(\$117,184)			\$0
560-Rental and lease revenue	\$127,969	\$216,336	\$136,455	\$171,500	\$35,045
570-Insurance proceeds	\$3,234				\$0
592-Well drilling revenue		\$134,134	\$25,000	\$134,294	\$109,294
597-Other revenue	\$124,614	\$215,940	\$56,000	\$33,835	-\$22,165
598-Community aggregate levy	\$118,216	\$44,089	\$50,000	\$45,182	-\$4,818
630-Sale of non-TCA equipment	\$16,146	\$358,333		\$7,255	\$7,255
790-Tradeshaw Revenues	\$23,248	\$24,263		\$10	\$10
840-Provincial grants	\$788,122	\$1,419,511		\$32,460	\$32,460
909-Other Sources -Grants			\$93,500	\$102,594	\$9,094
911-MSI Grant			\$112,630	\$114,313	\$1,683
912-FRIAA Grant			\$301,520	\$148,720	-\$152,800
913-ACP Grant			\$108,306		-\$108,306
915-FCSS Grant			\$298,682	\$298,682	\$0
919-Other Grants			\$267,414	\$274,223	\$6,809
920-ML	\$2,500				\$0
922-REDI			\$51,500		-\$51,500
930-Sale of Asset	\$552,560				\$0
949-RB-ZA Reserve			\$3,482		-\$3,482
951-RB-LC Reserve			\$2,393		-\$2,393
957-GCR Reserve			\$15,000		-\$15,000
972-GOR Reserve			\$1,395,750		-\$1,395,750
976-GOO Reserve			\$5,716		-\$5,716
DRP Advance Received				\$2,462,495	N/A
TOTAL REVENUE	\$39,055,001	\$41,141,433	\$41,942,273	\$44,693,355	
<i>Excluding Requisitions</i>	<i>\$32,077,656</i>	<i>\$34,372,583</i>	<i>\$35,043,283</i>	<i>\$37,915,426</i>	

Mackenzie County Statement of All Accounts - January 1 - December 31, 2019

	2017 Actual	2018 Actual	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING EXPENSES					
110-Wages and salaries	\$7,108,121	\$7,384,110	\$7,564,332	\$7,320,130	-\$244,202
132-Benefits	\$1,377,797	\$1,475,478	\$1,574,472	\$1,378,857	-\$195,615
136-WCB contributions	\$78,085	\$112,303	\$120,191	\$152,796	\$32,605
142-Recruiting	\$19,227	\$10,883	\$15,000	\$9,348	-\$5,652
150-Isolation cost	\$92,184	\$94,845	\$100,800	\$81,865	-\$18,935
151-Honoraria	\$579,179	\$599,381	\$705,300	\$957,014	\$251,714
211-Travel and subsistence	\$343,183	\$398,539	\$512,586	\$407,404	-\$105,182
212-Promotional expense	\$71,341	\$67,854	\$50,500	\$42,210	-\$8,290
214-Memberships & conference fees	\$130,382	\$129,786	\$165,345	\$138,841	-\$26,504
215-Freight	\$93,365	\$81,232	\$138,450	\$92,889	-\$45,561
216-Postage	\$53,504	\$47,753	\$56,050	\$61,458	\$5,408
217-Telephone	\$123,156	\$115,531	\$139,970	\$129,248	-\$10,722
221-Advertising	\$72,961	\$65,446	\$79,500	\$63,205	-\$16,295
223-Subscriptions and publications	\$7,630	\$6,192	\$11,150	\$7,130	-\$4,020
231-Audit fee	\$75,600	\$126,700	\$90,000	\$141,400	\$51,400
232-Legal fee	\$109,152	\$61,672	\$85,000	\$79,246	-\$5,754
233-Engineering consulting	\$56,742	\$313,540	\$213,000	\$108,158	-\$104,842
235-Professional fee	\$1,582,817	\$1,551,184	\$505,040	\$428,876	-\$76,164
236-Enhanced policing fee	\$150,067	\$160,550	\$320,600	\$218,040	-\$102,560
239-Training and education	\$84,345	\$95,973	\$119,254	\$83,972	-\$35,282
242-Computer programming	\$89,701	\$90,818	\$207,500	\$241,233	\$33,733
243-Waste Management			\$589,200	\$520,554	-\$68,646
251-Repair & maintenance - bridges	\$75,406		\$44,500		-\$44,500
252-Repair & maintenance - buildings	\$153,643	\$162,745	\$139,315	\$119,538	-\$19,777
253-Repair & maintenance - equipment	\$344,519	\$438,852	\$416,985	\$521,129	\$104,144
255-Repair & maintenance - vehicles	\$119,764	\$108,764	\$104,500	\$90,043	-\$14,457
258-Contract graders	\$110,488	\$118,652	\$662,736	\$561,965	-\$100,771
259-Repair & maintenance - structural	\$1,643,522	\$1,439,389	\$1,586,350	\$947,700	-\$638,650
260-Roadside Mowing & Spraying			\$407,800	\$284,344	-\$123,456
261-Ice bridge construction	\$131,094	\$132,254	\$120,000	\$145,741	\$25,741
262-Rental - building and land	\$28,746	\$55,905	\$66,200	\$65,000	-\$1,200
263-Rental - vehicle and equipment	\$73,965	\$73,140	\$145,234	\$73,061	-\$72,173
266-Communications	\$103,920	\$96,327	\$151,605	\$140,876	-\$10,729
271-Licenses and permits	\$9,850	\$4,325	\$25,875	\$11,545	-\$14,330
272-Damage claims	\$3,560	\$10,756	\$5,000	\$5,000	\$0
274-Insurance	\$398,646	\$367,922	\$397,800	\$337,874	-\$59,926
342-Assessor fees	\$286,581	\$171,580	\$280,000	\$219,352	-\$60,649
290-Election cost	\$12,372		\$3,000		-\$3,000
511-Goods and supplies	\$1,107,408	\$882,805	\$919,209	\$1,075,648	\$156,439
515-Lab Testing			\$45,250	\$43,781	-\$1,469
521-Fuel and oil	\$817,731	\$843,648	\$1,009,274	\$742,674	-\$266,600
531-Chemicals and salt	\$321,301	\$386,510	\$407,800	\$338,452	-\$69,348
532-Dust control	\$545,077	\$885,185	\$802,000	\$550,723	-\$251,277
533-Grader blades	\$214,340	\$103,011	\$152,000	\$76,482	-\$75,518
534-Gravel (apply; supply and apply)	\$1,611,653	\$3,582,887	\$2,135,000	\$1,263,115	-\$871,885
543-Natural gas	\$88,256	\$102,808	\$122,175	\$103,160	-\$19,015
544-Electrical power	\$668,089	\$649,464	\$706,545	\$656,158	-\$50,387
550-Carbon Tax	\$73,658	\$98,072	\$122,000	\$45,285	-\$76,715
710-Grants to local governments	\$1,336,499	\$1,769,328	\$1,634,779	\$1,385,766	-\$249,013
735-Grants to other organizations	\$2,063,041	\$2,172,174	\$2,441,054	\$2,244,490	-\$196,564
747-School requisition	\$6,512,618	\$6,193,622	\$6,193,455	\$6,305,895	\$112,440
750-Lodge requisition	\$461,788	\$581,534	\$608,794	\$608,793	-\$1
760-Designated Ind. Property		\$42,379	\$96,741	\$97,114	\$373
810-Interest and service charges	\$24,104	\$21,409	\$23,000	\$26,886	\$3,886
831-Interest - long term debt	\$510,030	\$471,783	\$623,034	\$411,034	-\$212,000
832-Principle - Long term debt	\$1,691,602	\$1,926,225	\$1,632,479	\$1,632,478	-\$1
763-Contributed to Capital Reserve	\$13,350	\$2,148,554	\$499,977		-\$499,977
764-Contributed to Capital Reserve	\$171,250	\$1,998,291	\$1,649,727		-\$1,649,727
921-Bad Debt 922-Tax Cancellation/Writeoff	\$49,552	\$471	\$250,000	\$194,057	-\$55,943
Non-TCA projects	\$1,316,224	\$1,293,348	\$1,947,840	\$946,861	-\$1,000,979
DRP Expense Claims				\$9,400,074	
TOTAL	\$35,392,186	\$42,323,891	\$41,942,273	\$34,935,897	(\$7,006,376)
<i>Excluding Requisitions</i>	\$28,417,780	\$35,506,356	\$35,043,283	\$27,924,094	

Investment Report at the period ending Decmeber 31, 2019

Reconciled Bank Balance on December 31, 2019

Reconciled Bank Balance \$ 3,639,314

Investment Values on December 31, 2019

Short term T-Bill (1044265-26)	\$ 247,844.68
Long term investments (EM0-0374-A)	\$ 8,745,111.60
Short term notice on amount 31 days	\$ 3,346,589.69
Short term notice on amount 60 days	\$ 3,438,569.96
Short term notice on amount 90 days	\$ 25,603.62
Vision Credit Union - 2 year	\$ 2,116,287.28

Total Investments **\$ 17,920,006.83**

Total Bank Balance and Investments **\$ 21,559,320.45**

Amount committed to fund 2019 Capital Projects \$ 7,964,254

Amount committed to fund 2019 Non TCA Projects \$ 1,212,851

Total Unrestricted Bank Balance and Investments **\$ 12,382,215**

These balances include 'market value changes'.

Revenues

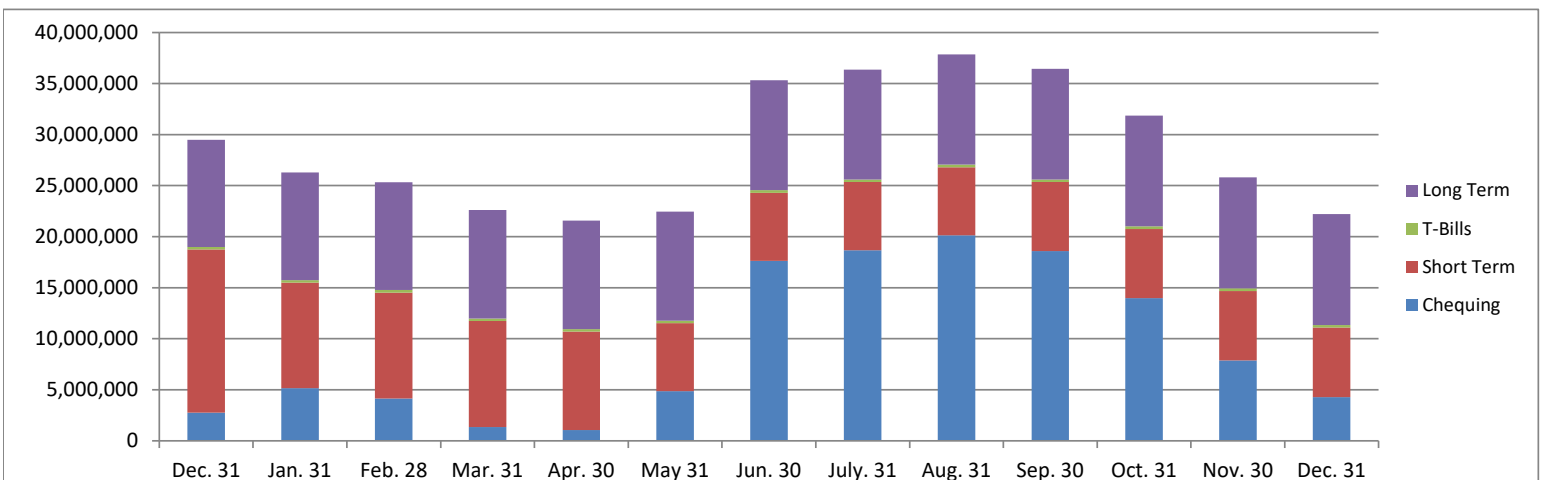
Interest received from investments
Interest accrued from investments but not received.

	Total YTD	Short Term YTD	Long Term YTD
Interest received from investments	\$ 532,426.75	\$ 246,640.80	\$ 285,785.95
Interest accrued from investments but not received.	\$ 27,373.56	\$ -	\$ 27,373.56
Total	\$ 559,800.31	\$ 246,640.80	\$ 313,159.51

Interest received, chequing account
Total interest revenues before investment manager fees
Deduct: investment manager fees for investments
Total interest revenues after investment manager fees

Interest received, chequing account	\$ 233,081.27	\$ 233,081.27	
Total interest revenues before investment manager fees	\$ 792,881.58	\$ 479,722.07	\$ 313,159.51
Deduct: investment manager fees for investments	\$ (25,832.05)	\$ (2,936.50)	\$ (22,895.55)
Total interest revenues after investment manager fees	\$ 767,049.53	\$ 476,785.57	\$ 290,263.96

Balances in the Various Accounts - Last 13 Months



MACKENZIE COUNTY

One Time Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	
(12) - Administration Department													
Wolf bounty (CF 2016)	125,000	40,817	\$112,732	28,549	122,688						40,817	GOR	
Caribou/industry Protection Strategy (CF 2016)	405,356	50,000	\$405,378	50,023	-22						50,000	GOR	
Cumulative Effects Assessment Study (CF 2017)	270,000	178,306	96,079.40	4,385	173,921			108,306			70,000	GOR	
FV - Asset Management (2018)	45,000	45,000	-	-	45,000						45,000	GOR	
FRIAA Firesmart Program(Hutch Lake & Zama)	301,520	301,520	301,212	301,212	\$308			301,520					FRIAA Funding
Northwest Species at Risk Committee (3 yr)	150,000	150,000	150,000	150,000	\$0						150,000	GOR	CM 19-08-435
Total department 12	1,296,876	765,643	1,065,402	534,169	231,474	-	-	409,826	-	-	355,817	-	-
(23) - Fire Department													
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000				15,000	-	15,000	GOR	50/50 FVFD
LC - Fire Dept Training Props	20,000	20,000	20,000	20,000	0				10,000	10,000			50/50 LC/FD
Total department 23	50,000	50,000	20,000	20,000	30,000	-	-	-	25,000	10,000	15,000	-	-
(32) - Public Works													
ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	54,600	53,650	48,250	6,350						54,600	GOR	
LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	40,679	9,321	-	40,679						40,679	GOR	
Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	13,630	10,920	6,370						17,290	GOR	
Zama Road Frost Heaves	150,000	150,000	150,000	150,000	0						150,000	GOR	Repair frost heaves in road & CM 19-08-435
Total department 32	280,000	262,569	226,601	209,170	53,399	-	-	-	-	-	262,569	-	-
(33) - Airport													
Airport Master Plan (CF 2016)	75,000	66,496	19,726	11,223	55,274						66,496	GOR	
FV Airport Development (CF 2016)	16,382	9,169	15,575	8,362	807						9,169	GOR	
Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000						30,000	GOR	Required by Nav Canada and Transport Canada
Total department 33	121,382	105,666	35,301	19,585	86,081	-	-	-	-	-	105,665	-	-
(41) - Water													
LC -La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910						190,910	GOR	
Water Diversion License Review	35,000	18,342	22,534	5,877	12,466						18,342	GOR	
Total department 41	235,000	209,252	31,624	5,877	203,376	-	-	-	-	-	209,252	-	-
(42) - Sewer													
LC - Future Utility Servicing Plan (2018)	85,000	23,771	61,229	-	23,771						23,771	GOR	
Total department 42	85,000	23,771	61,229	-	23,771	-	-	-	-	-	23,771	-	-

MACKENZIE COUNTY

One Time Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes	
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type		Debenture
(61) - Planning & Development Department														
Infrastructure Master Plans (CF 2016)	240,800	12,559	228,241	-	12,559						12,559	GOR		
Community Initiatives Project	103,000	103,000	94,019	94,019	8,981			51,500	51,500					CM 19-12-755
Natural Disaster Mitigation Program (CF 2017)	105,000	42,064	90,655	27,719	14,345			27,064			15,000	GCR		
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	150,000	143,266	6,734	-	143,266						143,266	GOR		Alberta Partnership grant
Economic Development Investment Attraction Marketing Packages	114,000	114,000	-	-	114,000			57,000		57,000				CARES Grant
Total department 61	712,800	414,889	419,649	121,738	293,151	-	-	135,564	51,500	57,000	170,825	-	-	
(63) - Agricultural Services Department														
Dell Tough Book and software (2018)	20,500	8,075	21,425	9,000	(925)						8,075	GOR		
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000						30,000	GOR		Motion 18-08-589
Total department 63	50,500	38,075	21,425	9,000	29,075	-	-	-	-	-	38,075	-	-	
(71) - Recreation														
ZA - Hall Electrical Upgrades (CF 2015/2016)	36,186	7,781	36,186	7,780	0						7,781	RB-ZA/GOO		
LC - 2 Sets of Mini Nets & Portable Boards (2018)	8,500	8,500	7,745	7,745	755						8,500	GOR		
LC - Operational Over Spends	13,895	13,895	11,797	11,797	2,098						13,895	RB/LC/GOO/GOR		
FV - Emergent Replacement of Deep Fryer	1,400	1,400	-	-	1,400						1,400	GOR		CM 19-12-784
Total department 71	59,981	31,576	55,727	27,322	4,254	-	-	-	-	-	31,576	-	-	
(72) - Parks														
LC Walking Trail	6,000	6,000	-	-	6,000						6,000	GOR		
La Crete Walking Trail LOC	2,400	2,400	-	-	2,400					2,400				This may require potential expenditures in 2020
Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000					3,000				This may require potential expenditures in 2020+
Total department 72	11,400	11,400	-	-	11,400	-	-	-	-	5,400	6,000	-	-	
TOTAL 2019 Non-Capital Projects	2,902,939	1,912,842	1,936,958	946,861	965,981	-	-	545,390	76,500	72,400	1,218,550	-	-	1,912,840

Funding Sources for the 2019 Approved Non TCA projects is as follows:

FGTF / MSI	\$ -
Other Grants/Sources	\$ 621,890
Other Grants/Sources	\$ 72,400
General Operating Reserve	\$ 1,191,959
General Capital Reserve	\$ 15,000
Recreation Board Zama	\$ 3,482
Recreation Board La Crete	\$ 2,393
Grants to Other Organizations	\$ 5,716
Total	\$ 1,912,840

0

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
(12) - Administration Department														
ZC - Admin Building Tree Planting (CF 2017)	15,000	10,489	4,511	-	10,489						GCR	10,489		
Land Purchase (South of High Level) (CF 2015)	13,000	12,895	105	-	12,895						GCR	12,895		
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	10,614	10,614	19,386						GOR	30,000		
Information Technology Budget	45,000	45,000	14,555	14,555	30,445						GOR	45,000		
FV Office Rear Gate	12,762	12,762	12,762	12,762	0						GOR/GCR	12,762		CM 19-11-668
LC- Emergency Generator	45,000	45,000	44,259	44,259	741						GCR	45,000		CM 19-07-375
Total department 12	160,762	156,146	86,806	82,190	73,956	-	-	-	-	-	-	156,146	-	
(23) - Fire Department														
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350				10,000		GCR	1,350		Other Sources - FVFD 50%
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000		15,000							
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500		8,600				V&E	9,900		Motion 18-03-243
LC - Fire Truck (2018)	500,000	450,006	210,628	160,634	289,372		450,006							Motion #18-02-146 - Switched to MSI June 27 18-06-483
Fire Truck 2011 Peterbuilt	86,355	86,355	86,355	86,355	-						GCR	86,355		CM 19-08-424
Ladder Truck	60,000	60,000	-	-	60,000						V&E	60,000		CM 19-12-815
Total department 23	699,855	641,211	305,633	246,989	394,222	-	473,606	-	10,000	-	-	157,605	-	
(32) - Transportation Department														
FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	785,985	15,836	1,821	784,164	602,111					RDR	183,874		
LC - Chipseal North & South Access (2018)	275,000	275,000	800	800	274,200		275,000							
LC - Rebuild Airport Road (2 miles) (2018)	800,000	776,011	576,517	552,529	223,483						GCR	776,011		
LC - Rebuild Blue Hills Road (2 miles) (2018)														
LC - Rebuild Range Road 180 N (2 miles) (2018)	800,000	774,252	570,820	545,071	229,181						GCR	774,252		
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	40,687	59,313	-	40,687						RDR	40,687		
LC - Overlay River Road (2018)	880,000	843,125	728,006	691,131	151,994		843,125							Motion 18-06-483
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357						RDR	92,357		
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	659,452	647,927	659,452	647,927	(0)		254,475				RDR/GCR	393,452		CM 19-11-670
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	1,000,000	585,612	987,209	572,822	12,791			168,476					417,136	
11 mile Culvert Replacement	150,000	150,000	-	-	150,000		150,000							
88 Connector Overlay	3,530,670	3,530,670	2,847,124	2,847,124	683,546								3,530,670	
AWD Graders x 3	1,684,668	1,684,668	1,450,946	1,450,946	233,722			620,544			V&E	1,064,124		
FV - Loader	350,000	350,000	316,864	316,864	33,136			25,000			V&E	325,000		
FV - Rebuild Lambert Point Road (1 1/4 miles)	385,000	385,000	268,698	268,698	116,302		385,000							
LC - Overhead Shop Crane	100,000	100,000	100,656	100,656	(656)						GCR	100,000		
LC - Sidewalk Sweeper	160,000	160,000	-	-	160,000				5,000		V&E	155,000		
LC - Truck Replacement	45,000	45,000	43,196	43,196	1,804				1,500		V&E	43,500		
LC- 98 Ave Micro Surfacing (1200 meters)	220,000	220,000	800	800	219,200		220,000							
Overlays	350,000	350,000	283,569	283,569	66,431									
Rebuild Blumenort Road East	440,000	440,000	54,390	54,390	385,610									
Rebuild Machesis Lake Road	440,000	440,000	2,124	2,124	437,876									
Rebuild Range Rd 175 (2 miles)	650,000	650,000	433,753	433,753	216,247									
Oil Rocky Lane Road (5.5 km) - School to Store Road	302,191	302,191	302,191	302,191	0		215,250				GCR	86,941		CM 19-11-669
ZA - Truck Replacement	45,000	45,000	42,410	42,410	2,590			1,500			V&E	43,500		
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000						GCR	75,000		
FV - Rebuild Butter town Road (See Note 2)	300,000	300,000	-	-	300,000		300,000							
FV - 49 Ave-54 St Asphalt	51,000	51,000	45,375	45,375	5,625									
FV - 49 Street Asphalt	81,500	81,500	62,300	62,300	19,200									
Total department 32	14,824,481	14,180,984	9,909,993	9,266,496	4,914,488	602,111	4,655,350	168,476	653,544	-	-	4,153,698	3,947,806	

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
(33) - Airport														
FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000							IC-AIR	20,000	
<i>Total department 33</i>	20,000	20,000	-	-	20,000	-	-	-	-	-	-	-	20,000	-
(41) - Water Treatment & Distribution Department														
LC - Well Number 4 (CF 2016)	1,072,500	900,095	173,966	1,561	898,534							RWTR/GCR	900,095	
ZA - Water Treatment Plant Upgrading (CF 2017)	933,569	784,047	151,625	2,103	781,944			611,560				RWTR	172,487	
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	98,238	260,257	77,795	20,443							RWTR	98,238	
LC - Waterline Bluehills (CF 2015)	833,250	691,042	142,528	320	690,722							RWTR	691,042	
LC - Rural Potable Water Infrastructure (CF 2015)	6,322,882	101,024	6,318,108	96,250	4,774							GCR/RWTR	101,024	Motion 18-05-398 & 18-10-763
FV - Rural Water Supply North of the Peace River (2018)	420,000	179,763	245,147	4,909	174,854							GCR	179,763	\$20,000 from 2017 Non-TCA Project - HL Rural Community Planning Master Study - \$400,000
La Crete Well #3 Mechanical Cleaning	55,000	55,000	52,542	52,542	2,459							WTRSWR	55,000	CM 19-10-632
<i>Total department 41</i>	9,917,901	2,809,207	7,344,174	235,480	2,573,727	-	-	611,560	-	-	-	-	2,197,649	-
(42) - Sewer Disposal Department														
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,691,609	273,971	975	1,690,635			1,034,250				WTRSWR/DR	657,359	
LC - Sanitary Sewer Expansion (CF 2016)	148,000	10,289	137,711	-	10,289							GCR	10,289	
LC - Sanitary Sewer Re-route														
<i>Total department 42</i>	2,112,606	1,701,899	411,682	975	1,700,924	-	-	1,034,250	-	-	-	-	667,648	-
(43) - Waste														
Build Up Berm - Blumenort WTS (CF 2017)	9,000	9,000	-	-	9,000							IC-WST	9,000	
Waste Bin Replacement Program	20,000	20,000	19,620	19,620	380				8,000			GCR	12,000	
<i>Total department 43</i>	29,000	29,000	19,620	19,620	9,380	-	-	-	8,000	-	-	-	21,000	-
(61) - Planning & Development														
FV - Streetscape (CF 2017)	100,394	79,416	34,969	13,991	65,425							IC-DV /GCR/GOR	79,416	CM 19-04-274
LC - Streetscape (CF 2017)	93,227	34,368	93,192	34,332	35							GCR/GOR	34,368	CM 19-04-275
<i>Total department 61</i>	193,621	113,783	128,161	48,323	65,460	-	-	-	-	-	-	-	113,784	-
(63) - Agriculture														
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808							DR	77,808	
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	7,458,569	122,484	7,456,512	120,428	2,057							GCR	122,484	Motion 18-11-885
Aq Fieldman Truck	45,000	45,000	42,410	42,410	2,590				1,500			V&E	43,500	
<i>Total department 63</i>	8,684,569	245,293	8,602,114	162,838	82,455	-	-	-	1,500	-	-	-	243,792	-

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
(71) - Recreation														
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933						RB-FV	17,933		
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000						RB-FV	30,000		
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	1,653	480,847	-	1,653						GCR	1,653		
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338						GOO	8,338		
ZA - Re-shingling Hall (CF 2017)	27,804	27,804	5,752	5,752	22,052						GOO	27,804		
FV - Facility Door Upgrades (2018)	30,000	1,525	28,475	-	1,525						GOR	1,525		
LC - Renovate Old Dressing Rooms (2018)	-	-	-	-	-									Removed by Council 19-10-524
FV - Arena Header Replacement	80,000	80,000	69,851	69,851	10,149		80,000							
FV - Volleyball Court Equipment	9,000	9,000	8,961	8,961	39		9,000							
FV - Facility Downspout Replacement/Landings	8,000	8,000	7,600	7,600	400		8,000							
LC - Rebuild One Compressor	22,000	22,000	17,330	17,330	4,670		22,000							
LC - Olympia Conditioner Maintenance	17,963	17,963	17,108	17,108	855		8,000				RR-LC	9,963		CM 19-07-376
LC - Upgrade VFD Electrical Panel	4,000	4,000	2,853	2,853	1,147		4,000							
LC - Blumenort Skate Shack	115,000	115,000	115,000	115,000	-		100,000				GOR	15,000		
LC - Two Portable Washrooms	3,000	3,000	2,700	2,700	300		3,000							
LC - One Window for the Board Room	5,000	5,000	5,000	5,000	-		5,000							
ZA - Paint Interior of Hall	32,897	32,897	32,896	32,896	1		30,000				GOO	2,897		
LC - VRA Gas Filler	8,000	8,000	-	-	8,000						RR-LC	8,000		CM 19-11-696
Total department 71	915,164	392,113	808,102	285,052	107,062	-	269,000	-	-	-	-	123,113	-	

(72) - Parks & Playgrounds Department

Hutch Lake Campground Improvements (CF 2017)	112,000	68,933	43,067	-	68,933						IC-REC/MR	68,933		
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	31,163	1,285	1,703						MR	2,987		
FV - Processor / Splitter (2018)	-	-	-	-	-									CM 19-08-459 & CM 19-08-460
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	30,000	30,000	-	-	30,000						GCR	30,000		
Vanguard Subdivision Playground Equipment	30,000	30,000	2,400	2,400	27,600						MR	30,000		
DA Thomas Stairs	20,000	20,000	3,575	3,575	16,425						GCR	20,000		
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	13,000	2,955	2,955	10,045						GCR	13,000		
FVAS- Museum Roof Retrofitting Project	8,600	8,600	-	-	8,600						GCR	8,600		CM 19-10-623
Total department 72	246,466	173,520	83,161	10,215	163,305	-	-	-	-	-	-	173,520	-	

TOTAL 2019 Capital Projects	37,804,425	20,463,156	27,711,044	10,369,775	10,093,381	602,111	5,397,956	1,814,286	673,044	-	-	8,027,955	3,947,806	
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Contingent on Grant Funding

FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000			500,000	495,000		RDR	5,000	3,000,000	contingent on grant funding
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000			3,000,000						
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000			1,085,000						
	8,085,000	8,085,000	-	-	8,085,000	-	-	4,585,000	495,000	-		5,000	3,000,000	

Administration to seek grant funding for below projects prior to proceeding
 Note 1 - LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive Note 1
 Note 2 - FV - Rebuild Butter town Road

Funding Sources for the 2019 Approved Capital projects is as follows:

FGTF & MSI	\$ 6,000,067
Other Grants/Sources	\$ 2,487,330
General Operating Reserve	\$ 329,788
General Capital Reserve	\$ 3,452,427
Municipal Reserve	\$ 95,987
Road Reserve	\$ 396,918
Vehicle & Equipment Reserve	\$ 1,744,524
Rural Water Reserve	\$ 1,048,862
Waste/Sewr Infrastructure Reserve	\$ 126,753
Drainage Reserve	\$ 663,414
Incomp. Cap - Airport Reserve	\$ 20,000
Incomp. Cap - Waste Reserve	\$ 9,000
Incomp. Cap - Develop. Reserve	\$ 29,416
Incomp. Cap - Recreation	\$ 5,933
Recreation Board Fort Vermillion	\$ 47,933
Recreation Board La Crete	\$ 17,963
Grants to Other Organizations	\$ 39,039
Debtenture	\$ 3,947,806
TOTAL	20,463,160

(4)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Intra Municipal GST Payments

BACKGROUND / PROPOSAL:

In August 2019, administration received notice from the Town of Peace River that during a routine GST audit by Canada Revenue Agency, it was identified that GST was not being paid for various projects that were intra municipally funded. The Town of Peace River requested Councils support in advocating reconsideration of this ruling. (Attached)

At the August 28, 2019 Council passed the following Motion:

MOTION 19-08-480 MOVED by Councillor Wardley

That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.

CARRIED

Administration requested an opinion from our auditors based on current agreements in place with other intra municipal agencies. (Memo Attached)

“The recent GST reassessment of the Town of Peace River is very concerning. However, our view is that the tax status of grants, subsidies and intra municipal supplies was carefully established and has provided the municipal framework for over three decades.

We do not recommend that Municipalities change their practices, as a result of the Peace River reassessment, until a final CRA ruling is received.”

Author: J.Batt **Reviewed by:** _____ **CAO:** _____

In their opinion, the current practice should not be changed, inference to GST Technical Information Bulletins B-046 & B-067.

Administration recently underwent a GST Audit for July – September 2019 due to the increased volume of purchases and GST paid during the Chuckegg Fire, and no adjustments were required to our submission supporting the above statement.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Intra Municipal GST payments report be received for information.

Author: J.Batt Reviewed by: _____ CAO: _____



August 5, 2019

File: 12/120

Municipalities of Alberta

Re: Town of Peace River GST Audit Concern

Colleague,

In May 2019, following a routine GST audit, the Town of Peace River was advised by the Canada Revenue Agency (CRA) that our intermunicipal cost sharing agreements were assessed as being subject to Federal Goods and Services Tax (GST). The Town's third-party auditing firm, MNP, appealed the ruling, but CRA maintained that the agreements are taxable and subsequently issued a demand letter for over \$600,000.

The Town is extremely concerned by the implications of this ruling and the effect it will have on *all* Alberta municipalities, particularly on Intermunicipal Collaboration Frameworks. Municipal Affairs has contacted Town administration and shares our concerns on this issue.

On direction from Council, the Town has contacted FCM, AUMA, RMA, and NADC. FCM concurs that this finding has serious implications for all municipalities nationwide and has submitted our case to an independent tax lawyer for legal review. In addition, the Town is working with AUMA on an Emergency Resolution to be presented in September. Finally, we are engaging in a concerted advocacy campaign with Provincial and Federal elected officials, along with prospective Federal candidates. We believe it is critical that this re-interpretation be reviewed, and the tax status of cost-sharing agreements be clarified.

The Town requests that your Council join us in our advocacy effort. We invite you to contact AUMA, FCM or any other advocacy body who may be able to assist in having this ruling reconsidered. We further ask you to consider contacting your respective MLAs and MPs, along with any other official or candidate who can press for a reconsideration of this ruling.

Thank you for your attention to this very serious matter.

Sincerely,

A handwritten signature in black ink that reads "Christopher J. Parker". The signature is written in a cursive style and is positioned above a horizontal line.

Christopher J. Parker, CLGM, CAO
THE TOWN OF PEACE RIVER





TOWN OF PEACE RIVER Briefing Document

Presenter: Mayor and Council, Town of Peace River
Topic: GST Audit Review

Background

On March 4, 2019 the Town of Peace River underwent our routine GST/PSB (Public Service Body) Audit. The Town's previous audit was conducted in 2011.

On May 3, Canada Revenue Agency (CRA) released their results which assessed GST on "a supply of a right to enter, to have access to, or to use property of the government, municipality, or other body". CRA ruled that the "town supplied a right to use the municipal property to other municipalities through the use of cost-sharing agreements." The amount of the reassessment was \$609,571.41.

To be clear: the cost-sharing agreements in question have been in place since at least 2002. The specific agreement examined in 2019 was the same agreement in place during the audit in 2011. However, in the recent audit, CRA reinterpreted the questions of 'supply', 'public purpose' and 'third party benefit' with respect to cost-sharing agreements.

Town of Peace River facilities have a flat payment scale which does not discriminate on the basis of residence. No passes, rights of use or access are provided as a result of these contributions and the agreements are specifically worded towards regional benefit.

Appeal and Review

The Town appealed the initial ruling and on July 16, we were told the ruling was upheld. Interest on the outstanding amount has been accruing since April 25, and on July 22, the Town was notified by CRA that the case has proceeded to collections. On direction from our Council, the Town will be continuing the appeal process with CRA. This could take up to a year.

Concerns

This ruling – a reinterpreting of CRA bulletin on GST for Grants and Subsidies - has set a number of precedents which will be problematic for municipalities:

1. An auditor is now permitted to 'parse' an existing agreement to justify a finding even if the remainder of the agreement contradicts that finding.
2. Municipalities are no longer able to rely on the GST/HST Technical Information Bulletin B-067 with respect to determining supply as it relates to on-going programs of financial support.
3. It is no longer clear which cost-share items may be now assessed as supply. Furthermore, transactions not contained within the cost-share agreement are being assessed as though they were. Examples drawn from the Town's case include:
 - a. A \$3000 contribution to Canada Day Fireworks. This item is not part of the cost sharing agreement and no direct benefit was provided to the grantor.

- b. \$4000 in contributions to the Healthcare Attraction and Retention Committee. Again, not part of any cost-sharing agreement and any supply provided by this group falls within the public interest.
 - c. 50% of the salary of an RCMP Liaison Officer – not subject to any cost sharing agreement.
 - d. \$8,000,000 in donations to the capital costs of constructing a new regional multiplex. In addition to not being subject to the cost-share agreement, the contributions did not confer a supply of access to any property or service made by the municipality. This item was the most frustrating (and most costly) as the Town has been requesting funding for four years and the only time the Federal government acknowledged this project was to tax it.
4. The required ICF Agreements will now have to include a tax provision. Given the lack of consistency in how the regulation is being applied, this could prove extremely challenging in terms of determining which services should be considered supply. Municipalities must be prepared to have a future auditor reinterpret the agreements yet again. The cost of reversing any collection or remitting will create a substantial economic burden.

Our Council has passed the following Motions:

MOTION-19-07-261 Councillor Good moved that the Town contact AUMA and FCM to get legal advice and proceed as recommended.

MOTION CARRIED

MOTION-19-07-262 Councillor Needham moved that the Town consider undertaking some political advocacy work to raise awareness of the issue both Federally and Provincially across all party lines.

MOTION CARRIED

Action

The Town has submitted this issue to FCM, AUMA, NADC, RMA, and Municipal Affairs. All of these bodies are extremely concerned about the precedent represented in this ruling. FCM is seeking an independent legal review of the issue and is considering intervenor status. AUMA is assisting the Town in preparing an Emergency Resolution to be presented in September.

In addition, the Town is actively engaging Provincial and Federal officials as well as prospective Federal candidates on this matter.



Christopher J. Parker, CLGM, CAO
THE TOWN OF PEACE RIVER

September 16, 2019

Memo to: Municipalities and Stakeholders

From: Wilde Advisory Group, Vegreville, Alberta

Colette A Miller, FCPA FCA, ICD.D

Executive Summary:

Municipal exemptions as outlined in **Schedule V-VI of the Excise Tax Act (ETA), B-046 and B-067** are substantially the same since inception of GST legislation in 1991.

The consultation during 1992 on 'transfer payments', led by the Federation of Canadian Municipalities (FCM) strongly supported the tax-free status of 'grants and subsidies'.

GST audits of municipalities over the last 28 years have supported this tax free status and we are not aware of significant reassessments in these areas.

The recent GST reassessment of the Town of Peace River is very concerning. However, our view is that the tax status of grants, subsidies and intra municipal supplies was carefully established and has provided the municipal framework for over three decades.

We do not recommend that Municipalities change their practices, as a result of the Peace River reassessment, until a final CRA ruling is received.

Background:

When GST was enacted in 1991, the status of grants, subsidies and intra-municipal cost sharing began with significant confusion. In 1992, Wilde & Company was engaged by AAMD&C and AUMA, accompanied by Revenue Canada experts, to present GST seminars to Alberta Municipalities

Our file material from this time outlines a bumpy history, however, the tax free status of grants paid by municipalities was confirmed.

In June 1992, Gilles Morissette, Senior Consultation Officer Excise/GST informed the Federation of Canadian Municipalities (FCM) that a draft Technical Information Bulletin concerning 'transfer payments' was available for comments and review. The responses from the Cities of Edmonton and Calgary strongly advocated that the Federal Government maintain their original tax free status of transfer payments, grants and subsidies.

The result was **Technical Information Bulletin B-067 GST Treatment of Grants and Subsidies** (Aug 24, 1992), a very thorough summary, which has remained the guiding document since then.

It is interesting that the responses to the initial Exposure Draft of B-067 also wisely recommended that any review of 'questionable supplies' be examined by specialists. Paraphrasing from a June 19, 1992 City of Calgary letter:

- “GST audits and assessments regarding municipal supplies should not be part of routine audits. This is a very sensitive, complex area and requires the attention of people fully familiar with the various types of transfer payments made by public sector bodies. If reassessments arise from routine audits, this requires extensive time and resources to go through the various appeal processes...possibly as a result of an over-zealous or ambitious tax auditor’s misinterpretation”

The Town of Peace River is now facing this exact unfortunate situation as predicted. After 28 years of GST processes established relying on B-067, B-046 and Schedule V-V1 reassessments of this magnitude should not occur. Municipal audits over the last three decades have not resulted in reassessments of this nature.

Technical Information Bulletin B-046 Administrative Guidelines for Municipalities February 22, 1991 (with amendments Mar 1, 2004 and before that Feb 11, 2003)

This Bulletin, ‘Administrative Guidelines for Municipalities’, has not significantly changed since GST was enacted.

B-046 and B-067 clarify what municipal supplies are exempt in addition to those outlined in Schedule V Part VI of the Excise Tax Act.

Excerpts from our historic files include Revenue Canada memos confirming:

Intra-municipal and Intra-regional Transactions:

- A supply between a municipality and a municipal entity that it owns or controls and that is designated as a municipality; or between two entities that are owned or controlled by the same municipality and that are both designated as a municipalities; and
- A supply between a regional, county or metropolitan government, or an entity that it owns or controls and that is designated as a municipality, and a municipality, or an entity designated as such, that operates within the territorial boundaries of that regional, county or metropolitan government.

Transactions between two municipalities that do not share a common territory will be subject to the normal GST rules.

Consistent with existing administrative practice, these amendments will be effective as of January 1, 1991.

Conclusion:

1991 legislation, administrative guidelines, audit assessments and municipal practices have been aligned for almost three decades. Our historic paper trail on the tax status of grants, subsidies and transfers indicate a thorough, collaborative development process. Municipalities should continue to manage GST in the prudent, informed manner they have done since inception.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	MasterCard Statements

BACKGROUND / PROPOSAL:

Mastercard statements are reviewed by Council on a monthly basis.

A copy of the December 2019 MasterCard statements are attached for review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2019 Operating Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN028 Credit Card Use

Author: J.Batt Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the MasterCard statements for December 2019 be received for information.

Author: J.Batt Reviewed by: CG CAO: _____

Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Grant Smith Position: Agricultural Fieldman

Department: Agricultural

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/1	Banff East Gate Banff	Park Pass - In Service Training	2-63-30-211		5.54	\$ 116.40	<input checked="" type="radio"/> Y <input type="radio"/> N
12/1	West Jet	Baggage Charge for Dave/Grant	2-63-30-211		4.00	\$ 84.00	<input checked="" type="radio"/> Y <input type="radio"/> N
12/2	Keg Steakhouse	Meal - In Service Training Dave/Grant	2-63-30-211		4.50	\$ 108.68	<input checked="" type="radio"/> Y <input type="radio"/> N
12/2	Sattlik Steakhouse	Meal - In Service Training Dave/Grant	2-63-30-211		5.98	\$ 131.48	<input checked="" type="radio"/> Y <input type="radio"/> N
12/5	7 Eleven Calgary	fuel	2-63-30-521			\$ 24.74	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	Banff Park Lodge	Parking	2-63-30-211		3.19	\$ 67.04	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	PPW Grande Prairie	Parking at GP airport	2-63-30-211		2.71	\$ 57.00	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	PPW Grande Prairie	Parking at GP airport	2-63-30-211		2.86	\$ 60.00	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	Mcdonalds Banff	Meal - In Service Training Dave/Grant	2-63-30-211		0.85	\$ 17.76	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	West Jet	Baggage Charge	2-63-30-211		1.50	\$ 31.50	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	Calgary Flames	Meal - In Service Training Dave/Grant	2-63-30-211		2.08	\$ 50.12	<input checked="" type="radio"/> Y <input type="radio"/> N
12/6	Budget Car & Truck Ren	Vehicle Rental	2-63-30-211		17.81	\$ 374.06	<input checked="" type="radio"/> Y <input type="radio"/> N
12/18	Zone 4.ca	Water Conference -Anthony Peters	2-11-214	WARD02	12.50	\$ 262.50	<input checked="" type="radio"/> Y <input type="radio"/> N
12/18	Zone 4.ca	Water Conference- Joe Peters	2-63-30-214		12.50	\$ 262.50	<input checked="" type="radio"/> Y <input type="radio"/> N
						\$ 76.02	\$ 1,647.78

Cardholder Signature: [REDACTED] Date: Jan 16/2020

Supervisors Signature: [REDACTED] Date: _____

Finance Department: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Mackenzie County

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Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Carol Gabriel Position: Director

Department: Legislative & Support Services

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/2	Tim Hortons	Breakfast - Lobby Government Seminar	2-11-211		7.51	\$ 157.73	<input checked="" type="radio"/> Y <input type="radio"/> N
12/4	Greenmunch	Christmas Banquet Supplies	2-12-30-212		3.85	\$ 80.78	<input checked="" type="radio"/> Y <input type="radio"/> N
12/8	CANVA	Monthly Subscription	2-12-30-223			\$ 88.40	<input checked="" type="radio"/> Y <input type="radio"/> N
12/10	LC Apple Drugs	Christmas Banquet Supplies	2-12-30-212		1.50	\$ 31.49	<input checked="" type="radio"/> Y <input type="radio"/> N
12/10	LC Home Hardware	Staff Long Service Awards	2-12-30-212			\$ 100.00	<input checked="" type="radio"/> Y <input type="radio"/> N
12/11	Etsy	Christmas Banquet Supplies	2-12-30-212			\$ 26.55	<input checked="" type="radio"/> Y <input type="radio"/> N
12/11	Etsy	Christmas Banquet Supplies	2-12-30-212			\$ 8.25	<input checked="" type="radio"/> Y <input type="radio"/> N
12/12	Goods Galore Ltd.	Christmas Banquet Supplies	2-12-30-212		1.38	\$ 28.88	<input checked="" type="radio"/> Y <input type="radio"/> N
12/12	Great Can Dollar Store	Christmas Banquet Supplies	2-12-30-212		2.40	\$ 50.40	<input checked="" type="radio"/> Y <input type="radio"/> N
12/13	LC Home Hardware	Christmas Banquet Supplies	2-12-30-212		3.60	\$ 75.55	<input checked="" type="radio"/> Y <input type="radio"/> N
12/13	LC Home Hardware	Christmas Banquet Supplies	2-12-30-212			\$ 29.98	<input checked="" type="radio"/> Y <input type="radio"/> N
12/13	Goods Galore Ltd.	Christmas Banquet Supplies	2-12-30-212		1.90	\$ 39.90	<input checked="" type="radio"/> Y <input type="radio"/> N
12/13	Espresso House	Christmas Banquet Supplies	2-12-30-212		2.10	\$ 29.37	<input checked="" type="radio"/> Y <input type="radio"/> N
12/13	Etsy	Christmas Banquet Supplies				\$ 9.59	<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 24.24	\$ 756.87	

Cardholder: [REDACTED] Date: 2020.01.17

Supervisors: [REDACTED] Date: 2020.01.17

Finance Dept: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Carol Gabriel Position: Director

Department: Legislative & Support Services

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/13	Etsy	Christmas Banquet Supplies	2-12-30-212			\$ 4.13	<input checked="" type="radio"/> Y <input type="radio"/> N
12/15	BoxOfDocs	Monthly Subscription	2-12-30-223		8.96	\$ 188.06	<input checked="" type="radio"/> Y <input type="radio"/> N
12/16	Canadian Tire	Replacement for broken Kuerig	2-12-30-511		4.00	\$ 83.99	<input checked="" type="radio"/> Y <input type="radio"/> N
12/18	Bookstore	Organizational Behaviour Book	2-12-30-239		3.75	\$ 78.75	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 16.71	\$ 354.93	

Cardholder Signature: [REDACTED] Date: 2020.01.17
 Supervisors Signature: [REDACTED] Date: 2020.01.17
 Finance Department: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Julius Peters Position: IT Specialist
 Department: Legislative & Support Services
 Statement Date: DEC 30, 2019 Card # (last 4 digits): XXXXXXXX

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/10	Infinite Cables	Terminal ends-Kantech security battery	2.12.30.511		2.00	\$ 41.89	<input checked="" type="radio"/> Y <input type="radio"/> N
12/11	Firefly Training	Online IT training - Julius & Dan	2.12.30.239			\$ 2,105.97	<input checked="" type="radio"/> Y <input type="radio"/> N
12/14	Amazon	Case for PW Polycom - Dave Fehr	2.32.30.511		8.70	\$ 182.68	<input checked="" type="radio"/> Y <input type="radio"/> N
12/17	Rogers	Backup Internet	2.12.30.266		3.60	\$ 75.60	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
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							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
\$ 14.30						\$ 2,406.14	

Cardholder Signature: [Redacted] Date: 2020-02-04
 Supervisors Signature: [Redacted] Date: 2020.02.10
 Finance Department: [Redacted] Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Byron Peters Position: Director

Department: Planning & Development

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
11/29	Tim Hortons	mtg w/ Dene Tha First Nation in HL	02-61-00-211		0.34	\$ 19.61	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
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							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
					\$ 0.34	\$ 19.61	

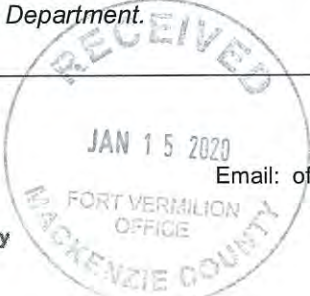
Cardholder Signature: [REDACTED] Date: 2020-01-14

Supervisors Signature: [REDACTED] Date: _____

Finance Department: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County
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Fort Vermilion, AB T0H 1N0



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Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: William Schmidt Position: Fleet Maintenance Manager

Department: Fleet Services

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/17	Petroleum Tank Manag	Tank Registration (WTS)	2-43-40-271			\$ 65.00	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
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							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
							<input type="radio"/> Y <input type="radio"/> N
					\$ 0.00	\$ 65.00	

Cardholder Signature: [REDACTED] Date: JAN 14 2020

Supervisors Signature: [REDACTED] Date: _____

Finance Department: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County
Box 640, 4511-46 Avenue
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Mackenzie County



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www.mackenziecounty.com

Mackenzie County
CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Doug Munn Position: Director of Community Services

Department: Community Services

Statement Date: 2019-12-30 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/4	Kevids Yig	Community Service Committee Meetin	2.72.30.211		1.36	\$ 30.02	<input checked="" type="radio"/> Y <input type="radio"/> N
12/4	HL Pizza Hut	Community Services Committee Meetin	2.72.30.211		4.58	\$ 105.80	<input checked="" type="radio"/> Y <input type="radio"/> N
12/4	Tim Hotons	Community Services Committee Meeti	2.72.30.211			\$ 7.54	<input type="radio"/> Y <input checked="" type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
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							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 5.94	\$ 143.36	

Cardholder Signature: [REDACTED] Date: 2020-01-15
Supervisors Signature: [REDACTED] Date: _____
Finance Department: [REDACTED] Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Larissa Alook Position: Administrative Assistant
 Department: Legislative & Support Services
 Statement Date: 2019-12-30 Card # (last 4 digits): XXXXXXXX

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
12/4	Canada Post	Mailing Invoices	2.12.30.216		0.73	\$ 15.27	<input type="radio"/> Y <input checked="" type="radio"/> N
12/5	Canada Post	Mailing Benefit Cards to Zama Office	2.12.30.216		0.74	\$ 15.59	<input type="radio"/> Y <input checked="" type="radio"/> N
12/9	West Jet	Grant Smith - ASB Provincial Conf.	2.63.30.211		18.21	\$ 440.21	<input type="radio"/> Y <input checked="" type="radio"/> N
12/9	West Jet	Dave Schellenberg - ASB Prov. Conf.	2.63.30.211		18.21	\$ 440.21	<input type="radio"/> Y <input checked="" type="radio"/> N
12/9	West Jet	Josh Knelsen - ASB Provincial Conf.	2.11.02.211	WARD01	18.21	\$ 440.21	<input type="radio"/> Y <input checked="" type="radio"/> N
12/9	West Jet	Ernest Peters - ASB Provincial Conf.	2.11.02.211	WARD05	18.21	\$ 440.21	<input type="radio"/> Y <input checked="" type="radio"/> N
12/9	West Jet	Terry Batt - ASB Provincial Conf.	2.63.30.211		18.21	\$ 440.21	<input type="radio"/> Y <input checked="" type="radio"/> N
12/13	La Crete Apple Drugs	Christmas Banquet supplies	2.12.30.212		0.00	\$ 33.96	<input type="radio"/> Y <input checked="" type="radio"/> N
12/13	Espresso House	Lunch for employees decorating	2.12.30.211		6.33	\$ 133.27	<input type="radio"/> Y <input checked="" type="radio"/> N
12/16	UofA, Edmonton	Jeri Phillips - Local Gov't Finance	2.12.30.239			\$ 795.00	<input type="radio"/> Y <input checked="" type="radio"/> N
12/18	Vista Print	Staff Business Cards	2.12.30.511		2.84	\$ 59.79	<input type="radio"/> Y <input checked="" type="radio"/> N
							<input type="radio"/> Y <input checked="" type="radio"/> N
							<input type="radio"/> Y <input checked="" type="radio"/> N
							<input type="radio"/> Y <input checked="" type="radio"/> N
					101.69	\$ 3,253.93	

Cardholder Sign: [Redacted] Date: 2020-01-13
 Supervisors Sign: [Redacted] Date: 2020.01.14
 Finance Department Sign: [Redacted] Date: _____

Please attach all credit card receipts and submit to the Finance Department.





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Councillors

BACKGROUND / PROPOSAL:

Councillor Honorarium and Expense Claims are reviewed by Council on a monthly basis.

A copy of the January 2020 Councillor Honorarium and Expense Claims will be presented at the meeting.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2020 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J.Batt Reviewed by: CG CAO: _____

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Councillor expense claims be received for information.

Author: J.Batt Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Members at Large

BACKGROUND / PROPOSAL:

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

- Dicky Driedger (Agricultural Service Board – January – December 2019)
- John W. Driedger (Municipal Planning Commission – September – December 2019)
- Erick Carter (Municipal Planning Commission – December 2019)
- Dicky Driedger (Agricultural Service Board – January 2020)
- Terry Batt (Agricultural Service Board – January 2020)
- Joseph Peters(Agricultural Service Board – January 2020)
- Beth Kappelar (Municipal Planning Commission – January 2020)
- Erick Carter (Municipal Planning Commission – January 2020)
- John W. Driedger (Municipal Planning Commission – January 2020)
- Jerry Chomiak (Subdivision & Development Appeal Board – January 2020)
- Joe Froese (Subdivision & Development Appeal Board – January 2020)

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2020 Operating Budget.

Author: J.Batt **Reviewed by:** CG **CAO:** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Member at Large Expense Claims be received for information.

Author: J.Batt Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Expense Claims – Chief Administrative Officer

BACKGROUND / PROPOSAL:

As a result of the Finance Committee being abolished at the October 22, 2019 Organizational Council meeting, Council will now be responsible for reviewing the Chief Administrative Officer expense claims.

A copy of the following Chief Administrative Officer’s Expense Claims will be presented at the meeting:

- February 2020
- January 2020
- November 2019
- October 2019

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2019 Operating Budget
2020 Operating Budget

SUSTAINABILITY PLAN:

N/A

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Chief Administrative Officer's expense claims be received for information.

Author: J. Emmerson Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 908-13 Unsightly Premises

BACKGROUND / PROPOSAL:

At the February 10, 2020 Regular Council Meeting, a motion was passed to bring back the Unsightly Premises Bylaw:

MOTION 20-02-100 **MOVED** by Councillor Cardinal

That the unsightly premises bylaw be brought back to the next meeting for review and discussion.

CARRIED

The Unsightly Premises Bylaw defines how the County enforces unsightly property throughout the municipality. However, this bylaw does not address the entirety of the enforcement process. If landowners do not willingly comply with this bylaw and are unwilling to sign an authorization for the County to enter onto the lands for enforcement purposes, additional processes are required. For example, to remove a dilapidated building from a property with an unwilling landowner, a lawyer must be retained, and a court injunction is required. Prior to proceeding to this level of enforcement, administration verifies that the required political support is in place.

While enforcing the bylaw, administration tries hard to tread lightly and work with landowners. Various strategies are utilized to try and gain compliance, and these strategies will vary between communities and individuals. The enforcement timelines also vary depending on the type of non-compliance. For example, the timelines to go from non-compliance to compliance are considerably longer when dealing with buildings rather than un-mowed grass.

Author: B Peters **Reviewed by:** CG **CAO:** _____

The enforcement process can also be easily stalled; a small level of compliance effectively re-starts the enforcement process, especially when considering a court injunction.

Attached is an overview of the unsightly premises enforcement statistics from 2019 as well as a copy of the Unsightly Premises Bylaw.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

No budget implications are anticipated.

SUSTAINABILITY PLAN:

Community Pride is about efforts taken to create a positive experience for residents in, and visitors to the community. First impressions are so important; a physically appealing community is essential in sending the message that residents care about their community. Taking steps to strengthen community pride creates the incentive to attend to community maintenance, cleanliness, and aesthetic appeal.

COMMUNICATION / PUBLIC PARTICIPATION:

No public participation is required.

POLICY REFERENCES:

Bylaw 908-13 Unsightly Premises Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Bylaw 908-13 Unsightly Premises be received for information.

Author: B Peters Reviewed by: CG CAO: _____

**BY-LAW NO. 908-13
MACKENZIE COUNTY**

A Bylaw of the Mackenzie County, in the Province of
Alberta, to regulate unsightly premises.

WHEREAS under the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Council may pass bylaws regulating unsightly premises;

AND WHEREAS unsightly premises are a detriment to surrounding properties and the immediate neighborhood generally;

AND WHEREAS Council deems it advisable to pass a bylaw to regulate unsightly premises;

AND WHEREAS the purpose of this Bylaw is to prevent the existence and proliferation of unsightly premises and to provide a mechanism for the remediation of a property which has become an unsightly premises;

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY ENACTS AS FOLLOWS:

1. GENERAL

- 1.1 This Bylaw shall be cited as the Unsightly Premises Bylaw.
- 1.2 In this bylaw, whenever the male gender is specified, it shall be interpreted as meaning both male and female as applicable.
- 1.3 The provision of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a premises.
- 1.4 Regard shall be given to the use and location of the property (ie. residential, commercial, industrial, acreage, farm, or located along major public roadway), as well as conditions of any public property which is adjacent to such property (for example slope of ditches, ditches filled with water or gravel), in determining what remedies should be taken and whether a premise is an unsightly premise.
- 1.5 Regard shall be given to the available disposal facilities within the County and/or neighboring municipalities that will able an Owner to comply with this bylaw.

2. **DEFINITIONS**

2.1 In this Bylaw, unless the context otherwise requires, the term (in alphabetical order):

- a) “Animal material” means any animal excrement and includes all material accumulated on a premises from pet pens, yards, stables, veterinary clinics or hospitals, kennels or feed lots;
- b) “Ashes” means the powdery residue accumulated on a premises left after the combustion of any substance and includes any partially burnt wood, charcoal or coal;
- c) “Building material” means all construction and demolition material accumulated on a premises while constructing, altering, repairing or demolishing any structure and includes, but is not limited to, earth, vegetation or rock displaced during such construction, alteration or repair;
- d) “County Administrator” means the person designated by Council as the County’s Chief Administrative Officer or his/her designate;
- e) “County” means the municipal corporation of the Mackenzie County;
- f) “Clean-up Order” means an Order issued under this bylaw by the County Administrator with respect to an unsightly premises within the County;
- g) “Enforcement Officer” means County Administrator, an enhanced policeman, or any employee of the County that is designated by the County Administrator to carry out enforcement powers under this bylaw;
- h) “Equipment” and/or “machinery” means units which have been rendered inoperative by reason of its disassembly, age or mechanical condition and includes any household appliances;
- i) “Fence” means a permanent enclosing material, maximum six foot height, of wood, steel or like materials designated to provide visual screening and not detract from surrounding neighborhood, as permitted by the County’s land use bylaw;
- j) “Garbage” means materials of every description or kind, or abandoned, discarded, or rejected goods disposable in a garbage can or receptacle and includes bottles, metal cans or tins, crockery, glass, grass cuttings, paper, cloth, food, food waste, wrappings, sweepings and the like;

- k) "Occupant" means any person other than the registered owner who is in possession of the Property, including but not limited to, a lessee, licensee, tenant or agent of the Owner.

- l) "Owner" means:
 - i) A Person who is registered under the Land Titles Act as the owner of the land;
 - ii) A Person who is recorded as the owner of the property on the assessment roll of the County;
 - iii) A Person holding himself out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership;
 - iv) A Person controlling the property under construction, or;
 - v) A Person who is the occupant of the property under a lease, license or permit.

- m) "Premises" means the external surfaces of all buildings and the whole or part of any land, including land immediately adjacent to any building or buildings, situated in whole or in part in the County and includes lands or buildings owned or leased by the County;

- n) "Reasonable State of Repair" means the condition of being:
 - i) structurally sound;
 - ii) free from damage;
 - iii) free from rot or other deterioration; and safe for its intended use.

- o) "Right of access" means the right of an Enforcement Officer to enter onto a property to inspect the property to determine whether to issue a Clean-up Order, or to allow work forces access to the property for the purposes of enforcing a Clean-up Order;

- p) "Trash" means materials of every description or abandoned, discarded or rejected goods not disposable in a garbage can or receptacle, included but not limited to trailers, sheds, shacks;

- q) "Work forces" means County employees or contract workers engaged by the County for the purposes of enforcing a Clean-up Order;

- r) "Yard material" means organic matter formed as a result of gardening or horticultural pursuits and includes grass, tree and hedge cuttings and clippings;

- s) "Weeds" means weeds as defined by the Weed Control Act.

3. **RESPONSIBILITIES OF OWNER**

3.1 Property owners shall keep such property and any public property which abuts or flanks such property, in a presentable condition and shall:

- a) Remove garbage, yard material, animal material, building material, and ashes as it accumulates;
- b) Prune and remove trees or shrubs in deteriorating condition located on the premises;
- c) Cut grass and control dandelions and other noxious weeds;
- d) Remove any vehicles, equipment, machinery, trash, or parts thereof;
- e) Not suffer or permit trees, or other vegetation growing on the property to interfere or endanger the lines, poles, conduits, pipes, sewers, public utility laneways or other works of the County;

3.2 Owner of a property in urban areas shall:

- a) maintain all buildings, structures and improvements to their property so that:
 - i) the foundations;
 - ii) exterior walls;
 - iii) roof;
 - iv) windows, including frames, shutters and awnings;
 - v) doors, including frames and awnings;
 - vi) steps and sidewalks; and
 - vii) fences;

are kept in a Reasonable State of Repair.

- b) maintain all fixtures, improvements, renovations, or additions to any building, structure or improvement on their property, including but not limited to:
 - i) exterior stairs;
 - ii) porches;
 - iii) decks;
 - iv) patios;
 - v) landings;
 - vi) balconies; or
 - vii) other similar structures

shall be maintained in a Reasonable State of Repair.

4. **UNSIGHTLY PREMISES**

4.1 Unsightly Premises shall mean any property, whether land, buildings, improvements to lands or buildings, personal property, or any other combination of the above, located on land within the County that, in the opinion of Council, County's Administrator or an Enforcement Officer is unsightly to such an extent as to detrimentally affect the repose, amenities, use, value or enjoyment of the surrounding lands in reasonable proximity to the unsightly premises, or is otherwise detrimental to the surrounding area or in an unsightly condition as defined by the Municipal Government Act.

4.2 In determining whether a premise is an unsightly premise, an Enforcement Officer shall use the following guideline:

a) A property or part of it is unsightly when it is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation on the premises, or any other hazard or condition which poses a danger to public safety:

i) Any garbage, trash, building material, ashes, manure, human excrement or sewage, animal material or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery;

ii) Uncontrolled grass and weeds on premises;

iii) The whole or part of any motor vehicle or vehicles which has no current license plate attached to it and in respect of which, no registration certificate has been issued for the current year, and which is inoperative by reason of removed parts, or equipment;

iv) The lack of repair or maintenance of buildings, structures or Property, including but not limited to:

i) the significant deterioration of buildings, structures or improvements, or portions of buildings, structures or improvements;

ii) broken or missing windows, siding, shingles, shutters, eaves or other building material; or

iii) significant fading, chipping or peeling of painted areas of buildings, structures or improvements on Property.

4.3 If an Enforcement Officer has reason to believe that any property is an unsightly premise he may exercise a right of access to the property in order to

inspect the premises to determine whether the property contravenes the provisions of this Bylaw.

5. **ISSUING A CLEAN-UP ORDER**

5.1 If an Enforcement Officer considers any property to be an unsightly premise, the Enforcement Officer may issue a Clean-up Order.

5.2 Each Order:

- a) Shall describe the property by
 - i) name, if any, and
 - ii) the municipal address and/or legal description
- b) Shall state that the property contravenes the provisions of this Bylaw.
- c) Shall give reasonable particulars of the extent of the clean up, removal, clearing or other actions required to be made.
- d) Shall state that the clean up, removal, clearing or other actions must be done within 7 to 21 calendar days from the Order date. The timeline will vary due to how the order can be served and which municipal act is being enforced.
- e) Shall state that if the required actions are not done within the time specified, the County may carry out the actions required and charge the cost thereof against the person to whom the Order is directed and if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property, and recovered as such.

5.3 The Order shall be served upon the owner of the property and a copy may be served on any person shown by the records of the Land Titles Office to have an interest in the property.

5.4 An Order may be served:

- a) by being delivered personally to the person who is intended to be served;
- b) by being left with a person apparently over the age of eighteen (18) years at the dwelling place or place of business of the person who is intended to be served; or
- c) by being sent by registered mail to the last known address of the person who is intended to be served as shown on the assessment roll of the County

and the Order shall be deemed to be served upon the expiry of five (5) days after the mailing of the Order.

5.5 If, in the opinion of the Enforcement Officer, service under subsection (5.4) cannot reasonably be effected, the Enforcement Officer may post the Clean-up Order or a copy of the Order in a conspicuous place on the land or property to which the Order relates, or on the private dwelling place of the person who is intended to be served and such Order is deemed to be served upon the expiry of five (5) calendar days after such Clean-up Order is posted.

5.6 County Administrator may extend the time for carrying out a Clean-up Order.

6. APPEALING A CLEAN-UP ORDER

6.1 An Owner or Occupant who receives a written Order under this bylaw may request a review of the Order by written notice to Council within fourteen (14) days of the day on which the Order is received. Upon reviewing the Order, Council may confirm, vary, substitute or cancel the Order.

6.2 An Owner or Occupant or other person affected by the decision of Council under Section 6.1 may appeal to the Court of Queen's Bench, within the time period set out in the *Municipal Government Act*, Section 548.

7. FAILURE TO ACT BY AN OWNER UPON ISSUANCE OF A CLEAN-UP ORDER

7.1 The person to whom an Order is directed shall comply with the directions of the Order as set out in the Order of the Enforcement Officer.

7.2 If a person to whom an Order is directed under this Bylaw fails to carry out the Order within the time stated in such Order, an Enforcement Officer may exercise a right of access to the unsightly premises and may, with whatever work forces as are necessary, enter the premises against which the Order has been issued and carry out the Order.

7.3 The County or persons appointed by it may remove any fencing or other obstructions in carrying out the Order and shall replace or repair any fencing or other obstructions removed or damaged in the course of carrying out the Order.

8. EXPENSES INCURRED IN CARRYING OUT A CLEAN-UP ORDER

8.1 All and any expenses incurred by the County in carrying out an Order under this section constitutes a debt owing to the County from the person to whom the Order is directed.

8.2 The following rates shall apply:

- a) If a third party was engaged in carrying out the Order under direction of an Enforcement Officer, the Owner shall be invoiced double the actual expense.
- b) If the County's work forces were used in carrying out the Order under direction of an Enforcement Officer, the Owner shall be invoiced double the rate specified in the County's Fee Schedule Bylaw in place at the time of clean-up.

9. MATERIALS COLLECTED IN CARRYING OUT A CLEAN-UP ORDER

- 9.1 Where the County carries out an Order under this Section the work forces shall deposit any material removed from an unsightly premises at a location designated by the County Administrator.
- 9.2 Notwithstanding subsection (9.1) where an Enforcement Officer is of the opinion that the material removed under subsection (9.1) has no value he may direct that the material be disposed of.
- 9.3 When material removed from an unsightly premise is removed to a location specified by the County Administrator, the County Administrator may direct that the property be disposed of if the person to whom an Order has been issued does not remove the property within fourteen (14) days of being requested in writing to do so by the County Administrator.
- 9.4 If the County sells all or part of a building, structure or improvement that has been removed under this Bylaw, the proceeds of the sale must be used to pay the expenses and costs of the removal and any excess proceeds must be paid to the Owner or Occupant, if entitled to them.

10. PENALTIES FOR NON-COMPLIANCE WITH THIS BYLAW

10.1 A person is guilty of an offence and liable for non-compliance with this bylaw.

Clean-up Order is issued as:	Compliance with Clean-up Order	Non-compliance with Clean-up Order
First offence	No Fine	\$250 Fine
Second offence	\$250 Fine	\$250 Fine
Third offence	\$250 Fine	\$250 Fine
Fourth and subsequent Offence	\$250 Fine	\$250 Fine

11. ADDING AMOUNTS OWING TO A TAX ROLL

11.1 Within thirty (30) days of ascertaining the amount of the expenses incurred by the County in carrying out the Order to the Owner or issued as a fine per Section 9, a demand for payment shall be sent of these expenses to the person to whom the Order was directed.

11.2 Where the person to whom the Order is directed and a fine is issued per Section 9 fails, within thirty (30) days after a demand for payment, to pay the fines and expenses incurred by the County, the total outstanding amount shall be placed on the tax roll as an additional tax against the land concerned and that amount:

- a) forms a lien on the land in favour of the County, and
- b) shall, for all purposes, be deemed to be taxes imposed and assessed on the land and delinquent under the Municipal Government Act from the date the expenses were incurred.

12. This Bylaw shall come into force and effect upon receiving third reading and shall repeal Bylaw 770-10.

READ a first time this 16th day of July, 2013.

READ a second time this 16th day of July, 2013.

READ a third time and finally passed this 16th day of July, 2013.

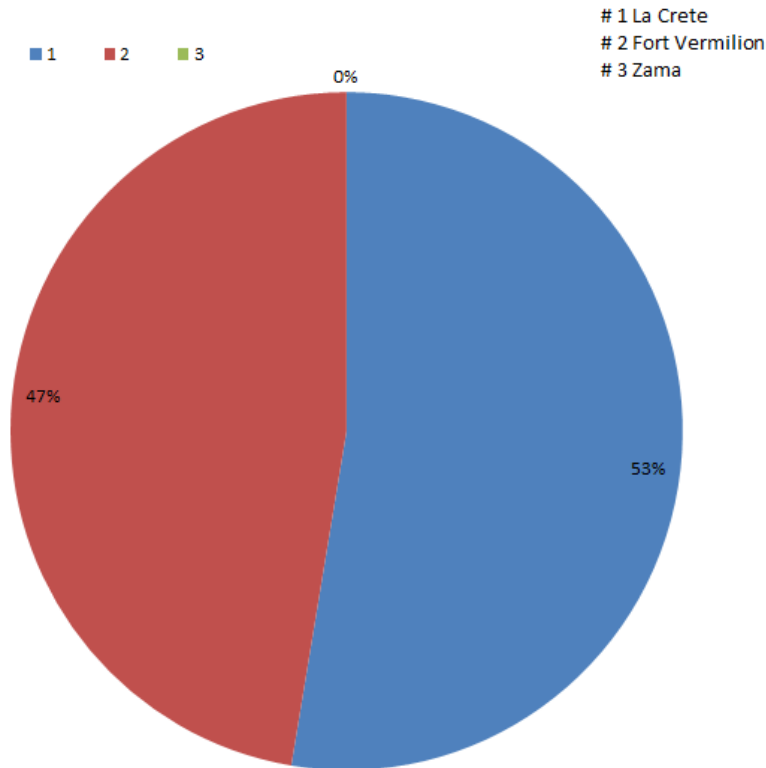
(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

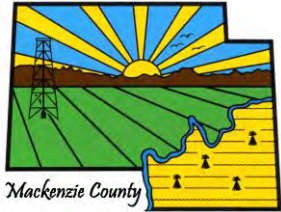
2019 CLEAN UP ORDERS



- 20 Clean Up Orders for La Crete
- 18 Clean Up Orders for Fort Vermilion
- None for Zama

In rural Alberta we can have a vastly different view than someone who lives in the city. Each Community is unique in what is considered to be unsightly. Each one has different priorities and standards of living. Measuring this is based on whether or not it devalues neighbouring properties, does it present a danger to others or does it look similar to its surroundings. Is this something that is based on a civil disagreement or is that someone can't be bothered to mow the grass and maintain the house?

So goes different approaches to gaining compliance with land owners in each community. Some only need a personal visit or a phone call as a reminder to cut the grass. While others will require a written and mailed Cleanup order and a set time frame or it won't happen. Some don't even live in the area and it's the last thing on their minds.



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

Date: July 18, 2018

CLEANUP ORDER

(Issued Pursuant to Section 545(1) of the Municipal Government Act, R.S.A 2000 c. M-26)

TO: xxxxx xxxxxx Box xxx La Crete AB T0H 2H0

RE: Municipal Address: xxxxx Ave Ave La Crete AB

Legal Description: xxxxxxxx

Tax Roll Number:

(hereinafter referred to as “the property”)

As a result of an inspection of the property that occurred on xxxxx, 2019:

As a designated officer for Mackenzie County for the purposes of section 545, I find that you are in contravention of the Unsightly Premises Bylaw # 908-13.

YOU ARE THEREFORE ORDERED TO:

Cut all of the grass and weeds including but not limited to ditch areas and half of any utility lane ways or back alley adjacent to both of the properties. Remove all items in the back alley of 10XXX-89 Ave as seen in the attached photos.

YOU MUST COMPLY WITH THIS ORDER BEFORE: xxxxx, 2019

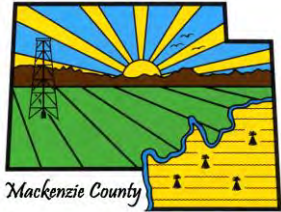
If the **corrective action** has already taken place prior to your receiving this notice I would like to thank you for helping maintain our communities.

As per Bylaw # 908-13

RESPONSIBILITIES OF OWNER

Property owners shall keep such property and any public property which abuts or flanks such property, in a presentable condition and shall:

- a) Remove garbage, yard material, animal material, building material, and ashes as it accumulates;
- b) Prune and remove trees or shrubs in deteriorating condition located on the premises;
- c) Cut grass and control dandelions and other noxious weeds;



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- d) Remove any vehicles, equipment, machinery, trash, or parts thereof;
- e) Not suffer or permit trees, or other vegetation growing on the property to interfere or endanger the lines, poles, conduits, pipes, sewers, public utility laneways or other works of the County.

Owner of a property in urban areas shall:

- a) maintain all buildings, structures and improvements to their property so that:
 - i) the foundations;
 - ii) exterior walls;
 - iii) roof;
 - iv) windows, including frames, shutters and awnings;
 - v) doors, including frames and awnings;
 - vi) steps and sidewalks; and
 - vii) fences;

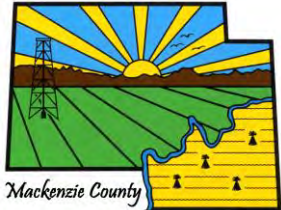
are kept in a Reasonable State of Repair.

- b) maintain all fixtures, improvements, renovations, or additions to any building, structure or improvement on their property, including but not limited to:
 - i) exterior stairs;
 - ii) porches;
 - iii) decks;
 - iv) patios;
 - v) landings;
 - vi) balconies; or
 - vii) other similar structures

Failure to comply with this order within **14 calendar days** from the above date may result in a third party or County employees cleaning up the property. The expense will then be invoiced to you the land owner.

The following rates shall apply:

If a third party was engaged in carrying out the Order under direction of an Enforcement Officer, the Owner shall be invoiced **double** the actual expense.



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

If the County's work forces were used in carrying out the Order under direction of an Enforcement Officer, the Owner shall be invoiced **double the rate specified in the County's Fee Schedule Bylaw in place at the time of clean-up.**

Pursuant to section 549(1) of the Act if a person fails or refuses to comply with an order under section 545 the municipality may take **whatever actions or measures are necessary to remedy a contravention of a bylaw or to prevent a re-occurrence of the contravention.**

Pursuant to section 549(3) of the Act the expenses and costs of an action or measure taken by the municipality **are an amount owing to the municipality** by the person who contravened the bylaw.

Pursuant to section 553(1)c of the Act when a person owes money to a municipality under section 549(3) the municipality **may add the amount owing to the tax roll of a parcel of land if the parcel's owner contravened the bylaw and the contravention occurred on all or part of the parcel.**

If you fail to comply with the provisions of this order Mackenzie County will, at its election, take action to enforce the order by taking **whatever actions or measures are necessary to remedy the contravention of the bylaw or to prevent the reoccurrence of the contravention**, all expenses and any costs of which will be an amount owing to Mackenzie County will be placed on the tax roll of the property if section 553(1)(c) permits

The complete Unsightly Premises Bylaw # 908-13 can also be viewed at the Mackenzie County web site at www.mackenziecounty.com

If you have any questions or concerns or feel you may have received this notice in error contact the Mackenzie County Office at 780-928-3983.

Sincerely,
Community Services
Enforcement / Safety Officer
Ron Dyck



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase the public utility lane that is located north of the following land locations:

Firstly:

Plan 0321316

Block 25

All of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23.

Secondly:

Plan 9925549

Block 25

All of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15.

The Developer wishes to purchase this piece of land to consolidate with his future proposed lots and register a URW in place of the lane which would allow utility access to the rear of the lots.

The applicant must purchase the public utility lane from the County at market value and is responsible for all surveying costs. The market value of the land will be requested if Council decides they are willing to sell the lane to the applicant.

As this is a lane and not a lot this Bylaw requires the Minister of Transportation's approval after public hearing.

Author: C Smith **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Options are to pass, defeat or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing and the land, which will be borne by the applicant.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

The Bylaw will be advertised as per Municipal Government Act requirements and all adjacent landowners will be notified.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1172-20 being a Road Closure Bylaw to close firstly Plan 0321316, Block 25, all of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23, and secondly Plan 9925549, Block 25, all of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15 for the purpose of consolidation, subject to public hearing input.

Author: C Smith Reviewed by: _____ CAO: _____

BYLAW NO. 1172-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Public Lane as outlined on Plan _____ attached hereto, be subject to a lane closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Public Lane described as follows, subject to the rights of access granted by other legislation or regulations:

Firstly:

Plan 0321316

Block 25

All of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23.

Secondly:

Plan 9925549

Block 25

All of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15.

READ a first time this _____ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

PUBLIC HEARING held this _____ day of _____, 2020.

APPROVED this ____ day of _____, 2020.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2020.

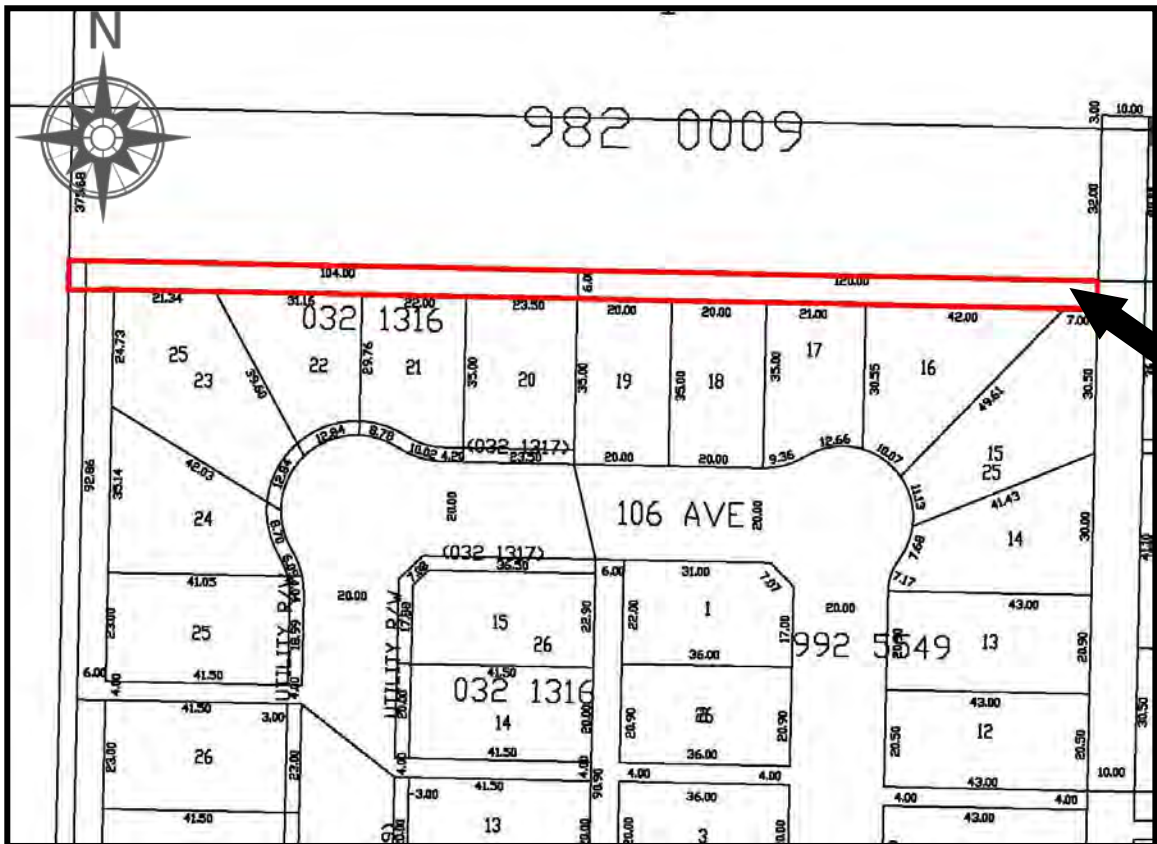
READ a third time and finally passed this ____ day of _____, 2020.

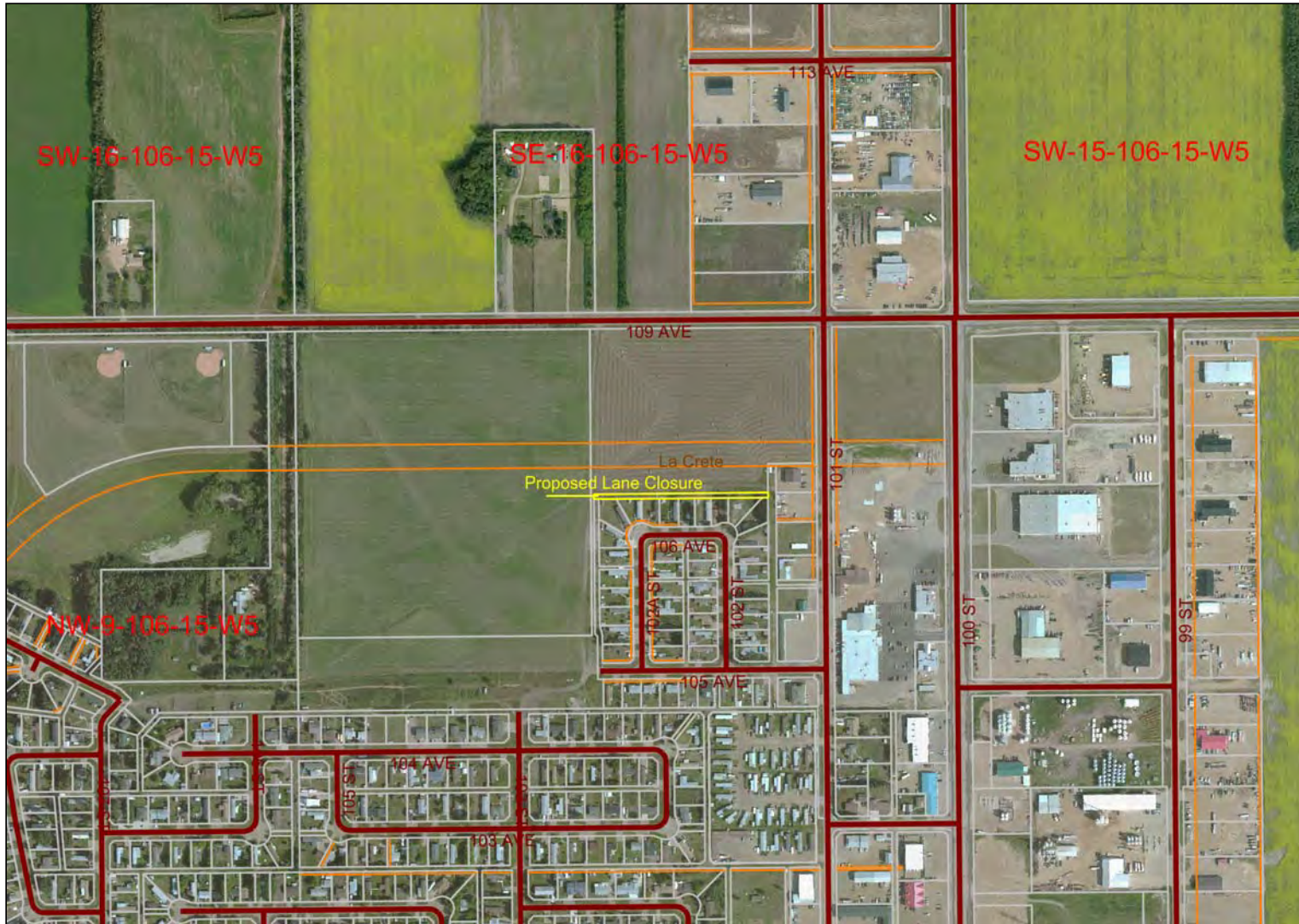
Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW No. 1172-20

Plan _____





Legend

- Title Lines
- Plan Boundaries
- Right of Ways
- Block Boundaries
- Lot Lines
- Parks
- Hydro Features
- Railway
- Alberta Roads
- County Boundary Roads
- Indian Reserves
- Provincial Railway
- Section Grid
- Section Label
- Crown/Leased Land
- Rural Addresses
- Industrial Accounts
- Cadastre
- Hamlet Boundaries



Scale 1: 7,500

100 yd

100 m

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Tentative Plan Showing
Proposed Subdivision of
Lot 3, Block 24, Plan 192 3085
 (New Lots)
 Within
 Mackenzie County

LANDOWNER(S):

Lot 3, Block 24, Plan 192 3085





Vanguard Realty Ltd.

C. of T. 192 262 760 +1

REGISTERED TITLE ENCUMBRANCES

- 792 251 925:
U.R.W. - Northern Lights Gas Co-op Ltd.
- 032 090 066:
Caveat (Deferred Reserve) - The Municipal District of Mackenzie No. 23
- 032 350 122:
U.R.W. - The Municipal District of Mackenzie No. 23

LEGEND

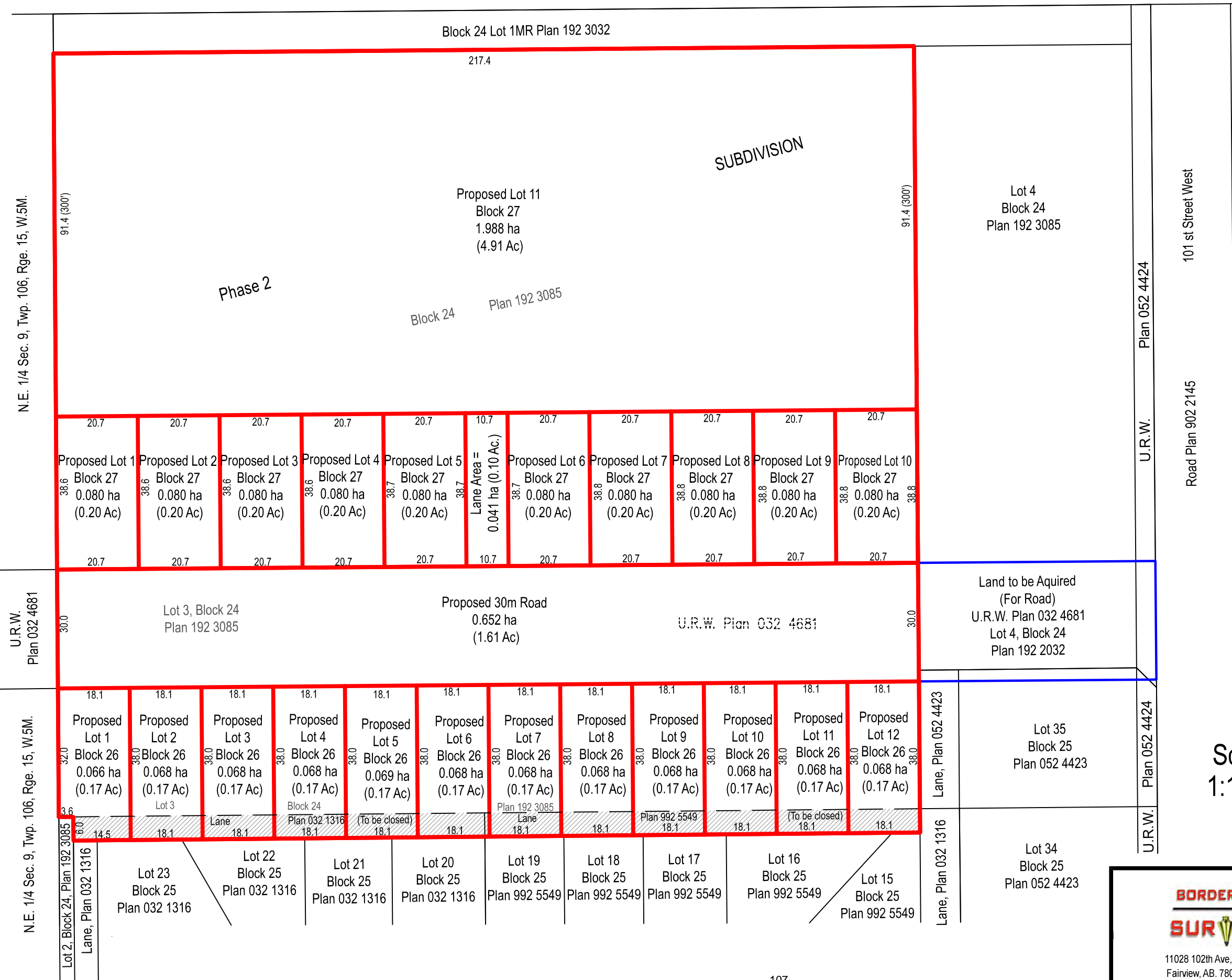
-  Lands Dealt With
-  Road
-  Land to be acquired for Road
-  Lane to be closed



Scale
1:1000



11028 102th Ave, Box 2661
Fairview, AB. T80 . 835 . 4618



Tentative Plan Showing
Proposed Subdivision of
Lot 3, Block 24, Plan 192 3085
(New Lots)
Within
Mackenzie County

PROPOSED LOT AREAS:

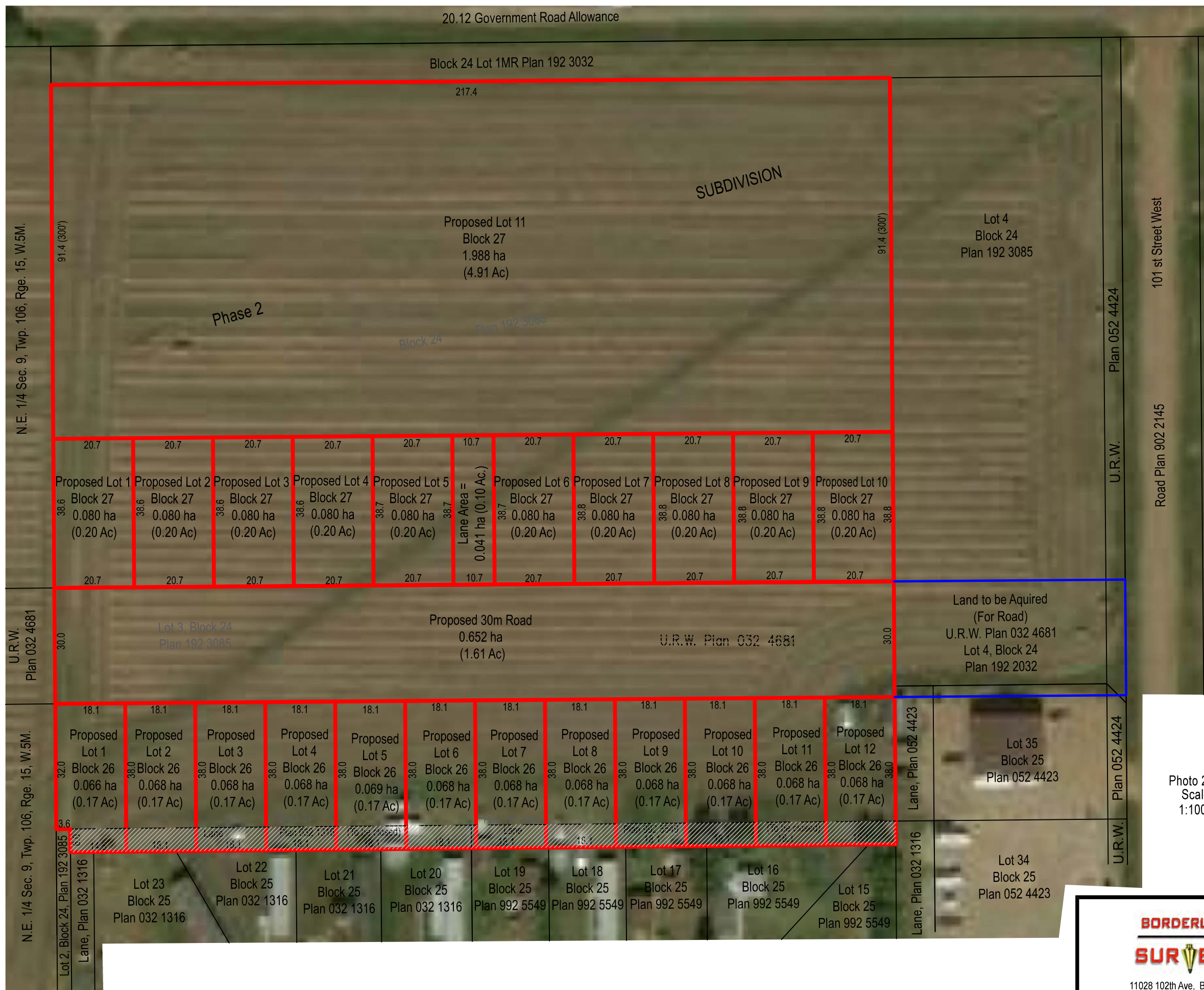
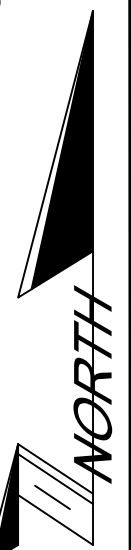
Lot 1, Block 26:	0.066 ha (0.17 Ac.)
Lot 2, Block 26:	0.068 ha (0.17 Ac.)
Lot 3, Block 26:	0.068 ha (0.17 Ac.)
Lot 4, Block 26:	0.068 ha (0.17 Ac.)
Lot 5, Block 26:	0.068 ha (0.17 Ac.)
Lot 6, Block 26:	0.068 ha (0.17 Ac.)
Lot 7, Block 26:	0.068 ha (0.17 Ac.)
Lot 8, Block 26:	0.068 ha (0.17 Ac.)
Lot 9, Block 26:	0.068 ha (0.17 Ac.)
Lot 10, Block 26:	0.068 ha (0.17 Ac.)
Lot 11, Block 26:	0.068 ha (0.17 Ac.)
Lot 12, Block 26:	0.068 ha (0.17 Ac.)

Lot 1, Block 27:	0.080 ha (0.20 Ac.)
Lot 2, Block 27:	0.080 ha (0.20 Ac.)
Lot 3, Block 27:	0.080 ha (0.20 Ac.)
Lot 4, Block 27:	0.080 ha (0.20 Ac.)
Lot 5, Block 27:	0.080 ha (0.20 Ac.)
Lot 6, Block 27:	0.080 ha (0.20 Ac.)
Lot 7, Block 27:	0.080 ha (0.20 Ac.)
Lot 8, Block 27:	0.080 ha (0.20 Ac.)
Lot 9, Block 27:	0.080 ha (0.20 Ac.)
Lot 10, Block 27:	0.080 ha (0.20 Ac.)
Lot 11, Block 27:	0.080 ha (0.20 Ac.)
Lot 11, Block 27:	1.988 ha (4.91 Ac)

Lane:	0.041 ha (0.10 Ac.)
Road :	0.652 ha (1.61 Ac.)

Total:	4.321 ha (10.68 Ac.)
Lane to be closed:	0.128 ha (0.317 Ac.)

Photo 2018
Scale
1:1000



11028 102th Ave, Box 2661
Fairview, AB. T80 . 835 . 4618



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	Policy PW039 Rural Road, Access Construction and Surface Water Management

BACKGROUND / PROPOSAL:

The current Policy PW039 does not provide the specific ability for the County to deny a road construction request or the reasons that allow a request to be denied.

Administration has been directed to make amendments to the Policy that allow Mackenzie County to reject road construction applications.

OPTIONS & BENEFITS:

To approve, deny, or modify the recommended amendments to Policy PW039 Rural Road, Access Construction and Surface Water Management.

To recommend further amendments to Policy PW039 Rural Road, Access Construction and Surface Water Management.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: R Wolfe **Reviewed by:** B Peters / CG **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy PW039 Rural Road, Access Construction and Surface Water Management

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy PW039 Rural Road, Access Construction and Surface Water Management be amended as presented.

Author: R Wolfe Reviewed by: B Peters / CG CAO: _____

Mackenzie County

Title	Rural Road, Access Construction and Surface Water Management Policy	Policy No.	PW039
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Legislation Reference	Municipal Government Act, Sections 18 and 60. Public Highways Development Act, Sections 39, 41 and 43.
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Purpose

To provide a safe, efficient and effective road network and surface water management recognizing both present and future needs of property owners and providing a rational and consistent basis for the construction of roads, construction of access to private property and the development of agricultural surface water management projects that impact or may impact public road right-of-ways administered by the County; to work with ratepayers and other level of government to find solutions to road, access and agricultural surface water concerns on all lands within the County; and to respond to road, access and agricultural surface water concerns in a timely manner.

DEFINITIONS

Applicant – person(s) and/or corporation(s) submitting an application or applying for permission to construct a road, surface water channel or access that may impact a developed or undeveloped road allowance.

Affected Landowner – person(s) affected by an application to construct a surface water channel as determined by the Mackenzie County Agricultural Service Board and the Agricultural Fieldman.

Road Allowance – any public road right-of-way under the jurisdiction of Mackenzie County but does not include any public road right-of-ways under the jurisdiction of the Province of Alberta.

Access – is an approach or driveway abutting any existing Municipal or Provincially controlled road.

First / Primary Access – is the first or primary access to a rural quarter section or river lot within Mackenzie County.

Temporary Access – an access constructed for a short period of time (6 months or less) that will be removed at the end of its use.

Subsequent Accesses – additional access to a rural quarter section or river lot within Mackenzie County.

Surface Water Management Basin – Mackenzie County has established the surface water management basins within its boundaries, which are shown on the plan contained in Schedule A.

Surface Water Management Basin Committee – Mackenzie County will form committees representing each surface water management basin which shall consist of:

- the County Councillor or Councillors representing the surface water management basin;
- three persons owning property within the surface water management basin; and,
- County staff deemed necessary for the timely and effective processing of surface water applications.

Permanent Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance and is intended to be permanent.

Temporary Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance but is temporary, with a maximum depth of two (2) feet, and used to drain low areas of private property on a seasonal basis (October of each year to April of the following year).

Non-conforming Roads – roads constructed on road allowances, usually trails that do not meet either past or current County's standards and specifications.

Incomplete and Sub-standard Road – less than ½ mile and is located between two sequent quarter property lines.

Preexisting Road – a road standard on the incomplete and sub-standard road as defined in this Policy.

Preexisting Farm Access Roads – a road that has been constructed in the past and does not meet current County specifications; which is solely used for agricultural purposes. This type of road will receive minimum maintenance and is deemed a low priority.

Sub-standard – a road built by either Alberta Transportation or the County to specifications below the Mackenzie County's current rural road standards as defined in this Policy.

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

AAF – the Province of Alberta Agriculture and Forestry.

AEP – the Province of Alberta Environment and Parks.

Penalties – fines or other penalties that shall be imposed by Mackenzie County, as established in the Fee Schedule Bylaw, for the construction of roads, accesses or agricultural surface water management channels that use or may impact road allowances which do not have the approval of Mackenzie County.

Major Agricultural Surface Water Management Channel – channels which provide surface water management to a minimum of 10,000 acres and shall require the consent of majority of benefiting landowners.

ROAD CONSTRUCTION

Policy Statement

Mackenzie County understands the need to provide access to agricultural lands and other non-accessible property within its boundaries and will allow property owners to construct roads on road allowances when approved by the County. All roads shall be constructed to a minimum Local Road standard (shown in Schedule E) and all work shall be performed in accordance with all applicable County standards and specifications and those imposed by other levels of government.

The Municipal Government Act (MGA) gives municipalities the responsibility to direct, control and manage all roads within the municipality. Therefore, Mackenzie County reserves the right to deny a road construction application.

Guidelines

1. Mackenzie County has prepared a plan showing the future local road network necessary to provide access to agricultural lands, which plan is contained in Schedule D.
2. Applications shall be submitted in the form included in Schedule F and shall include a plan showing:
 - approximate location of legal property boundaries;
 - the length of road to be constructed;
 - identification of proposed surface water management structures (i.e. culverts);
 - the location of property accesses.
3. Applications for the construction of roads in road allowances will be accepted by Mackenzie County any time throughout the year, which applications will be reviewed on a first come, first serve basis and the Applicant shall be provided with an initial response within 30 days of receiving the application.

4. New road construction commencing after October 15, will not be inspected for final acceptance until the following July. Road construction is encouraged to occur between May 15 and October 15.
5. The Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
6. AAF has jurisdiction over the clearing of merchantable timber within road allowances and the Applicant shall notify AAF and seek their approval to proceed with the proposed clearing.
7. Mackenzie County staff will inspect the project on a periodic basis to ensure that construction is being performed in accordance with the County's standards and specifications. As per the procedure outlined in the road construction application (Schedule F).
8. Upon final inspection and approval by the County, if the road meets all standards and specifications, the County shall assume the responsibility for the operation and maintenance of the subject road.
9. If an incomplete and sub-standard road needs to be extended to a nearest quarter line and beyond by 50 meters or less in order to create an adequate access to the adjacent quarter, an applicant may be authorized to construct the new road to a preexisting and sub-standard road standard. If the road requirement is due to a new subdivision proposal, the Operational Department shall provide their written comments to the Planning & Development department regarding an acceptable road standard within an applicable timeline and prior to a subdivision approval being granted.
10. For Non-conforming Roads Mackenzie County may enter into a Road Allowance Use Agreement with a landowner. The County shall not maintain any non-conforming roads and the applicant shall be aware that no development permit will be issued until the road is upgraded to the standards and specifications acceptable to Mackenzie County. The cost of upgrading the road to standards and specifications acceptable to Mackenzie County shall be the sole responsibility of the landowner.
11. It shall be the Applicant's sole responsibility to negotiate cost sharing arrangements with other benefiting landowners and the County shall not provide assistance with respect to this matter.

Mackenzie County Endeavour to Assist for Local Road Construction

Although all costs relating to application for construction of local roads within road allowances shall be borne by the Applicants, Mackenzie County, at its sole discretion, may provide assistance in the form of:

1. provision of survey to delineate the property boundaries;
2. the review and recommendation of surface water;
3. the supply and application of surfacing gravel;
4. the supply of culvert materials;
5. the installation of culverts that exceed 600 mm in diameter or where the twinning of any 600mm culvert or greater is required.

ACCESS CONSTRUCTION (APPROACH/DRIVEWAY)

Policy Statement

Mackenzie County shall adopt standards to provide safe, legal and defined accesses from any County road while maintaining and not disrupting current surface water management patterns.

Guidelines

1. Applications for the construction, reconstruction or alteration of any access shall be submitted in the form contained in Schedule G and will be accepted by Mackenzie County any time throughout the year. The submitted applications will be reviewed and the applicant shall be provided with an initial response within 30 days of receiving the application. Although, once the ground is snow covered and/or frozen, initial and final inspections will not be completed until spring.
2. The Applicant shall be solely responsible for all costs associated with the construction of the primary access other than the supply of a culvert.
3. The applicant shall be responsible for all costs associated with the construction and maintenance of all subsequent accesses.
4. Unless otherwise approved by Mackenzie County all accesses shall meet the following standards and be constructed in accordance with Mackenzie County specifications.

Access Type	Minimum Setback from Intersection	Minimum/Max Finished Top Width	Turning Radius on Shoulders	Culvert Length	Culvert Diameter	Culvert Slope	Access Side Slope	Gravel
Rural	50 meters (165 ft)	Min - 8 meters Max - 16 meters	15 meters	standard 13 m length, 600mmø		3:1	3:1	15-20mm size, 50mm depth
Urban Residential (rural standard)	6.1 meters (20 ft)	Min - 6 meters Max - 12 meters	5 meters	standard 12 m length, 600mmø				15-20mm size, 50mm depth
Urban Residential (curb, gutter & sidewalk)	6.1 meters (20 ft)	Min - 6 meters	N/A	N/A		N/A	N/A	15-20mm size, 50mm depth

Urban Commercial/ Industrial (rural standard)	10 meters (33 ft)	Min - 10 meters Max - 16 meters	10 meters	standard 15 m length, 600mmø	3:1	3:1	15-20mm size, 50mm depth
Urban Commercial/ Industrial (curb, gutter & sidewalk)	10 meters (33 ft)	Min -10 meters	N/A	N/A	N/A	N/A	15-20mm size, 50mm depth
Hamlet Country Residential	6.1 meters (20 ft)	Min - 8 meters Max - 16 meters	10 meters	standard 13 m length, 600mmø	3:1	3:1	15-20mm size, 50mm depth
Temporary (rural)	50 meters (165 ft)	8 meters	10 meters	At the discretion of the Director of Operations	3:1	3:1	At the discretion of the Director of Operations

5. During County paving projects, primary accesses on Rural roads shall be provided with a paved apron extending from the edge of the shoulder to the property line or for a distance of 4 meters, whichever is less. It is recommended that any subsequent accesses to a titled property shall be paved at the ratepayers expenses. If paving is not completed, any damage to the paved edge of the County road shall be repaired at the ratepayers expense.
6. During County paving projects on Hamlet roads the County shall provide a 0.15m of paved apron extending from the edge of the shoulder to the property line. However, if the access has been previously paved, the County shall pave the apron to tie in the existing pavement, or property line whichever is less.
7. For accesses to Hamlet General, applicants shall obtain approval from the Planning & Development department. Planning & Development shall confer with the the Public Works and Utilities departments prior to approval.
8. The Applicant shall arrange and pay for all utility locates within the area of the access and shall obtain approvals from any affected utility companies and submit the said approvals to the County prior to the start of any construction.
9. The Applicant shall be solely responsible for the costs of all investigations, modifications or repairs to utility installations.
10. For accesses to Rural areas, administration may approve two accesses to a titled property. Any additional accesses will be brought to Council for consideration. Where deemed applicable and beneficial, a shared access to agricultural lands will be encouraged.
11. Mackenzie County will not approve, inspect or supply a culvert to any properties deemed to have unauthorized development occurring within its boundaries.
12. All subdivisions, with the exception of curb and gutter streets, shall provide an access to each lot being created and to the balance of the lands to County standards prior to the registration of the subdivision.

13. Mackenzie County shall inspect each authorized access after completion and if the access does not meet the standards of the County, the Applicant shall be responsible for all costs and construction required to bring the access to acceptable standards.
14. Mackenzie County will fund only the first or primary access to a property when upgrades to a Municipal road occur and culvert replacement is required.
15. The property owner shall be responsible for upgrading costs for subsequent accesses to a property during road upgrades and regular maintenance.
16. Mackenzie County has the authority to remove subsequent accesses to a property, deeming them unnecessary or a hindrance to road maintenance or safety.
17. Mackenzie County will not supply any material or be responsible for any costs associated with the construction and/or removal of temporary accesses and these shall be removed at the end of the intended use and the area of the access restored to its original condition.
18. Mackenzie County reserves the right to change the location of the proposed access if this is deemed necessary to protect the County's municipal servicing infrastructure.
19. Rural accesses must be constructed at a location which provides a minimum 100 meters unobstructed sight distance in each direction and shall be at least 50 meters from other accesses or intersections.
20. The Province of Alberta may not permit accesses to be constructed from roads under their jurisdiction unless the access is aligned with a road allowance under the jurisdiction of Mackenzie County and such accesses shall require the approval of Alberta Transportation.
21. If the application for an access aligned with a major/collector road from a road under the jurisdiction of the Province of Alberta is approved by Alberta Transportation and the County, the County may pay the cost of construction

SURFACE WATER MANAGEMENT

Policy Statement

Mackenzie County understands the need to find solutions to agricultural surface water management issues and the construction of permanent or temporary agricultural surface water management channels on or impacting road allowances may be necessary for effective resolution to surface water management issues but these projects must protect the integrity of natural watercourses. These projects shall only be performed with the approval of Mackenzie County and in accordance with all applicable County standards and specifications and those imposed by other levels of government.

Guidelines

1. Applications for the construction of permanent or temporary agricultural surface water management channels, in the form contained in Schedule B, will be accepted by Mackenzie County any time throughout the year, which applications will be referred to the appropriate Surface Water Management Basin Committee for consideration and the applicant shall be provided with an initial response within 30 days of receiving the application.
2. Applications shall be submitted in the form contained in Schedule B and may be required to include a survey plan showing:
 - approximate location of legal property boundaries;
 - the area to be drained by the proposed agricultural surface water management channel;
 - the alignment of the proposed agricultural surface water management channel;
 - the existing ground elevations;
 - the proposed design elevations;
 - a typical cross-section of the proposed surface water management channel; and,
 - the location, size and elevation of existing and proposed surface water management structures (i.e. culverts).
3. In order to avoid potential conflicts, the applicant must obtain consent and signatures of all adjacent and affected landowners.
4. For permanent and temporary agricultural surface water management channels discharging to a ditch adjacent to a developed road allowance, or the County's licensed ditch, the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and may be required to submit a copy of said AEP application and their approval to the County prior to the their application being considered further.

5. For permanent and temporary agricultural surface water management channels requiring a ditch to be constructed within an undeveloped road allowance the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and shall submit a copy of said AEP application and their approval to the County prior to the their application being considered further.
6. For permanent surface water management channels constructed within undeveloped road allowances the alignment, profile and cross-section shall match the design of the future road ditch, should the road allowance be developed.
7. The Applicant shall be responsible for all costs relating to the development of permanent and temporary agricultural surface water management channels including application, construction and operation/maintenance. In addition, the Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
8. The Applicant shall be financially responsible for the operation and maintenance of the proposed agricultural surface water management channels on undeveloped road allowances and shall be liable for all injuries and/or damages that may result from the lack of or improper performance of the operation and maintenance.
9. The construction of permanent or temporary agricultural surface water management ditches that have a detrimental effect on adjoining private property may give rise to civil liability and the Applicant shall be solely responsible for resolving these matters.
10. The Applicant shall consent to the filing of caveats on property owned by the Applicant that the County deems necessary for the protection of the proposed agricultural surface water management ditches.
11. Persons constructing permanent or temporary agricultural surface water channels without the approval of Mackenzie County may be subject to fines and/or other penalties, including but not limited to the removal of the offending agricultural surface water channel as per the County's Fee Schedule Bylaw and/or other applicable provincial regulation.

Mackenzie County Endeavour to Assist

Although all costs relating to application for, construction of and operation/maintenance of surface water management channels shall be borne by Applicants, Mackenzie County, at its sole discretion, may provide assistance for:

1. the mediation of disputes between property owners that pertain to surface water management matters and attempt to find solutions to the disputes;

2. obtaining approvals from other levels of government; and,
3. the funding of all or a portion of the costs associated with the construction of major agricultural surface water management channels, subject to the cooperation of benefiting property owners and budget availability.

	Date	Resolution Number
Approved	11-Dec-12	12-11-845
Amended	12-Feb-13	13-02-069
Amended	27-Mar-13	13-03-189
Amended	16-Jul-13	13-07-492
Amended	08-Oct-13	13-10-692
Amended	26-Mar-14	14-03-177
Amended	27-Sep-14	14-09-609
Amended	14-Apr-15	15-04-246
Amended	29-Apr-15	15-04-302
Amended	27-Apr-16	16-04-317

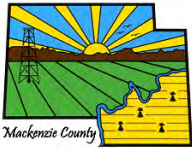
SCHEDULE A

Surface Water Management Basins

SCHEDULE B

**Agricultural Surface Water Management
Projects Application**

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266



Application # _____

Construction of an Agricultural Surface Water Management Channel Application

APPLICANT INFORMATION:

Name of Applicant _____

Permanent address _____
P.O. Box Town Province Postal Code

Telephone (res.) _____ (bus.) _____

Legal land description(s) _____

Please list all landowners participating in the project:

NAME	LEGAL LAND DESCRIPTION
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the area to be drained by the proposed agricultural surface water management channel;
- the alignment of the proposed agricultural surface water management channel;
- the existing ground elevations (what is the general lay of the land);
- the proposed design elevations (is ditch cut required for drainage);
- a typical cross-section of the proposed surface water management channel;
- the location, size and elevation of existing and proposed surface water management structures (i.e. culverts);
- proof of AEP and or AEF approval (provide a copy to the County); and
- A proposed plan for top soil management (how will you manage the excess topsoil).

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed agricultural surface water management channel discharge into a ditch along an existing road? Yes No

If yes, please provide the following:

Name of the applicable road _____

Does the proposed agricultural surface water management channel require the construction of a ditch within an undeveloped road allowance? Yes No

If yes, please provide the following:

Legal location of road allowance _____

Is the Applicant willing to enter into a Road Allowance Use Agreement? Yes No

What is the estimated size of the contributing area? _____ Acres.

Does this project involve a ditch already licensed? Yes No

If yes, please attach all related documents (i.e. license number, map, etc.).

Are the Applicants prepared to sign an easement/caveat at no cost to the County? Yes No

Has the Applicant gained consent from all adjacent and affected landowners? (as determined by the ASB and Ag. Fieldman) Yes No

If yes, please provide signatures and legal land descriptions below.

SIGNATURE

LEGAL LAND DESCRIPTION

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature

Date

SCHEDULE C

Road Allowance Use Agreement

SCHEDULE D

Local Road Network

SCHEDULE E

Road Standards

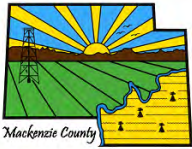
Mackenzie County Rural Road Standards/Specifications

	Unit	Collector	Local Road
Road Top Width	m	9m	8m
Avg Height of Fill (min)	m	1.0m	0.9m
Normal Side Slope	run:rise	3:1	3:1
Normal Ditch Width (min)	m	3m	1-3m
Normal Back slope	run:rise	2:1	2:1
Compaction @ Construction	% of Standard Proctor Density	98%	97%
Moisture Content @ Construction	% of Standard Proctor Density	+ / - 1%	+ / - 3%
Rate of Regraveling		Up to 300m ³ /mi	Up to 200m ³ /mi
Private Approach Radius	m	12m	12m
Crown Rate (m/m)		3-4%	3-4%
Right of Way (min)	m	30m	20m

- A top soil management plan must accompany each road request application.
- All slopes and ditches must be seeded with an approved grass seed mixture. (Typically 70% Broom grass and 30% Creeping Red Fescue)

SCHEDULE F

Road Construction Application



Application # _____

Request to Construct a Road

APPLICANT INFORMATION:

Name of Applicant _____

Permanent address _____
P.O. Box Town Province Postal Code

Telephone (res.) _____ (bus.) _____

Legal land description(s) _____

Please list all landowners participating in the project:

NAME	LEGAL LAND DESCRIPTION
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the length of road to be constructed;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations (what is the general lay of the land);
- the proposed design elevations (is ditch cut required for drainage);
- the location of property accesses (driveway);
- Proof of AEP and or AEF approval (provide a copy to the County); and
- A proposed plan for top soil management (how will you manage the excess topsoil).

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed road benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Is the Applicant willing to enter into a Road Allowance Use Agreement? Yes No

What is the estimated length of the road? _____ meters.

Does this road connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please attach location of intersection.

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature

Date

ROAD CONSTRUCTION PROCEDURE / CHECKLIST

Upon receiving all necessary documentation with Request to Construct a Road, the following procedure will be implemented (***Applicant is responsible to call the County and make arrangements for all site meetings***):

- Pre-construction site meeting with applicant / contractor / County
Date:_____ Attendees:_____
 - Culverts required _____
 - Drainage requirements _____

- Interim inspection at 50% completion with applicant / contractor / County
Date:_____ Attendees:_____
 - Arising issues _____

- Final inspection prior to graveling with applicant / contractor / County
Date:_____ Attendees:_____

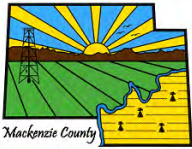
- Final acceptance - Road has been graveled by County on _____ (date)
Attendees:_____

Applicant

Mackenzie County

SCHEDULE G

**Access Construction Application
(Approaches/Driveways)**



Application # _____

Request to Construct or Alter an Access

(Approaches/Driveways)

APPLICANT INFORMATION:

Name of Applicant _____

Permanent address _____
P.O. Box Town Province Postal Code

Telephone (res.) _____ (bus.) _____

Legal land description(s) _____

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the location of the access in relation to other accesses/intersections;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations (what is the general lay of the land);
- the proposed design elevations (is ditch cut required for drainage);
- proof of contact with affected utility companies; and
- a proposed plan for top soil management (how will you manage the excess topsoil).

Is the proposed access: A New Access An Alteration of an Access

If an alteration, please specify:

Does the proposed access benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed access connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please provide the following:

Name of Provincial roadway _____

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature

Date



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	Policy PW042 Road Allowance Use

BACKGROUND / PROPOSAL:

The new Road Allowance Use Policy was approved at the January 29, 2020 Regular Council Meeting. Council also requested that administration make a few small amendments and bring the policy back for approval.

MOTION 20-01-061 **MOVED** by Councillor Jorgensen

That Policy PW042 Road Allowance Use be approved as presented and PW026 License Agreement for Undeveloped Road Allowance and PW028 Sale of Undeveloped Road Allowance be rescinded.

CARRIED

A copy of the amended Policy is attached.

OPTIONS & BENEFITS:

To approve, deny, or modify the recommended amendments made to Policy PW042 Road Allowance Use.

To recommend further amendments. .

COSTS & SOURCE OF FUNDING:

N/A

Author: R Wolfe **Reviewed by:** B Peters / CG **CAO:** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy PW042 Road Allowance Use

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy PW042 Road Allowance Use be amended as presented.

Author: R Wolfe Reviewed by: B Peters / CG CAO: _____

Mackenzie County

Title	Road Allowance Use Policy	Policy No:	PW042
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Legislation Reference	Municipal Government Act – Part 3, Division 2, Section 18
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Purpose

To establish guidelines for the use of all municipal road allowances in Mackenzie County, including criteria to determine the best use of a road allowance for municipal purposes.

POLICY STATEMENT

Road allowances are municipal assets that can be utilized for various purposes. Therefore, it is essential to specify the use priorities, criteria and related processes.

DEFINITIONS

The following definitions are used for the purpose of this policy:

“Adjacent Landowner” – person(s) with property that shares a border with a County road allowance.

“Penalties” – fines or other penalties that shall be imposed by Mackenzie County, as established in the Fee Schedule Bylaw, for the construction of roads, accesses or agriculture that use or may impact road allowances which do not have the approval of Mackenzie County.

“Road Allowance” – any public road right-of-way under the jurisdiction of Mackenzie County but does not include any public road right-of-ways under the jurisdiction of the Province of Alberta.

GENERAL PROVISIONS

Mackenzie County’s preference is for undeveloped road allowances to remain untouched and to maintain all treed areas as shelterbelts. However, Mackenzie County understands the desire for adjacent landowners to utilize road allowances. If not being used for municipal purposes, there are options for adjacent landowners who wish to make use of these areas.

ROAD ALLOWANCE PRIORITIES

The following general uses are acceptable to occur within a road allowance, in this priority order:

1. **Permanent Road or Temporary Road/Trail**

The primary purpose of a road allowance is to allow for the movement of goods and people and provide access to property. If expansion of the county road network is required and serves this municipal purpose, permission will be granted to undertake the required work (subject to additional conditions within this, and other county policies and bylaws).

2. **Treed Shelterbelt**

If a road allowance is not required to form part of the municipal road network, the intent is for road allowances to remain treed in order to create windbreaks and add and/or maintain biodiversity within farmland areas. If the existing trees on a road allowance are older and likely to create an ongoing safety and maintenance challenge, it is acceptable to clear most of the trees. No stumping or other disturbance of the topsoil is permitted.

3. **Animal Grazing**

The road allowance may be utilized for grazing purposes if adjacent to existing pasture lands, but the road allowance shall remain primarily treed.

4. **Field Crop Farming**

Clearing road allowances for field crop farming purposes is discouraged, and is included primarily to grandfather in road allowances that are already in this condition.

5. **Sale of Road Allowance**

The sale of road allowance will be considered on a case-by-case basis, but is a practice that will generally be discouraged.

OTHER SPECIFICATIONS FOR ROAD ALLOWANCE USE

Road Allowance Use Agreement

If a road allowance is not required by Mackenzie County for road or access purposes and an adjacent landowner would like to utilize the road allowance for any of the acceptable uses listed in the above section, they must enter into a road allowance use agreement with Mackenzie County.

1. Use of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the landowner of the quarter section or

subdivision of which the road allowance has been removed from and ONLY for the portion adjacent to the property as outlined in Schedule "A" attached.

- b) Second priority shall be given to the landowner of the quarter section or subdivision directly West of the road allowance and ONLY for the portion adjacent to the property, as outlined in Schedule "A" attached.

All applications will be subject to consent of first and subsequent priorities for use of the undeveloped road allowance.

2. Mackenzie County may enter into a License Agreement with a landowner for the use of an undeveloped road allowance adjacent to his property provided:
 - a) The undeveloped road allowance is not closed for public use.
 - b) The undeveloped road allowance is not required for any municipal purposes as determined by Mackenzie County.
 - c) Texas gates or another type of security gate must be installed by the adjacent landowner if the undeveloped road allowance is to be used for raising livestock.
3. If a landowner is installing a texas gate or another type of security gate on an undeveloped road allowance:
 - a) The landowner is responsible for all costs, installation and maintenance of the texas gate or other type of security gate.
 - b) The minimum dimensions of a texas gate must be twenty-four feet in width and six feet in length.
 - c) If the landowner installs a security gate, it may be closed but must not be locked to allow public access.
 - d) The landowner, or any successor to the lands involved, shall remove the texas gate or security gate either temporarily or permanently, at their expense, if the municipality requests that this be done for road improvement or any other purpose.
4. The County may, at its sole discretion, cancel the License Agreement at any time with minimal notice should the road allowance be required for municipal purposes.

Road Construction on Road Allowance

If a landowner would like to construct a permanent or temporary road within an undeveloped road allowance adjacent to their property, a road construction application must be submitted to the County for approval. Refer to Policy PW039 for details on this application process.

The Municipal Government Act (MGA) gives municipalities the responsibility to direct, control and manage all roads within the municipality. Therefore, Mackenzie County reserves the right to deny a road construction application.

Use of Road Allowance for Infrastructure and Utilities

Mackenzie County reserves the right to use road allowances for municipal infrastructure and utilities, which includes, but is not limited to; water, sanitary sewer and storm water/surface drainage. Utility providers may be granted permission to utilize road allowances for infrastructure such as gas lines, power lines or telecommunications.

Private use of road allowances for such infrastructure is not permitted. However, if required for a specific project, a landowner may request county approval. Any permittance of the use of road allowances for infrastructure and utilities will be evaluated on a case-to-case basis and shall be approved only if deemed necessary by the county.

Sale of Road Allowance

An undeveloped road allowance may be closed and sold provided Council has passed a road closure bylaw for the specific road allowance, which is approved by the Minister of Transportation.

1. Sale of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the adjacent parcel of land/quarter section that had provided alternate land for municipal purposes.
 - i) An original landowner, who has provided alternate land for municipal purposes at no cost, shall receive the closed undeveloped road allowance at no cost.
 - ii) If the land has transferred ownership, or if there is no proof that the land was exchanged at no cost, the current landowner shall pay the market value as established by the County.
 - b) Second priority shall be given to the adjacent landowner who has cleared, with appropriate approval, and is using the undeveloped road allowance for agricultural purposes. The sale of this land shall be at market value as established by the County.
 - c) Third priority shall be given to the adjacent landowner who has cleared and developed the road allowance for a minimum of 10 years. The sale of this land shall be at market value as established by the County.
 - d) Fourth priority shall be given to the adjacent landowner who put in the highest bid on the sale of the undeveloped road allowance.

2. Notwithstanding Section 1, no road closure shall be permitted if it leaves and/or creates a fragmented portion of land that is less than 70 meters (230 feet) in width.
3. The property transfer must be finalized within 180 days of the acknowledgment or confirmation of the sale. If not, the County retains the right to sell the undeveloped road allowance to the other adjacent landowner.
4. All legal and consolidation costs incurred by the road closure and transfer of the undeveloped road allowance shall be borne by the purchaser.

Tree Removal Specifications

Landowners are encouraged to leave or plant shelterbelts along road allowances. Mackenzie County does not permit tree clearing on road allowances; if tree removal is required, a written request must be submitted to the county for consideration. If granted permission for tree removal, the permittee must repair and restore the area where the trees are removed, leaving no holes or debris. Surface disturbances should be kept at a minimum with appropriate measures taken to control wind and water erosion.

Weed Control

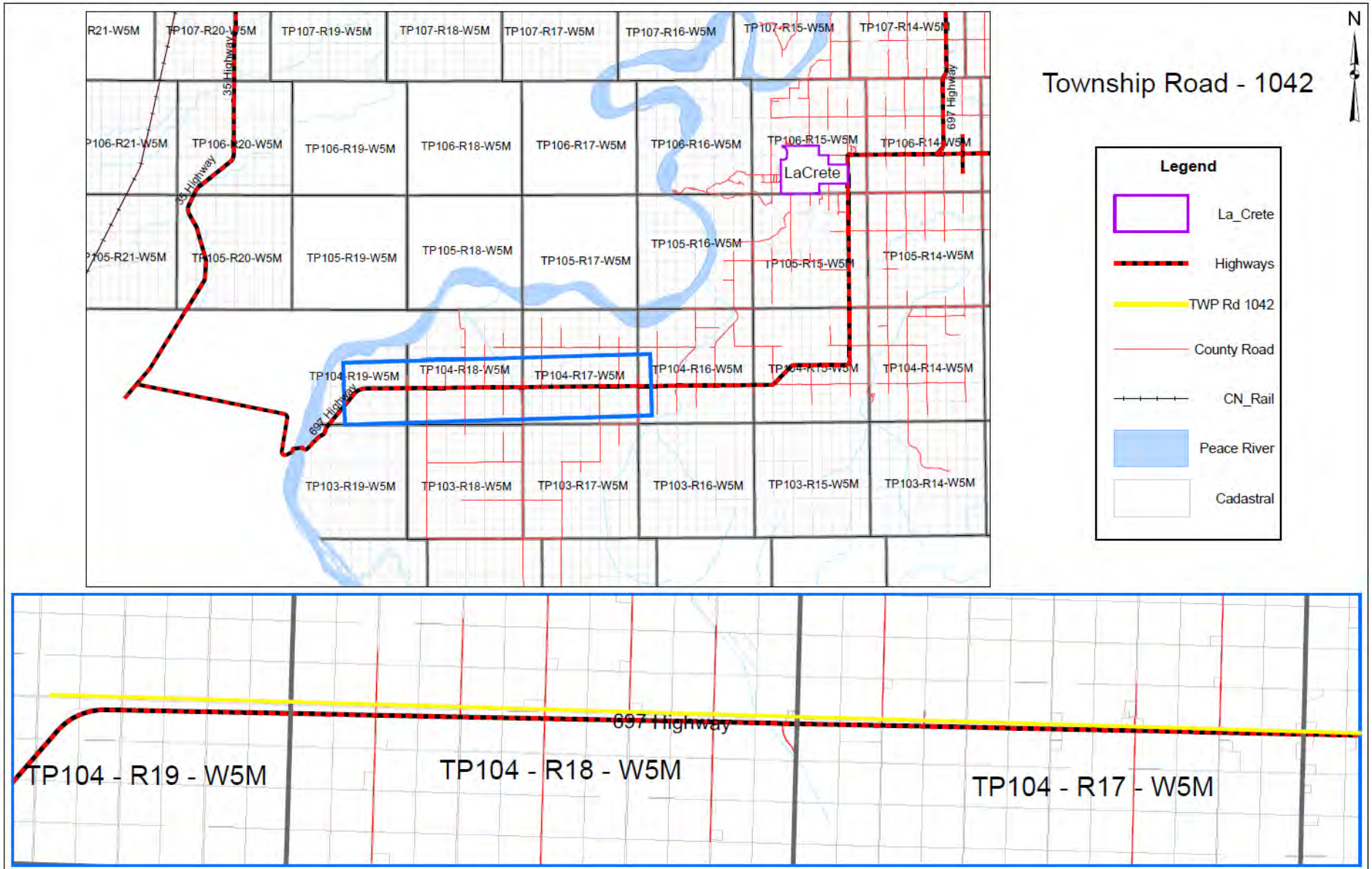
A landowner who has a license agreement with the County shall be responsible for all weed control within that road allowance.

	Date	Resolution Number
Approved	2020-01-29	20-01-061
Amended		
Amended		

SCHEDULE A

Township Road 1042

Mackenzie County will not consider the sale of any portion of Township Road 1042 identified in the following map:



SCHEDULE B

Road Allowance Use Agreement

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN:

MACKENZIE COUNTY

(hereinafter referred to as "the County")

-and-

(hereinafter referred to as "the Applicant")

The County, insofar as it has the right to do so, grants to the Applicant, its, employees, agents, servants, contractors and subcontractors, the nonexclusive right, to use that portion of the County's road allowance as indicated on Schedule "B" (hereinafter referred to as the "Road Allowance") for the purpose described in Schedule "A". From time to time the County and the Applicant may execute additional Schedules and such addendum shall be incorporated into and form part of this Agreement.

Therefore, in consideration of the mutual covenants and conditions contained in this Agreement the parties agree as follows:

1.0 Terms and Conditions

1.1 This Agreement including any attachments comprised of the following Schedules, which are attached hereto and made part hereof, shall be the terms and conditions as agreed to by the County and the Applicant:

Schedule A – Application submitted to the County by the Applicant

Schedule B – Plan of Road Allowance

Schedule C – Contacts and Additional Terms

Schedule D – Approvals Obtained from Other Agencies (i.e. ESRD)

1.2 This agreement expires April 30, _____. A one year extension may be granted upon a written request. The extension request must be submitted at least 30 days prior to the expiration date of the agreement.

2.0 Undertakings

2.1 The Applicant agrees to carry out all construction on road allowances in accordance with the application approved by the County and shall be wholly and solely responsible for all costs relating thereto.

- 2.2** The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any roads and accesses constructed on road allowances until the said roads and accesses have been accepted by the County.
- 2.3** The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any permanent agricultural surface water management channels constructed on road allowances and accepts all liability relating thereto.
- 2.4** The Applicant agrees to be wholly and solely responsible for obtaining any approvals from other levels of government and agrees to provide the County with a copy of the said approvals prior to starting any construction. I.e. Alberta Environment and Sustainable Resource Development.
- 2.5** The County agrees to duly consider all applications received and may issue approvals with or without other conditions.
- 2.6** Due to budgetary and design constraints, the County agrees to consider the provisions of the “Endeavour to Assist” section in the County Policy No. PW039 on a first come, first serve basis.
- 2.7** If the Applicant submitted an application for the use of a road allowance and has not submitted an application to construct a road, by signing this agreement, the County permits the Applicant to clear and brush the road allowance. The Applicant agrees to undertake clearing and brushing to the pin side of the road allowance. Furthermore, the Applicant, at minimum, must windrow the brush to the pin side of the road allowance, and provide a break in the windrow every 200 meters and at every drainage course and/or water course; the Applicant, at minimum, must clear and grub and/or stump a trail that is, at minimum 25 feet wide, which shall allow vehicular access.
- 3.0 Road Restrictions**
- 3.1** The County reserves to itself the exclusive control and operation of all road allowances and the Applicant shall observe restrictions imposed in relation to construction whether imposed by governmental authority or by the County as it reasonably deems necessary to protect the integrity of the road allowance
- 3.2** The County shall endeavor to notify the Applicant when anticipated restrictions are to be imposed.
- 3.3** The County shall not be liable for any loss or damage occurring to the Applicant as a result of the imposition of the said restrictions or of the failure to give reasonable notice thereof to the Applicant.

3.4 The County reserves the right to control the entrances of any accesses connected to the said road allowance and to control the location of signs and culvert installations at such accesses.

4.0 Maintenance

4.1 Notwithstanding anything herein contained the County does not provide any warrant as the suitability of fitness of the road allowance for the Applicant's intended purpose nor does the County give any undertaking to maintain any roads and accesses until they have been accepted by the County.

4.2 The Applicant will remain financially and legally liable for any permanent agricultural surface water management channels constructed within undeveloped road allowances and shall perform all maintenance related thereto.

5.0 Damages

5.1 The Applicant agrees that if damage to the road allowance, as determined by the County acting reasonably, results from the exercise by the Applicant and its servants, agents, employees, contractors and subcontractors of the rights herein granted, the Applicant shall, at the County's request, restore the road allowance to its previous condition. If the Applicant fails to comply with such instruction within a reasonable time, to be determined by the County, the County may restore the road allowance to its previous condition at the expense of the Applicant. In such event, the Applicant shall reimburse the County the County's costs of the restoration within thirty (30) days of receiving the County's invoice. Should the Applicant fail to pay such costs within thirty (30) days, the Applicant shall be subject to interest and collection costs on any outstanding amounts.

6.0 Liability and Indemnity

6.1 The Applicant shall use the road allowance entirely at his/her own risk and shall be liable for any loss, damage or expense suffered by the County as a direct result of the use of the road allowance by the Applicant, his/her employees, agents, servants, contractors or subcontractors, unless such loss, damage or expense is a direct result of the negligence or willful misconduct of the County its employees, agents, servants, contractors or subcontractors.

6.2 The Applicant shall indemnify the County against all actions, proceedings, claims, demands and costs suffered by the County directly resulting from the use of the road allowance by the Applicant, its employees, agents, servants, contractors or subcontractors, unless such action, proceeding, claim, demand or cost is a direct result of the negligence or willful misconduct of the County, its employees, agents, servants, contractors or subcontractors.

7.0 Environmental

- 7.1** The Applicant must notify the County immediately in the event of any environmental, pollution or contamination problems caused by the Applicant's operations on the road allowance or on any adjacent lands as a result of the use of the road allowance (hereinafter referred to as "Environmental Contamination") and the Applicant shall be solely responsible for the cost of all work carried out to correct any/all Environmental Contamination caused by the Applicant.
- 7.2** The Applicant shall comply with the provisions of all applicable federal, provincial and municipal laws' with respect to maintaining a clean environment.
- 7.3** The Applicant shall indemnify and save the County harmless against any and all damages and expenses which may be brought against or suffered by the County and which are incidental to any Environment Contamination, except to the extent that such loss, damage or expense is the result of the County's operations.
- 7.4** Upon termination of this Agreement, the Applicant shall leave the road allowance and any lands adjacent thereto, free of any Environmental Contamination resulting from the Applicant's operation which may adversely affect the land or result in a breach of the duties described in Environment Clause 7.2. The responsibility of the Applicant to the County with respect to the environmental obligations contained herein shall continue to be enforceable by the County notwithstanding the termination of this Agreement.

8.0 Default

- 8.1** If the Applicant is in default of any provisions herein, and such default continues for a period of thirty (30) days after receipt of notice from the County to remedy such default or fails to remedy the default with all due diligence thereafter, the County may without limiting any other remedies it may have, terminate this Agreement and the Applicant shall be deemed to have forfeited any and all right hereunder.

9.0 Insurance

- 9.1** It shall be the responsibility of the Applicant to maintain and keep in force during the term of this Agreement, for the benefit of the Applicant, the following insurance:
- (a) Automobile liability Insurance covering bodily injury (including passenger hazard) and property damage arising from the operation of owned or non-owned vehicles used on the road allowance in the course of operations by the Applicant, with inclusive limits of not less than \$2,000,000 (two million dollars) for any one accident or occurrence.

(b) General Liability Insurance covering the liability of the Applicant for bodily injury and property damage arising from operations of the Applicant in connection with this Agreement. The limits of this insurance shall not be less than \$2,000,000 (two million dollars) for any one accident or occurrence.

9.2 Upon demand by the County, the Applicant shall provide the County a Certificate of Insurance as evidence of the insurance required by the preceding clause. Insurance policies shall include a waiver of subrogation in favor of the County and its agents and employees.

9.3 As an alternative to the insurance policies referred to above, if acceptable to the County, the Applicant may self-insure against the risks normally covered by such policies.

9.4 The Applicant shall use its best efforts to ensure that any of its contractors and agents using the road allowance, that are not covered by the insurance policies set forth above, maintain insurance in accordance with the provisions of this section during those contractors' use of the road allowance.

9.5 The insurance policies shall be endorsed to provide that in the event of any change that could affect the interests of the County, or in the event of their cancellation, the insurers shall notify the County thirty (30) days prior to the effective date of such change or cancellation.

10.0 Notices

10.1 Notices to be given under this Agreement shall be in writing and may be mailed or electronically transmitted, addressed to the parties as follows:

MACKENZIE COUNTY
Attention: Chief Administrative Officer
P.O. Box 640
Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718
Toll-free 1-877-927-0677
Fax (780) 927-4266

THE APPLICANT

10.2 Either party may, from time to time, change its address for service by giving written notice to the other party.

10.3 Any notice, invoice or other communication shall be deemed to be received by the addressee, if delivered personally, or electronically transmitted, on the first business day following delivery or transmission and, if mailed on the fourth business day following the day on which it was mailed.

10.4 In the case of a postal disruption or an anticipated postal disruption, all notices or other communications to be given under this Agreement shall be electronically transmitted or delivered by hand.

11.0 Assignment

11.1 This Agreement is not assignable in whole or in part.

12.0 Termination

12.1 Notwithstanding any provision to the contrary herein contained, this Agreement or any Addendum/Addenda may be terminated upon a minimum of thirty (30) days prior written notice given by either party to the other. Such notice shall state the termination date of the Agreement or Addendum/Addenda. Upon termination of this Agreement or any Addendum/Addenda thereto, all applicable rights and obligations as between the County and the Applicant shall terminate except that the Applicant shall remain liable to the County for all of its obligations and liabilities arising pursuant to this Agreement prior to the date of such termination.

12.2 The County shall inspect the road allowance upon termination of this Agreement and/or any Addendum and shall notify the Applicant of any damage to the road allowance, excluding normal wear and tear.

12.3 Upon termination the Applicant shall, upon the County's request, remove all culverts, installations and fixtures on the road allowance placed for the Applicant's purposes. If they are not removed within thirty (30) days of such a request; the County shall have the right to remove such culverts, installations or fixtures and the County shall invoice the Applicant the actual cost relating thereto.

13.0 Miscellaneous

13.1 This Agreement and the relationship of the parties shall for all purposes be governed by and construed and interpreted according to the laws of the Province of Alberta. Each party irrevocably attorns, for all purposes hereunder, to the jurisdiction of the courts of the Province of Alberta and all courts of appeal there from.

This Agreement, as amended from time to time by agreement in writing of the parties, shall be the entire agreement between the County and the Applicant as to the matters herein and all previous promises, representations or agreements between the parties, whether oral or written, shall be deemed to have been replaced by this Agreement.

The parties have executed this Agreement as of the day and year first above written:

MACKENZIE COUNTY

LANDOWNER

Witness

Witness

Date

Date



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	La Crete Southeast Drainage Ditch (Part of NE 3-106-15-W5M) (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County is in the process of acquiring and registering the drainage ditch that crosses on the south side of the subdivision located on Part of NE 3-106-15-W5M.

A portion of the drainage ditch was designated as Municipal Reserve (MR) and the other portion is still in the landowner's name. In order to move forward and register the entire ditch as a single parcel, the MR designation has been removed. Now the municipality has to acquire the remaining portion from the landowner in order to consolidate and register the drainage ditch.

On January 14, 2020 the following Motion was passed:

MOTION 20-01-017 **MOVED** by Councillor Driedger

That administration negotiate with the landowner for acquisition of the drainage ditch located at Part of NE 3-106-15-W5M in the Hamlet of La Crete.

CARRIED

Administration has since met with the landowner to negotiate the land acquirement for the municipality, and have signed an agreement for the purchase of the property.

As there was no confirmed costs for this acquisition at the time of the motion, administration requires a budget amendment in order to properly account for the transaction.

Author: B Peters **Reviewed by:** JB / CG **CAO:** _____

OPTIONS & BENEFITS:

Secures the property for municipal purposes.

COSTS & SOURCE OF FUNDING:

Including all anticipated costs of the title transfer, survey and registration of the property, a budget of \$25,000 is required.

SUSTAINABILITY PLAN:

Operational items of this nature are outside the scope of the Sustainability Plan.

COMMUNICATION / PUBLIC PARTICIPATION:

No public participation is required.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include the La Crete Southeast Drainage Ditch (Part of NE 3-106-15-W5M) project in the amount of \$25,000, with funding coming from the Surface Water Management Reserve.

Author: B Peters Reviewed by: JB / CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Women in the North Conference

BACKGROUND / PROPOSAL:

This year marks the 13th Annual Women in the North Conference being hosted at the Belle Petroleum Centre April 29th and 30th in Peace River, Alberta. The conference focuses on leadership development, communication and motivation; a conference aimed to inspire women to lead, learn, network and grow with other women in specific business and leadership roles.

Councillor Wardley has requested authorization to attend the 13th Annual Women in the North Conference.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Approximate costs to attend the conference:

Mileage	\$ 517.36 (892 km @ \$0.58)
Lodging	\$ 525.00 (3 nights)
Meal Allowance	\$ 400.00 (\$100 per day x 4 days)
Daily Per Diem	\$ 52.50 (\$17.50 per day x 3 24-hour periods)
Honorarium	\$1,160.00 (2 travel days and 2 conference days)
Conference Registration	\$ 100.00
Total Approximate Cost	\$2,404.86

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

If approved a budget amendment would be required to cover the honorarium and expense reimbursement costs for registration, accommodation and travel to be funded from the General Operating Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include \$2,400.00 for the 13th Annual Women in the North Conference on April 29 – 30, 2020 in Peace River, Alberta with funding coming from the General Operating Reserve and that Councillor Wardley be authorized to attend.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	2020 Mackenzie Frontier Tourist Association – Trade Show Attendance

BACKGROUND / PROPOSAL:

Mackenzie Frontier Tourist Association (MFTA) is in the midst of shaping their work plan for 2020. Last year, in partnership with Travel Alberta, Mackenzie Frontier Tourist Association participated in a number of trade shows which they found to be extremely successful in marketing and promotion for the north. What boosted their success and made them stand out from others is that their booth was equipped with a prize wheel, enticing active engagement sessions. It is estimated that the booth had over 10,000 visitors.

Mackenzie Frontier Tourist Association is a Municipal funded Destination Organization that receives yearly funding: \$12,500 from each of the Town of High Level and Mackenzie County and \$5,000 from the Town of Rainbow Lake. Funding is supplemented with industry memberships as well as partner and grant funding from Travel Alberta and although the budget is small, they are efficient and effective in how they use it to target specific audiences and demographics.

The 2020 budget has been approved with \$1,750 in travel and subsistence for attendance at the regular MFTA meetings. Councillor Cardinal and Councillor Wardley are the Council appointed representatives on this committee and are requesting approval for honorarium and expenses to attend trade shows on behalf of the Mackenzie Frontier Tourist Association. A budget amendment would be required if this request was approved.

Below is a list of the proposed Trade Shows with estimated costs which include both Councillor's:

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

Spring Trade Show (Peace River) – April 17 – 18, 2020

Mileage	\$ 879.28 (1516 km @ \$0.58)
Lodging	\$ 700.00 (2 nights)
Meal Allowance	\$ 600.00 (\$100 per day x 3 days)
Daily Per Diem	\$ 70.00 (\$17.50 per day x 2 24-hour periods)
Honorarium	\$1,920.00 (2 travel days and 2 trade show days)
Total Approximate Cost	\$4,169.28

Thebacha Trade Show (Fort Smith) – April 25, 2020

Mileage	\$1,503.36 (2592 km @ \$0.58)
Lodging	\$ 700.00 (2 nights)
Meal Allowance	\$ 600.00 (\$100 per day x 3 days)
Daily Per Diem	\$ 35.00 (\$17.50 per day x 1 24-hour periods)
Honorarium	\$1,440.00 (2 travel days and 1 trade show day)
Total Approximate Cost	\$4,278.36

47th Annual Alberta Trappers Rendezvous (Rocky Mountain House) – July 3 - 4, 2020

(Partnership with NWSAR*) Costs include Councillors Cardinal, Wardley, and Jorgensen

Mileage	\$2,981.20 (5140 km @ \$0.58)
Lodging	\$1,800.00 (3 nights)
Meal Allowance	\$1,200.00 (\$100 per day x 4 days)
Daily Per Diem	\$ 157.50 (\$17.50 per day x 3 24-hour periods)
Honorarium	\$2,880.00 (2 travel days and 2 trade show days)
Total Approximate Cost	\$9,018.50

**The 2020 budget has been approved with \$4,200 in travel and subsistence for the Northwest Species at Risk*.*

Yellowknife Chamber Spring Trade Show (Yellowknife) – May 8 - 10, 2020

(Combining booths with the Town of High Level to acquire a larger booth in a prominent area)

Mileage	\$1,842.08 (3176 km @ \$0.58)
Lodging	\$1,500.00 (3 nights)
Meal Allowance	\$ 800.00 (\$100 per day x 4 days)
Daily Per Diem	\$ 105.00 (\$17.50 per day x 3 24-hour periods)
Honorarium	\$2,400.00 (2 travel days and 3 trade show days)
Total Approximate Cost	\$6,647.08

Author: J. Emmerson Reviewed by: CG CAO: _____

Aurora Con (High Level) – May 8 - 9, 2020

Mileage	\$ 535.92 (924 km @ \$0.58)
Lodging	\$ 350.00 (1 night)
Meal Allowance	\$ 400.00 (\$100 per day x 2 days)
Daily Per Diem	\$ 00.00
Honorarium	\$ 960.00 (2 trade show days)
Total Approximate Cost	\$2,245.92

Fat Boys Bike Rally (High Level) – June 19 - 20, 2020

Mileage	\$ 535.92 (924 km @ \$0.58)
Lodging	\$ 350.00 (1 night)
Meal Allowance	\$ 400.00 (\$100 per day x 2 days)
Daily Per Diem	\$ 00.00
Honorarium	\$ 960.00 (2 trade show days)
Total Approximate Cost	\$2,245.92

Fort Vermilion Agricultural Fair (Fort Vermilion) – August 8, 2020

Mileage	\$ 264.48 (456 km @ \$0.58)
Lodging	\$ 00.00
Meal Allowance	\$ 200.00 (\$100 per day x 1 days)
Daily Per Diem	\$ 00.00
Honorarium	\$ 480.00 (1 trade show day)
Total Approximate Cost	\$ 944.48

Hay River 2020 Fall Fair (Hay River) – September, 2020*Costs based on a one day event.*

Mileage	\$ 904.80 (1560 km @ \$0.58)
Lodging	\$ 700.00 (2 nights)
Meal Allowance	\$ 400.00 (\$100 per day x 2 days)
Daily Per Diem	\$ 70.00 (\$17.50 per day x 2 24-hour periods)
Honorarium	\$1,440.00 (2 travel days and 1 trade show day)
Total Approximate Cost	\$3,514.80

Grimshaw Gun Show (Grimshaw) – September, 2020*Costs based on a two-day event.*

Mileage	\$ 928.00 (1600 km @ \$0.58)
Lodging	\$1,200.00 (2 nights)
Meal Allowance	\$ 600.00 (\$100 per day x 3 days)
Daily Per Diem	\$ 105.00 (\$17.50 per day x 3 24-hour periods)
Honorarium	\$1,920.00 (2 travel days and 2 trade show days)
Total Approximate Cost	\$4,753.00

Author: J. Emmerson Reviewed by: CG CAO: _____

Rainbow End of the Road Show (Rainbow Lake) – September, 2020

Costs based on a one-day event.

Mileage	\$ 408.32 (704 km @ \$0.58)
Lodging	\$ 00.00
Meal Allowance	\$ 200.00 (\$100 per day x 1 day)
Daily Per Diem	\$ 00.00
Honorarium	\$ 480.00 (1 trade show day)
Total Approximate Cost	\$1,088.32

Total cost for two Councillors to attend all events is approximately \$38,905.66.

OPTIONS & BENEFITS:

To boost awareness of, to bring tourism in, and to educate the locals on all the great accessible indoor and outdoor opportunities that Northern Alberta has to offer.

COSTS & SOURCE OF FUNDING:

A budget amendment would be required with funding coming from the General Operating Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include \$ _____ for attendance at the following Trade Shows on behalf of Mackenzie Frontier Tourist Association, with funding coming from the General Operating Reserve and that Councillor Cardinal and Councillor Wardley be authorized to attend.

- *List of approved trade shows*

Author: J. Emmerson Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 13, 2020 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of February 13, 2020 be received for information.

Author: B. Peters **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, February 13, 2020 @ 10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member (via teleconference)
Jacquie Bateman Councillor, MPC Member (via teleconference)

ADMINISTRATION: Caitlin Smith Planning Supervisor
Nicole Friesen Administrative Assistant
Laura Braun Administrative Assistant/Recording Secretary

MEMBERS OF THE PUBLIC: Andrew Wiebe

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:07 a.m.

2. ADOPTION OF AGENDA

MPC 20-02-016 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC 20-02-017 MOVED by Beth Kappelar

That the minutes of the January 30, 2020 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

- i. None.

4. TERMS OF REFERENCE

For Information.

5. DEVELOPMENT

- a) None.

6. SUBDIVISIONS

- a) **02-SUB-20 Ron Wiebe & Ken Wiebe
50 Acre Subdivision
NE 35-105-15-W5M**

MPC 20-02-018 MOVED by Beth Kappelar

That Subdivision Application 02-SUB-20 in the name of Ron Wiebe & Ken Wiebe on NE 35-105-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 50.00 acres (20.23 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**

- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus, Northern Lights Gas Co-op, and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) **03-SUB-20 Andrew Wiebe
10.00 Acre Subdivision
SW 36-106-15-W5M**

MPC 20-02-019 **MOVED** by John W Driedger

That 03-SUB-20 be tabled for more information from the developer.

CARRIED

7. **MISCELLANEOUS ITEMS**

- a) None.

8. **IN CAMERA**

- a) None.

9. MEETING DATES

- ❖ Thursday, February 27th, 2020 @ 10 a.m. in Fort Vermilion
- ❖ Thursday, March 12th, 2020 @ 10 a.m. in La Crete
- ❖ Thursday, March 26th, 2020 @ 10 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC 20-02-20 **MOVED** by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:41 a.m.

CARRIED

These minutes were adopted this 27th day of February, 2020.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer Legislative & Support Services
Title:	Subdivision & Development Appeal Board

BACKGROUND / PROPOSAL:

The Subdivision & Development Appeal Board met on February 7, 2020. A copy of their decision is attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Subdivision & Development Appeal Board Decision for 04-SDAB-19 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

MACKENZIE COUNTY SDAB

Subdivision & Development Appeal Board

P.O. Box 640, 4511-46 Avenue,
Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677
F: (780) 927-4266
www.mackenziecounty.com

APPEAL BOARD DECISION

Date of Appeal Hearing:	February 7, 2020
Date of Issuance of SDAB Decision:	February 13, 2020
Appeal Application No.:	04-SDAB-19
Legal Description:	Plan 188TR, Block 06, Lot 01 4305-50 Avenue Hamlet of Fort Vermilion
Appellant Name & Address:	Gilbert Lambert Box 293 Fort Vermilion, AB T0H 1N0
Appeal:	Development Permit Application 152-DP-19 (Charles LaForge)

APPEAL BOARD'S DECISION:

In the case of 04-SDAB-19, the Subdivision and Development Appeal Board rules as follows:

To DENY the appeal, UPHOLDING the Municipal Planning Commission's decision to approve Development Permit 152-DP-19 on Plan 188TR, Block 06, Lot 01 with the following ADDITIONAL CONDITIONS:

1. That the Dwelling-Multi Family Units conform to the engineered Layout Plan as approved on December 18, 2019 by June 30, 2020.
2. That the Dwelling-Multi Family exterior improvements be completed by December 31, 2020 in its entirety (including roof, siding, and skirting).
3. Unsightly Premises matters will be strictly enforced by Mackenzie County.

REASONS FOR DECISION:


The Subdivision and Development Appeal Board considered all of the information submitted and presented by the Development Authority, the Appellant, and other parties present.

The Board hereby finds the following:

1. The conditions outlined in Development Permit 152-DP-19 adequately cover the concerns expressed. Construction must be completed in accordance with the conditions set out in the approval.
2. The municipality must work in conjunction with the Safety Codes Act and the National Building Code – 2019 Alberta Edition to ensure a high construction standard.
3. The proposed development meets the definition of Dwelling – Multi-Family as defined in the Mackenzie County Land Use Bylaw.
4. The main objections with the proposed development is the esthetics (unsightly), safety for the community, and health concerns based on the current state of the development.
5. The Board recognizes that the development is in non-compliance as a result of the Developer being unable to obtain the necessary approvals to proceed with construction. However, following the release of the Decision on 04-SDAB-19 and the additional conditions imposed, the Board is satisfied that the concerns will be addressed.
6. Legislative references are attached.

February 13, 2020

Date


for Joe Froese, Chair (Presiding Officer)
Subdivision and Development Appeal Board

A decision of the Subdivision and Development Appeal Board is final and binding on all parties and persons subject only to an appeal on a question of law or on a question of jurisdiction, an appeal lies to the Court of Appeal from a decision of the Subdivision and Development Appeal Board, pursuant to section 688 of the Municipal Government Act 2000. An application for leave to appeal shall be made:

- (a) to a judge of the Court of Appeal, and
- (b) within thirty (30) days after the issue of the decision sought to be appealed.

APPLICABLE LEGISLATION AND STATUTORY PLANS:

Municipal Government Act RSA 2000 Chapter M-26

Hearing and decision

- 687(3)** In determining an appeal, the subdivision and development appeal board
- (a) must act in accordance with any applicable ALSA regional plan;
 - (a.1) must comply with any applicable land use policies;
 - (a.2) subject to section 638, must comply with any applicable statutory plans;
 - (a.3) subject to clauses (a.4) and (d), must comply with any land use bylaw in effect;
 - (a.4) must comply with the applicable requirements of the regulations under the Gaming, Liquor and Cannabis Act respecting the location of premises described in a cannabis licence and distances between those premises and other premises;
 - (b) must have regard to but is not bound by the subdivision and development regulations;
 - (c) may confirm, revoke or vary the order, decision or development permit or any condition attached to any of them or make or substitute an order, decision or permit of its own;
 - (d) may make an order or decision or issue or confirm the issue of a development permit even though the proposed development does not comply with the land use bylaw if, in its opinion,
 - (i) the proposed development would not
 - (A) unduly interfere with the amenities of the neighbourhood, or
 - (B) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,
 - and
 - (ii) the proposed development conforms with the use prescribed for that land or building in the land use bylaw.

Mackenzie County Land Use Bylaw 1066-17 (as amended)

Section 2.3.1 Interpretation

DWELLING – MULTI-FAMILY means a residential building containing three (3) or more dwelling units separated by common walls and located on a separate individual lot, each dwelling unit having at least one (1) separate at-grade entrance.

Section 5.11 Development Permit Conditions

5.11.3 Subject to this BYLAW, any statutory plan and the Act, the Development Authority may attach whatever conditions they consider appropriate to a DEVELOPMENT PERMIT for either a DISCRETIONARY USE or PERMITTED USE, including but not limited to the following:

- a. Landscaping requirements;
- b. Noise attenuation;
- c. Special parking provisions;
- d. Location, appearance, and character of a building;
- e. Grading of a site to protect adjacent properties;
- f. Ensuring the proposed DEVELOPMENT is compatible with the surrounding land uses; and
- g. Repair, reinstate, or pay for the repair or reinstatement to original condition of, any street furniture, curbing, sidewalk, boulevard, tree or other landscaping features, that may be damaged or otherwise affected by the DEVELOPMENT;

Section 8.61 Unsightly Properties

8.61.1 The owner of property that is in an UNSIGHTLY CONDITION as a result of neglect and / or the stockpiling of materials may be required by the Development Authority to:

- a. Improve the appearance of the property in the manner specified;
- b. Remove or demolish a structure and level the site; and
- c. Make any other changes in accordance with the COUNTY'S Unsightly Premises Bylaw.

Additional Regulations

9.17.5 In addition to Section 8.32 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other SCREENING of a visually pleasing nature, satisfactory to the Development Authority.

9.17.6 The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement the natural features and character of the site to the satisfaction of the Development Authority.

9.17.7 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 7, 2020 Agricultural Service Board meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: G. Smith Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Agricultural Service Board meeting minutes of February 7, 2020 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**February 07, 2020
11:00 A.M.
La Crete Office**

PRESENT:	Ernie Peters Josh Knelsen Anthony Peters Dicky Driedger Joe Peters	ASB Chair Reeve Councillor Member at Large Member at Large
REGRETS:	Terry Batt	Member at Large
ALSO PRESENT:	Grant Smith Len Racher Colleen Sarapuk Dave Schellenberg Ryleigh-Raye Wolfe Andrew O' Rourke	Agricultural Fieldman Chief Administrative Officer Public Works Administrative Officer (Recording Secretary) Assistant Agricultural Fieldman Environmental Planner Economic Development Officer

Minutes of the Mackenzie County Agricultural Service Board meeting held on February 7, 2020.

CALL TO ORDER: **1. a) Call to Order**

Ernie Peters called the meeting to order at 11:02 am.

AGENDA: **2. a) Adoption of Agenda**

MOTION ASB 20-02-001 **MOVED BY** Anthony Peters

That the agenda be adopted as presented

CARRIED

PREVIOUS MINUTES **3.a) Minutes of the December 17, 2019 ASB Minutes**

MOTION ASB 20-02-002 **MOVED BY** Joe Peters

That the minutes of the December 17, 2019 ASB meeting be approved as amended.

CARRIED

ACTION LIST

4.a) Action List

MOTION ASB 20-02-003

MOVED BY Anthony Peters

That the Action List be received for information.

CARRIED

5.a) AIDA Water Conference

MOTION ASB 20-02-004

MOVED BY Dicky Driedger

That administration pursues Irrigation feasibility as discussed.

CARRIED

5.b) Emergency Livestock Response Plan

MOTION ASB 20-02-005

MOVED BY Josh Knelsen

That the Emergency Livestock Response Plan update received for information.

CARRIED

SET NEXT MEETING DATE

8.a) Next Meeting Date

The next ASB meeting will be held at the call of the Chair.

ADJOURNMENT

9.a) Adjournment

MOTION ASB 20-02-006

MOVED BY Joe Peters

That the ASB meeting be adjourned at 1:29 pm.

CARRIED

These minutes will be presented for approval at the next ASB Meeting.

Ernie Peters Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: February 26, 2020

Presented By: Don Roberts, Director of Community Services

Title: Community Services Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 5, 2020 Community Services Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: L.L Reviewed by: JE CAO:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Community Services Committee meeting minutes of February 5, 2020 be received for information.

Author: L. Lambert **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Community Services Committee Meeting**

**February 5, 2020
10:00 A.M**

**Council Room, Mackenzie County Office
Fort Vermilion, Alberta**

PRESENT:

Josh Knelsen	Reeve
Lisa Wardley	Councillor
Peter Braun	Councillor (Teleconference)
Cameron Cardinal	Councillor (Arrived 10:10 a.m.)

ADMINISTRATION:

Len Racher	Chief Administration Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Liane Lambert	Public Works Officer/Recording Secretary

REGRETS

Eric Jorgensen	Councillor
----------------	------------

Minutes of the Community Services Committee meeting for Mackenzie County held on February 5, 2020 in the Council Chambers at the Mackenzie County Office.

CALL TO ORDER: 1. a) Call to Order

Councillor Wardley called the meeting to order at 10:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION CS-20-02-001 MOVED by Councillor Braun

That the agenda be accepted as presented.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the December 4, 2019 Community Services Committee Meeting

MOTION CS-20-02-002 MOVED by Councillor Cardinal

That minutes of the December 4, 2019 Community Services Committee meeting be accepted as amended.

CARRIED

DISCUSSION:

4. a) Jubilee Park/Streetscape – Who has Authority?

A discussion was held on the operational procedures of Jubilee Park and the Streetscape Programs.

4. b) Recreation Society Relationship/Capital Projects

A discussion was held on the operational procedures for the Recreational Societies and their Capital Projects.

OLD BUSINESS:

5. a) Fort Vermilion Recreation Society Contract Review

The Fort Vermilion Recreation Society had not submitted their recommendations at this time.

5. b) La Crete Recreation Society Contract Review

The La Crete Recreation Society had not submitted their recommendations at this time.

5. c) Zama Recreation Society Contract Review

MOTION CS-20-02-003 **MOVED** by Councillor Braun

That once all Recreation Societies have submitted their recommendations, administration will bring back a revised contract for review.

CARRIED

5. d) Wellness Center - Update

MOTION CS-20-02-004 **MOVED** by Reeve Knelsen

That the Wellness Center update be received for information.

CARRIED

NEW BUSINESS:

6. a) La Crete Parks Caretaker Contract

MOTION CS-20-02-005 **MOVED** by Councillor Braun

That the La Crete Parks Caretaker Contract be received for information.

CARRIED

6. b) Buffalo Head Prairie Waste Transfer Station Spring Cleanup acceptance of White Goods

MOTION CS-20-02-006 **MOVED** by Reeve Knelsen

That the Buffalo Head Prairie Waste Transfer Station continues to accept white goods during the spring cleanup.

CARRIED

6. c) Wood Burn Pile for La Crete Residence

MOTION CS-20-02-007 **MOVED** by Councillor Cardinal

That the request for a wood burning pile be accepted for information.

CARRIED

6. d) La Crete Waste Transfer Station dumping of trailers

MOTION CS-20-02-008 **MOVED** by Councillor Braun

That a recommendation to amend the fee schedule for commercial contractors is taken to Council. And administration contacts L & P Disposals asking that the residential bins are emptied more often. As well, place a spare 40-yard bin in the La Crete WTS's yard for emergency's.

CARRIED

6. e) Kaltire Grant Application

MOTION CS-20-02-009 **MOVED** by Councillor Cardinal

That administration applies for the Kaltire Grant to install 'pour-in-place' surfacing at the Fort Vermilion Splash Park playground.

CARRIED

6. f) Zama Waste Transfer Station Hours

MOTION CS-20-02-010 **MOVED** by Reeve Knelsen

That administration tenders the Zama Waste Transfer Station contract as discussed.

CARRIED

6. g) Zama's Canada Post Office

MOTION CS-20-02-011 MOVED by Councillor Cardinal

That the Zama Canada Post Office be received for information.

CARRIED

NEW BUSINESS: 6. a) Action List

MOTION CS-20-02-012 MOVED by Councillor Cardinal

That the Action List be received for information.

CARRIED

ADDITIONS: 7. a) None

CORRISPONDANCE: 8. a) None

NEXT MEETING DATE: 9. a) Next Meeting Date

Next meeting is Wednesday, March 4, 2020, 10:00 a.m. at Fort Vermilion County Office

ADJOURNMENT: 10. a) Adjournment

MOTION CS-20-02-013 MOVED by Reeve Knelsen

Meeting was adjourned at 11.39 a.m.

CARRIED

These minutes will be presented to the Community Services Committee for approval on March 4, 2020 .

Lisa Wardley, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 26, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Environment and Climate Change Canada (Wood Buffalo National Park Stakeholder/Committee Involvement)
- Correspondence – Agriculture and Forestry (Status of Wood Bison in Alberta)
- Correspondence – Alberta Municipal Affairs (Bill Neufeld)
- Correspondence – V.S.I Services (2020 VSI Requisition)
- Correspondence – Alberta Environment and Parks (Commercial Fishing)
- Correspondence – Fort Vermilion RCMP (Constable White)
- Correspondence – Boreal Housing Foundation (Provincial Placement Policy & Delays in Client/Patient Re-assessments)
- Correspondence – Big Lakes County (7th Annual Big Lakes Invitational Charity Golf Tournament)
- Correspondence – Municipal Affairs (News Release: Consultation Opens on Local Election Rules)
- Correspondence – AUMA (Consultations on the Local Authorities Election Act)
- Municipal Administrators and Municipal Associations (2020 Minister’s Awards for Municipal Excellence)
-
-

OPTIONS & BENEFITS:

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: J. Emmerson Reviewed by: CG CAO: _____

Mackenzie County Action List as of February 10, 2020

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Don Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw. Working with engineer on draft design.

Motion	Action Required	Action By	Status
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition (RDS) is in place. Right of Way – cleared. Survey completed.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Don Willie	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Spring 2020
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Don	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Don	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Engineering report received. (WSP) Working on application.
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	Ready to sign new agreement.
November 13, 2018 Regular Council Meeting			
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Moratorium expires November 2021

Motion	Action Required	Action By	Status
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	2019-11-04 Open House 2020-02-03 Open House
March 27, 2019 Regular Council Meeting			
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Minister has committed to visiting the region. Waiting on date confirmation.
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Don	Application approved. Next application phase.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	Was not re-advertised due to the wildfire in 2019. Not required in 2020 due to lack of projects.
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	Will be applied if applicable.
August 13, 2019 Regular Council Meeting			
19-08-423	That administration bring back options for the chip seal project.	Dave	COW 2020-02-25
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.	Byron	Forward to Minister for Approval
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with	Byron	Meeting scheduled for 2019-09-16

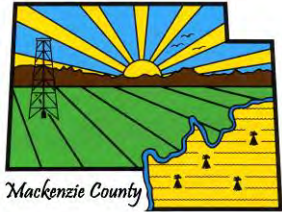
Motion	Action Required	Action By	Status
	obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.		Disposition takes 18 months.
19-08-444	That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.	Len	In progress.
August 28, 2019 Regular Council Meeting			
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	In progress
19-08-480	That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.	Jennifer	RFD 2020-02-26
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Don	Ongoing
19-09-492	That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.	Byron	COW Meeting
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	RFD 2019-11-27 FVSD not interested at this time. Will reconsider in spring 2020.
October 8, 2019 Regular Council Meeting			
19-10-548	That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.	Len	In progress
19-10-559	That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.	Jennifer	Ongoing Awaiting response from ratepayer
October 23, 2019 Regular Council Meeting			
19-10-635	That a letter be sent to the Alberta Ministers of Environment & Parks and Agriculture & Forestry and the Solicitor General requesting a full status update and involvement in future discussions regarding the	Byron	In progress

Motion	Action Required	Action By	Status
	state of diseased bison in Alberta, specifically regarding the proposed change to reclassify diseased bison from objects to protected species.		
19-10-636	That administration submit the existing signed right-of-way agreement on SE 8-106-15-W5M to Alberta Registries for registration on the property.	Byron	Rejected by Alberta Registries
November 5, 2019 Regular Council Meeting			
19-11-671	That the three County owned quarter sections immediately east of the Norbord plant south of High Level be offered for farmland lease in exchange for clearing.	Byron Grant	
19-11-673	That Mackenzie County continue to lobby the Provincial Government to extend the fire season year-round for the High Level Forest Area.	Len	Ongoing
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Council to govern
19-11-682	That administration follow-up with the Minister and Deputy Minister of Environment & Parks and our local MLA regarding the water diversion licenses as discussed.	Fred	Correspondence sent to Deputy Minister Bev Yee and MLA Dan Williams.
19-11-685	That administration work with Paramount Resources Ltd. and lobby the government to leave the road infrastructure intact.	Len	In progress
November 27, 2019 Regular Council Meeting			
19-11-704	That the Stray Animals Act summary be received for information and that administration investigate obtaining Inspector status.	Grant	Completed
19-11-717	That administration continue with the review of Policy DEV001 Urban Development Standards.	Byron	
19-11-731	That a letter be sent to the Minister of Environment & Parks regarding commercial fishing at Bistcho Lake and recreational fishing at Thurston Lake.	Len	Completed
19-11-736	That the response to Service Alberta regarding broadband internet include the projects in our region and the Zama Fibre Project partnership with Arrow Technologies.	Byron	
December 10, 2019 Regular Council Meeting			

Motion	Action Required	Action By	Status
19-12-757	That Alberta Transportation be invited to attend a Council meeting to discuss highway accesses.	Len	Meeting scheduled for February 21, 2020 in Grande Prairie
19-12-758	That the Rural Municipalities of Alberta (RMA) Resolution 15-19F Provincial Highway Access and Setback Authority be brought to the January 14, 2020 council meeting for review.	Carol	Will be presented at the meeting which Alberta Transportation attends.
19-12-768	That, in order to protect our residents and all citizens that use public roadways from smoke, Administration research all legal options and possible Municipal Government Act amendments which would allow the municipality to pass a bylaw that would restrict open-air burning without a provincial permit within the white zone and within 2 kilometers of a major roadway within our boundaries; and that Mackenzie County continue lobby the province for year round provincial permitting.	Len Carol	
19-12-781	That a letter be sent to the Minister of Energy regarding industry lease renewals.	Len	In progress
December 11, 2019			
19-12-793	That the Super B truck and trailers be disposed of in 2020.	Willie	
19-12-794	That the organizational chart be amended and approved as discussed effective January 1, 2020, as per Tracking Change #20.	Carol	In progress
19-12-795	That administration prepare a bid package for the maintenance of the La Crete hamlet parks.	Don	In progress
19-12-797	That administration bring back Policy PW009 Dust Control to include private application of calcium.	Dave	
December 18, 2019 Budget Council Meeting			
19-12-812	That administration submit an Expression of Interest for the Investing in Canada Infrastructure Program for the Mackenzie Wellness Centre Project, and research funding commitments by all parties.	Don	In progress
19-12-820	That Mackenzie County lobby the government for incentives to complete the Paramount abandonments within the next five years.	Council	
January 14, 2020 Regular Council Meeting			
20-01-017	That administration negotiate with the landowner for acquisition of the drainage ditch located at Part of NE 3-106-15-W5M in the Hamlet of La Crete.	Byron	RFD 2020-02-26
20-01-037	That Bylaw 1163-19, being a Lane Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a	Byron	Forward to Minister

Motion	Action Required	Action By	Status
	ten foot fenced walkway, be forwarded to the Minister of Transportation for approval.		
20-01-038	That Mackenzie County submit an application (if eligible) to the Western Grains Research Foundation (as the partnering body to receive the grant funding) in partnership with the Mackenzie Applied Research Association for the construction of an Agronomy Building.	Jennifer Grant	Complete
January 29, 2019 Regular Council Meeting			
20-01-046	That administration enter into a new lease agreement with Mackenzie Applied Research Association with a 2055 expiration date.	Grant	In progress
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	Letter of Intent sent to Environment and Parks
20-01-056	That Administration have a discussion with Paramount Resources regarding the North access to Bistcho Lake to address access for recreational and industrial purposes for the remainder of the 2019/2020 winter season.	Don	
20-01-060	That first reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B, subject to public hearing input.	Byron	PH 2020-02-26
20-01-063	That a letter be sent to S/Sgt. Gilbert regarding Cst. White's commendable service as our School Resource Officer and encourage that an extension be granted.	Len	Completed
20-01-066	That administration re-advertise and recruit locally for Subdivision and Development Appeal Board members.	Carol	Completed Deadline for applications 2020-03-02
20-01-067	That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.	Carol	In progress
20-01-068	That the local Councillor and Administration in the Zama area be authorized to meet with Canada Post to discuss future options for Canada Post Services in the community.	Don/ Len	2020-02-28
20-01-070	That administration review the December 4, 2019 Tri-Council Meeting Minutes and address any outstanding actions.	Len	Completed

Motion	Action Required	Action By	Status
February 10, 2020 Regular Council Meeting			
20-02-084	That the 2019 project budgets be amended for the Zama Recreation Society, with funding sources being the General Operating Reserve to: <ol style="list-style-type: none"> 1. Reduce the ZA Re-shingle hall project from \$35,000 to \$27,804 2. Increase the ZA Hall Electrical Upgrades project from \$31,887 to \$36,186 3. Increase the ZA Paint Interior of Hall project from \$30,000 to \$32,897 	Jennifer	Complete
20-02-085	That the 2020 budget be amended to include an additional \$1,000.00 for the LC-Fire Truck (2018) project to cover cost coverage and any other additional costs, with funding coming from the Vehicle and Equipment Reserve.	Jennifer	Complete
20-02-086	That Councillor Wardley be appointed to act as proxy at the Genesis Reciprocal Insurance Exchange Annual General Meeting in Edmonton on March 16, 2020 if the Reeve is unable to attend.	Carol	
20-02-088	That first reading be given to Bylaw 1169-20 being a Land Use Bylaw Amendment to Rezone Part of Plan 192 3085, Block 24, Lot 1 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B "H-R1B", subject to public hearing input.	Byron	PH 2020-03-10
20-02-093	That administration submit the Accreditation Quality Management Plan (QMP) amendments to the Safety Codes Council for approval as discussed.	Byron	
20-02-095	That the Member at Large vacancy on the Boreal Housing Foundation be advertised.	Carol	Completed Deadline for applications 2020-03-02
20-02-096	That Mackenzie County support the motions made by the Northern Alberta Elected Leaders (NAEL).	Len	Completed
20-02-100	That the unsightly premises bylaw be brought back to the next meeting for review and discussion.	Byron	RFD 2020-02-26
20-02-103	That first reading be given to Bylaw 1171-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 1 "HR-1" to accommodate a Dwelling-Duplex, subject to public hearing input.	Byron	PH 2020-03-10



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 13, 2020

The Honourable Jonathan Wilkinson
Minister of Environment and Climate Change Canada
200, Sacre-Coeur Blvd, 2nd Floor
Gatineau, Quebec
K1A 0H3

Dear Minister:

**RE: WOOD BUFFALO NATIONAL PARK STAKEHOLDER/COMMITTEE
INVOLVEMENT**

As a neighbor of Wood Buffalo National Park (WBNP) we have been observers to the ongoing actions taken by the Federal-Provincial-Territorial (FPT) Committee in response to the Reactive Monitoring Mission. We are keen to see the FPT making progress on the response and find that the structure of the Action Plan is sound considering the various jurisdictions involved.

We remain concerned, however; that as a neighboring jurisdiction that we have not been invited to participate in any of the thematic areas of the Action Plan. It is our agricultural community that faces the risk if the diseased bison are improperly managed, it is our communities that will be impacted by any flow regime adjustments along the Peace River, and it will be our communities that will be expected to embrace new conservation areas if buffers are created west of the park. Despite these immediate impacts to our community, we have struggled to receive updates of the proceedings, and other than being provided the opportunity to comment on the draft Action Plan, we have been completely excluded from the conversation.

For example, in response to Recommendation 10, Parks Canada states they will *“Conduct a comprehensive assessment of options, in order to underpin decision-making to put in place an effective buffer zone, as defined in the Operational*

January 13, 2020

Guidelines. The Birch River deserves particular attention as the only relatively intact major watershed of the PAD.” A significant portion of the Birch River headwaters are within Mackenzie County, and even if the land use decisions that are being made do not, via act or constitution, require municipal involvement, we argue that the local municipal government, accountable to the residents of the region, meets the criterion of an ‘organization that the minister considers appropriate’ to be involved.

We are aware of various community and stakeholder conversations that are occurring, focused on the seven thematic areas. We respectfully request to be formal participants in the areas regarding Conservation Area Connectivity, Wildlife (specifically bison), and Environmental Flows and Hydrology (specifically the Peace River). We have local knowledge and concerns that are important considerations for the ongoing execution of the Action Plan.

We formally request that Mackenzie County be invited to appoint a representative to participate in all monitoring committee activities, for items that may cause a social, cultural and/or economic impact to residents within Mackenzie County.

You may also be aware that several local communities have a desire for the highway network to continue through the park; extending Highway 58 east of Garden River to Peace Point in order to tie in with the existing road that extends from Peace Point north to Fort Smith. Mackenzie County supports the construction of this road, and believes that the community and stakeholder conversations that are already in action would be an ideal venue to further discuss this project.

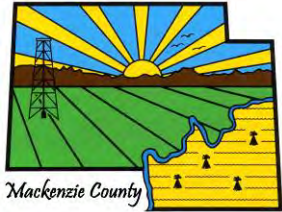
Thank you for your consideration and we look forward to the opportunity to provide continued feedback on the future of Wood Buffalo National Park through participation as a stakeholder on a monitoring committee. Please feel free to contact me at (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email lracher@mackenziecounty.com.

Sincerely,



Josh Knelsen
Reeve
Mackenzie County

- c: Hon. Jason Nixon, Minister of Alberta Environment and Parks
Arnold Viersen, MP Peace River – Westlock
Dan Williams, MLA Peace River
Dr. Martine Dubuc, Associate Deputy Minister, Environment and Climate Change Canada
Sue Milburn-Hopwood, Assistant Deputy Minister, Canadian Wildlife Service
Vanessa Charlwood, Acting Director, Canadian Wildlife Service – Prairies
Laurie Wein, Senior Manager, WBNP World Heritage Site Action Plan, International and Intergovernmental Affairs, Heritage Designations and Programs
Cam Lane, Executive Director Innovation and Intergovernmental Services Branch, Alberta Environment and Parks
Mackenzie County Council



Mackenzie County

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January 28, 2020

The Honourable Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Minister:

RE: STATUS OF WOOD BISON IN ALBERTA

The current status of the bison in and around the Wood Buffalo National Park provides an ongoing management challenge to not only the governments with jurisdiction but also to local users of the land. Through participation in the multi-stakeholder conference calls, we have maintained a general understanding of the efforts to monitor and mitigate the impacts of the diseased bison; however, we also understand that status change for the diseased bison from 'objects' to 'wildlife' is being contemplated.

There are two primary concerns that the diseased bison bring to our region. The risk of spread of bovine tuberculosis and brucellosis to the local cattle industry is one concern, and the other is the impact the diseased bison have on the natural landscape and the ecosystem health in the area they occupy.

We have been advised several times by the provincial experts that the risk of transference of the diseases into the local cattle herds is minimal. The region has a desire to grow its agricultural output, and eliminating the risk of disease transference is one important aspect of growing our local agricultural economy. We do not believe that the current level of provincial concern reflects the level of concern that will be experienced by a growing cattle industry.

In regards to the impact the diseases have on the overall ecosystem in the area they occupy, very little is known or understood about how these diseases affect other ungulates and predators, and how the disease is spread. This presents an ongoing concern to locals who hunt and trap in the area, especially to those who

rely on the wildlife for sustenance. We are dependent on others to provide the technical expertise and understanding but we ask that the reciprocation of that be appreciated by including locals in decision making in order to pass along observations and perspective.

We are concerned that significant changes to the status of the Wood Bison (*Bison bison athabascaë*) are being considered through amendments to Alberta's Wildlife Act, that are likely to have significant local impacts. The current classification as 'objects' allows locals to hunt/kill bison if they are seen in proximity to the developed areas of the County. Giving the diseased bison some form of protected status eliminates the local ability to manage the risk that the diseases pose to our agricultural industry. We are concerned that a management system that is currently working, albeit with significant flaws, is being revised independently of the communities that the changes will impact.

We request a full status report of the current, proposed and (anticipated) future classification, well-being and management practices for Wood Bison within Alberta. We also request that we be included in the conversation regarding any changes to management practices and tactics that may have an impact on local residents and/or industries. Additionally, we request the ability to continually provide input and share local context and concerns prior to any decisions being finalized.

We understand that this is a complex issue. The complexity of the issue requires local input to ensure the best decisions are being made for all Albertans. Regarding the delivery of a full status report, we are willing to meet with you in order to receive a thorough verbal report if that is your preferred delivery method.

We appreciate that you understand the concern we have regarding the management of Wood Bison in our region, and we thank you for taking the time to contemplate how to involve locals as we all move forward in this challenge.

Please feel free to contact me at (780) 926-7405 or josh@mackenziecounty.com, or Len Racher, Chief Administrative Officer, at (780) 927-3718 or lracher@mackenziecounty.com.

Sincerely,



Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment & Parks
Hon. Doug Schweitzer, Minister of Justice & Solicitor General
Dan Williams, MLA Peace River
Mackenzie County Council



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

AR99823

JAN 30 2020

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen and Council,

I was deeply saddened to learn of the loss of Reeve Bill Neufeld, who contributed greatly to Mackenzie County and the province during his 37 years in municipal government.

Bill will be fondly remembered by those who worked with him in Municipal Affairs. He was a principled man who cared deeply for his community and family, and he provided exceptional leadership as the region transitioned from improvement district, to county, and finally to specialized municipality. Bill's insights were crucial in navigating the diverse interests and needs of the unique communities within one of Alberta's largest municipalities.

The region as a whole benefitted greatly from Bill's leadership, exemplified by his collaboration efforts with Rainbow Lake and High Level, which led to the development of the Tri-Council Governance Protocols.

My thoughts and prayers, along with those of my colleagues, are with Bill's family, council, and the community during this difficult time. I offer our deepest condolences.

Yours very truly,


Kaycee Madu
Minister

cc: Carol Gabriel
Deputy Chief Administrative Officer, Mackenzie County

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A nonprofit organization providing veterinary care in Alberta

BOX137

FAIRVIEW AB T0H 1L0
PH 780 835 5440
vsiservices16@gmail.com

Mr. Len Racher, CAO, Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0

February 1, 2020

Dear Len,
Enclosed is your 2020 VSI requisition of \$52,000.

Total VSI administrative costs, for 2019, including G.S.T. (\$15,948) were approximately \$55,218. Your jurisdiction accounted for 521 (8.5%) of the 6099 claim lines processed thus your share of gross administrative costs (= total administrative cost minus claim related GST) was deemed to be \$3,433.

Investment income was approximately \$4,878. Total cost of your claims, as per your fourth quarter report, sent to gsmith@mackenziecounty.com and csarapuk@mackenziecounty.com, was \$41,289. This was 6.9% of total claims expenditures of \$601,414. Your share of the interest was deemed to be \$335

The 2019 VSI fee schedule was increased 2.8% with a 10% contingency added. As a result, your **2020 requisition is equal to your 2019 claims plus an 12.8% increase plus your estimated net administrative costs for 2019**. The total was rounded to the nearest \$500. (Net administrative costs = total administrative costs minus investment income rounded to the nearest \$100.)

Following is an estimate of your current VSI balance after adding 2019 administrative costs and investment income:

	Claims	Payments	Balance
Jan. 1, 2019			\$ (5,312)
Payments in 2019		\$ 54,800	\$ 49,488
2019 Claims	\$ 41,289		\$ 8,199
2.5 % GST 2019 Claims	\$ 1,032		\$ 7,167
Share of 2019 Expenses	\$ 3,433		\$ 3,734
Share of 2019 Interest		\$ 335	\$ 4,069

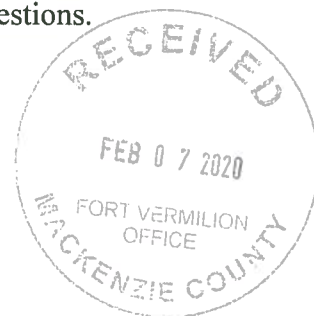
The amount in your **contract** was based on the **actual cost** of claims for **Oct 1, 2018 to Sept 30, 2019 plus an estimate of net administrative costs**. The amount of your **requisition is based on the actual cost of claims for 2019 plus an estimate of net administrative costs** (rounded to the nearest \$100). This explains the difference between your requisition of \$52,000 and the \$58,000 in your contract.

Please feel free to contact me if you detect any errors or if you have any questions. Thank you for your continuing support of VSI.

Yours sincerely

Rik Vandekerkhove, Manager

cc Grant Smith, Colleen Sarapuk





ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Government House Leader
MLA, Rimbey-Rocky Mountain House-Sundre*

FEB 13 2020

Reeve Josh Knelsen
Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0
josh@mackenziecounty.com

Dear Reeve Knelsen:

Thank you for our meeting during the Rural Municipalities of Alberta (RMA) Convention in November. I enjoyed my meetings with municipal leaders to discuss important issues affecting our province, including agricultural land expansion, grazing leases and commercial fishing.

With regard to commercial fishing, the Government of Alberta does not intend to reopen commercial fisheries in Alberta at this time because the issues that rendered commercial gill-net fisheries biologically and economically unsustainable are still present. Our government is committed to sustaining Alberta's fisheries for the benefit of Albertans, now and in the future, and commercial use of fish is the lowest priority for allocation.

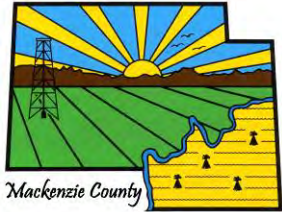
Our government understands that strong partnerships between rural municipalities and the provincial government are key to meeting community priorities. I see our meeting at the RMA Convention as essential to strengthening our partnership.

Thank you again for meeting with me, and I look forward to our continued work together.

Jason Nixon
Minister

cc: Laila Goodridge
MLA, Fort McMurray-Lac La Biche

Tany Yao
MLA, Fort McMurray-Wood Buffalo



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

February 18, 2020

S/Sgt. Jesse Gilbert
Fort Vermilion RCMP Detachment
P.O Box 94
4302 45th St.
Fort Vermilion, AB
T0H 1N0

Dear S/Sgt. Gilbert:

RE: CONSTABLE WHITE

Constable White has been a great asset to the Fort Vermilion RCMP detachment. His professional approach to policing has brought him into very high regard with Mackenzie County Council and residents. The work he has accomplished in our schools, as the School Resource Officer, has been nothing short of amazing; his engagement with our youth has motivated and inspired athleticism as well as other healthy environments. Additionally he provided an invaluable dedication and service during our 2019 wildfire event.

We realize that Cst. White has a great future ahead of him with the RCMP and although we do not wish to hold back his advancements, we would be extremely grateful to support a service extension in our community to continue building the relationships he has created, which ultimately supports crime reduction. We commend Cst. White for his contributions; he has the full support of Mackenzie County.

Thank you for your consideration.

Yours sincerely,

Josh Knelsen
Reeve
Mackenzie County

c: Mackenzie County Council

Boreal Housing Foundation

February 12, 2020

Associate Minister of Red Tape Reduction Grant Hunter
130 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Box 350
9913-106 St.
La Crete, Alberta
T0H 2H0
Phone 780-928-4349
Fax 780-928-4345



Dear Honorable Minister Hunter:

RE: Provincial Placement Policy & Delays in Client/Patient Re-assessments.

The Board of directors of the Boreal Housing Foundation would like to express our concerns regarding the Provincial Placement Policy and the delays in getting clients/patients reassessed.

It is our understanding that when local persons need supportive health care, they will be assessed by the local home care team. The local home care team submits all the documents to the placement coordinator in Fort McMurray, who then determines what level of care is needed. Once the client/patient has been placed in a level of care required, an available bed will be found for them. The placement coordinator will always try to find one as close to home as possible, but if the seniors don't want to leave the area to wait for a bed elsewhere, they get placed on the "secondary list". It was explained that the only way these clients can get on the "primary list" is to except an available bed anywhere in Alberta, then wait for a local bed opening. Clients/patients on the "primary list" will always get placed before clients/patients on the "secondary list". So, if a client/patient on the "primary list" in Edmonton needs a bed, and the only available bed in Alberta is available is in our facility, they will receive the available bed even though we have local clients waiting in our community on the "secondary list".

We strongly feel this contradicts the "aging in place" philosophy and want the "secondary list" to be eliminated from the policy and have all clients/patients put on the "primary list", no matter where they are waiting for a bed.

The Boreal Housing Foundation would also like to note that we have seen significant increases in the waiting times for the reassessment of client/patient, both those in care and those waiting for care. This process determines the level of care a client/patient requires as well as the level of compensation to the health care providers. These delays have resulted in people not receiving the level of care they require or in Boreal Housing's case, working below the correct compensation when the proper care is provided prior to the reassessment process. We respectfully request that Alberta Health work with Alberta Health Services to ensure the local resources are in place to provide client/patient assessment in a timely manner. This would greatly assist in ensuring people receive the level of care they require and decrease the anxiety experienced by themselves and their families.

Boreal Housing Foundation

Thank you for taking the time to consider our requests. We look forward to hearing from you.

Sincerely,



Cameron Cardinal, Board Chair
Boreal Housing Foundation

cc:

Honourable Minister of Health Tyler Shandro
423 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Honourable Minister of Seniors & Housing Josephine Pon
404 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Local M.L.A. Dan Williams
6th Floor,
9820 – 107 Street
Edmonton, AB T5K 1E7

Reeve Josh Knelson
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Mayor Crystal McAteer
Town of High Level
10511 – 103 Street
High Level, AB T0H 1Z0

Mayor Michelle Farris
Town of Rainbow Lake
P.O. Box 149
Rainbow Lake, AB T0H 2Y0



BIG LAKES COUNTY

5305-56 Street Box 239, High Prairie, AB T0G 1E0
T / (780) 523-5955 F / (780) 523-4227



February 12, 2020



Mackenzie County
Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen,

Re: 7th Annual Big Lakes Invitational Charity Golf Tournament

Our 7th Annual Big Lakes Invitational Charity Golf Tournament will take place on Thursday, August 6, 2020 at the High Prairie & District Golf Course. Our goal is to raise funding that will be donated to the Heart & Stroke Foundation, the Stollery Children's Hospital Foundation, the High Prairie Health Foundation, and the Swan Hills Hospital Foundation. In order to meet our goal, we are asking for sponsorship and participation from businesses and individuals.

By supporting this annual event you'll be supporting very worthy charities and helping us provide assistance to local organizations within our community. We ask that you consider sponsoring or registering a team. A copy of our registration/sponsorship form has been attached. As a sponsor, your name will be placed on signage that is posted at the event.

We hope that we can count on you to help support our charities. If you have any questions, please feel free to contact Jessica Martinson at 780-523-5955 or jmartinson@biglakescounty.ca.

Thanks in advance for your consideration!

Sincerely,


Richard Simard
Reeve

Enclosure



7TH ANNUAL BIG LAKES CHARITY GOLF TOURNAMENT

Thursday, August 6, 2020
High Prairie & District Golf Course

**TITLE SPONSOR AVAILABLE
CONTACT FOR MORE INFORMATION**

PROUDLY SUPPORTING:
*High Prairie Health Foundation
& Swan Hills Hospital Foundation*



*The heart and / Icon and the Heart&Stroke word mark are trademarks of the Heart and Stroke Foundation of Canada used under license.



In Support of the Stollery Children's Hospital Foundation

SPONSORSHIP PACKAGES:
(includes one complimentary entry)

- *PLATINUM — \$5000
- **GOLD — \$3000
- SILVER — \$2000
- BRONZE — \$1000
- HOLE #1 — \$2500
- HOLE IN ONE — \$1500
- GOLF CARTS — \$2000
- REGULAR HOLE — \$1500
- *BBQ — \$3000
- BREAKFAST — \$2000
- PEROGIES & SAUSAGE — \$1500
- WINGS & BEER — \$1500
- SHRIMP & CAESARS — \$1500
- BEVERAGE CART — \$1500
- SHOOTER HOLE — \$1500

*four complimentary entries
**two complimentary entries

REGISTRATION FORM

Deadline: July 10, 2020

ENTRY FEE \$150 PER PERSON

Includes green fee for 18 holes, cart, continental breakfast, food holes & BBQ

Contact Name: _____

Company Name: _____

Mailing Address: _____

Phone #: () - Fax #: () -

Email: _____

Please check one: All Players on the same team All Players on different teams

Players: _____

Registration Fee: _____ x \$150 = _____

Complimentary Golfer(s): _____

Sponsorship Amount: \$ _____

Total: \$ _____

METHOD OF PAYMENT *(please make cheques payable to: Big Lakes Charity Golf)*

Visa

Mastercard

Cheque

Cash

Invoice

Cardholder Name: _____

Credit Card #: _____

Expiry Date: ____ / ____ (MM/YYYY)

Authorized Signature: _____

SCHEDULE:

7:30 a.m. Breakfast & Registration
8:45 a.m. Welcome & Group Photo
9:00 a.m. Texas Scramble Shotgun start
3:30 p.m. BBQ & Live / Silent Auction

From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: Consultation opens on local election rules
Date: February 4, 2020 4:02:40 PM

Consultation opens on local election rules

February 04, 2020 [Media inquiries](#)

Government has opened consultation on the rules that govern municipal and school board elections in order to ensure they meet the needs and expectations of Albertans.

While the *Local Authorities Election Act* was reviewed and revised following local elections in 2017, government continues to receive feedback suggesting gaps exist in the legislation. As a result, government wants to hear from Albertans – including voters, elected officials, community advocacy groups and campaign volunteers – on how the rules can be improved to enhance transparency and participation in local elections.

“Albertans expect local elections to be fair, transparent and inclusive. This consultation will determine if and how we, as a government, can better meet these goals. While this will not be a wholesale review like the one in 2018, we are looking to Albertans for feedback on areas that can be improved before the next round of municipal and school board elections.”

Kaycee Madu, Minister of Municipal Affairs

Take the survey online

From Feb. 4 to March 4, Albertans can provide their feedback online at [Alberta.ca](#) about:

- the length of campaign period
- nomination process
- campaign finances
- third-party advertising
- recall of municipally elected officials

Government will also hold focused discussions with representatives from municipalities and community advocacy groups.

Feedback may be used to inform potential changes to the legislation, which could be brought forward in a future session of the legislature.

Quick facts

- The *Local Authorities Election Act* governs elections for cities, towns, villages, summer villages, municipal districts, counties, specialized municipalities and school boards.
- Metis Settlements and irrigation districts also use the act to conduct their elections. This review, however, does not include parts of the legislation that pertain to Metis Settlements and irrigation districts.

Related information

- [Local election rules engagement](#)

Media inquiries

Tim Gerwing

587-598-1593
Press Secretary, Municipal Affairs

[View this announcement online](#)
[Government of Alberta newsroom](#)
[Contact government](#)
[Unsubscribe](#)

From: [President](#)
Subject: Municipal Elections Don't Need Party Politics or Big Money
Date: February 14, 2020 2:28:23 PM
Attachments: [image004.png](#)
[image005.png](#)
[image007.png](#)
[Local Authorities Election Act – Consultation Feedback .pdf](#)

Dear Mayors, Councillors, and CAOs,
The provincial government has launched consultations on the *Local Authorities Election Act (LAEA)*, which governs elections for municipalities and school boards.

Municipal Affairs released a [survey](#) and indicated they will finish consultations on March 4. Although AUMA is uncertain of the motivation and timing behind proposing further changes to the LAEA given that amendments were just made in 2018, we have developed the attached feedback document based on the survey questions with the principles that local elections are:

1. **Democratic** - enable rule by the people.
2. **Inclusive** - ensure every eligible person can participate as a voter or candidate with minimal barriers.
3. **Fair** - provide an even playing field for each candidate regardless of whether they are an incumbent, a returning, or a first-time candidate.
4. **Transparent** - voters should have access to interim disclosure of contributions to candidates and third-party advertisers before the elections.
5. **Nonpartisan** - candidates are elected to represent and be accountable to municipal residents as a whole, not a political party.

We will share the feedback document with Municipal Affairs during an invite only, in-person consultation session taking place on February 19th. We will also be sharing it directly with the Minister of Municipal Affairs. The document mirrors the questions posed in the survey. I encourage you to look at our proposed responses and complete the [survey](#), or provide a [submission](#) on the consultation if you have not done so already.

I have been hearing from our members that there is an increasing concern that partisan politics are going to play a greater role in the next municipal elections and that the proposed changes to the LAEA are intended to facilitate this. Based on our principles above, we don't want party politics or big money in our municipal elections.

We, as a collective of municipal leaders, need to continue to advocate that the LAEA enables fair, transparent, non-partisan local elections that meet the democratic standards our citizens expect.

If you have any comments or questions about our feedback, please send them to Rachel de Vos at 780-409-4313 or at rdevos@auma.ca.

As always, if you have any questions or concerns about our advocacy, please feel free to reach out to me directly at 403-363-9224 or at president@auma.ca.

Sincerely,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Local Authorities Election Act – Consultation Feedback

Principles

Any further changes to the *Local Authorities Election Act* should ensure that local elections are:

- Democratic - enable rule by the people.
- Inclusive - ensure every eligible person can participate as a voter or candidate with minimal barriers.
- Fair - provide an even playing field for each candidate regardless of whether they are an incumbent, a returning, or a first-time candidate.
- Transparent - voters should have access to interim disclosure of contributions to candidates and third-party advertisers before the elections.
- Nonpartisan - candidates are elected to represent and be accountable to municipal residents as a whole, not a political party.
 - The MGA states in part 5, Division 3 that councillors have the statutory duty to: consider the welfare and interests of the municipality as a whole and to bring to council’s attention anything that would promote the welfare or interests of the municipality. Councillors are “expected to place the community’s interests above all else – each member of council is a spokesperson for the entire community – not themselves or any individual group.”

Feedback

Consultation topic and background from the province’s online survey	AUMA’s submission to the 2018 LAEA consultation	Proposed responses to questions provided by Municipal Affairs to guide discussion at an invite only, in-person consultation session taking place on February 19
Question 5- Campaign Period		
<p>The campaign period is when candidates may receive contributions and spend funds to support their campaign. The Act defines this period as January 1 to December 31 in the election year. In the case of by-elections, the campaign period is from when the by-election is called to 60 days immediately after election day.</p> <p>Outside of the campaign period, candidates may only accept up to \$2,000 in contributions and spend up to \$2,000 in support of their candidacy.</p>	<p>The campaign period should be explicitly defined so it can be consistently applied.</p>	<p><i>Is the current time period for campaign period sufficient?</i></p> <p>The campaign period of January 1 to December 31 in an election year, which was introduced in the last amendment to the Act, is reasonable and should remain the same.</p> <p>This period provides the right balance between limiting the advantage of incumbents and enabling enough time for candidates to organize, raise money and raise awareness of the local elections.</p> <p>The \$2,000 limit on spending outside the campaign period could be adjusted on a per capita basis to enable expenditures that reflect the size of the constituency.</p>

Questions 6 & 7- Nomination Period		
<p>In the year of a municipal or school board general election, nominations begin January 1 and remain open until six weeks before election day. For by-elections, nominations begin the day the by-election is called, and remain open until six weeks prior to election day.</p> <p>Currently, the nomination period aligns with the beginning of the campaign period. If the campaign period becomes longer, the nomination period would also have to be extended, or separate campaign and nomination periods would have to be introduced. Previously, candidates were required to submit a notice of intent to run in order to engage in the campaign period (i.e. collecting contributions and expending funds), along with separate requirements to submit a formal nomination form in order to be a candidate in the election.</p>	<p>Provide the same time between the nomination date and election date as the timeframe for federal and provincial elections (i.e. at least five weeks).</p> <p>Allow municipalities to adopt a bylaw to create a nomination period with a set deadline rather than a nomination day.</p> <p>Require candidates to complete an orientation on council and read and agree to comply with the council’s code of conduct as part of filing nomination papers.</p>	<p><i>Should the campaign period and nomination period have separate time periods and notice requirements?</i></p> <p>The nomination period adopted in the most recent amendments to the Act should remain.</p> <p>Maintain that candidates must be nominated before incurring campaign expenses.</p> <p>The Government of Alberta should work with AUMA and RMA to provide prospective candidates with access to an online Munis 101 style course so that they are aware of the roles and responsibilities of councillors ahead of the election.</p>
Question 8- Candidate Surplus		
<p>All municipal and school board candidates must file a campaign disclosure statement following a general election or by-election. If a candidate has a surplus, the funds are held in trust by the municipality or school board.</p> <p>The funds remain with the municipality or school board until a candidate files nomination papers in a by-election or the next general election. If a candidate does not run in the next general election, the candidate must direct the municipality or school board to donate the funds to a registered charity within six months of election day. If the candidate does not provide direction to the municipality or school board, the money becomes the property of the municipality or school board.</p>	<p>Provide clear and comprehensive definitions and timeframes for campaign contributions, allowable campaign expenditures, campaign period, and campaign surplus and campaign deficit.</p> <p>Word the legislation to make it clear that surplus and deficit amounts must be reported regardless of whether candidate is running in the next election.</p>	<p><i>If a candidate has a surplus following a general election or by-election, what should be done with these funds?</i></p> <p>All campaign surpluses should be donated to the municipality or to a registered charity after the election, regardless of whether a candidate runs again in a future election, in order to give future challengers an equal playing field.</p>

Questions 9-14 - Campaign Contribution Limits

Only residents of Alberta may make campaign contributions to a candidate, and only during the campaign period. Corporations and unincorporated organizations, including trade unions and employee organizations are not eligible to contribute to a candidate’s campaign. Any individual who does not live in Alberta is prohibited from contributing to a candidate’s campaign.

According to the current legislation, any Albertan may contribute up to \$4,000 in total, province-wide, to candidate campaigns. They may also contribute up to \$4,000 in total, province-wide, to school board trustee candidate campaigns. These limits apply to the one-year campaign period.

While AUMA appreciates that the intention of the province-wide \$4,000 per donor limit is to align municipal and provincial rules, this system will not function properly at the local level due to differences in municipal elections. Given the lack of a central body like a party, there is no clear mechanism for tracking and monitoring contributions as they are made. This would make it administratively difficult or impossible to fairly implement the change. As well, this change would compound with the potential ban on corporate and union donations to have the cumulative impact of severely limiting local election campaign activities across the province. It may also have the unintended impact of forcing self-funded candidates to carry out fundraising, given that their self-contribution would drop from \$10,000 to \$4,000.

Enable tax credits for individual donations to campaigns. Given that a tax credit is already in place for contributions in both provincial and federal elections, it would be more fair and transparent to create a matching one in local elections. This would also give more Albertans of varying financial means the ability to contribute towards campaigns. While we appreciate that the fiscal situation in Alberta is challenging, we believe that it is essential to align the contribution system with provincial elections in the interest of democracy and fairness.

Donations from provincial and federal political parties should be banned in addition to corporate and union donations.

How should the campaign contribution limits be applied? What would be an acceptable limit on contributions?

The maximum contribution should remain \$4,000 but be applied at the municipal level not the provincial level, in order to make enforcement feasible.

Donations from provincial and federal political parties should be banned in addition to corporate and union donations

The LAEA currently has a provision that municipalities may pass bylaws requiring candidates to file pre-election disclosure statements. This should be turned into a requirement so that voters in every municipality in Alberta have access to pre-election disclosure statements.

Questions 15-17- Campaign Expense Limit		
<p>Currently, there are no limits on campaign expenses in local elections in Alberta. Any candidate in any local election can spend any funds they wish, with no limit. The Government of Alberta has the authority to establish limits on local election campaign spending by way of regulation; however, no regulation is currently in place.</p>	<p>Municipalities should be enabled to set limits through municipal bylaws as an option.</p> <p>It is not appropriate to set a province-wide campaign spending limit when the type and scope of campaign activities vary according of the size of the constituency. For example, the activities of a candidate in a city ward with tens of thousands of residents will be very different from a candidate who is running in a village election.</p>	<p><i>Should there be a limit on campaign expenses in local elections established through a regulation under the LAEA? If maximum limits on local campaign expenses are established by regulation, what should be considered in setting the limit?</i></p> <p>Either enable municipalities to set a limit through bylaw or establish a common base amount with a per capita escalator so that spending is appropriate to the size of the constituency. For example, there could be a base amount of \$2,000 plus \$0.75 per resident.</p> <p><i>If an individual entirely self-funds their campaign, should they have a different limit from those that who collect contributions?</i></p> <p>No. Having the same limit reduces the advantage of personal wealth.</p>
Questions 18- 23-Third-Party Advertising		
<p>A third-party advertiser is any individual, corporation or group, excluding a candidate, that engages in election or political advertising. A group includes an unincorporated group of individuals or corporations acting together for a common purpose, and includes trade unions and employee organizations, as well as any combination of individuals, corporations, trade unions or employee organizations.</p> <p>Election and political advertising include campaigning for or against a candidate, including an advertising message that takes a position on a municipal election issue. Currently, the only difference between election and political advertising is that election advertising is specific to the period of May 1 in the year of a general election to the close of voting stations on election day, whereas political advertising may occur any time.</p>	<p>AUMA supports the establishment of disclosure provisions for third party lobby groups through LAEA and/or through other legislation consistent with the requirements of the <i>Election Finances and Contributions Act</i>.</p> <p>In instances where a third party advertises for or against a specific candidate, provisions could be set out for contributions limits and disclosure.</p>	<p><i>Is a distinction needed between election period advertising and political advertising?</i></p> <p>Maintain provisions that distinguish between election-period advertising and political advertising should be maintained.</p> <p><i>When should third-party advertisers be required to register with local jurisdictions?</i></p> <p>Maintain the current requirement to register once they have reached or intend to reach \$1,000 in expenses.</p> <p><i>Should third-party advertisers be required to file disclosure statements with the local jurisdiction?</i></p> <p>Third party advertisers should be required to make quarterly disclosures of their organizers, directors and contributors and expenses when their spending reaches, or is intended to reach, \$1,000.00.</p>

<p>Third parties participating in political and election advertising must register with the jurisdiction where they intend to advertise when they have reached, or intend to reach, \$1,000 in expenses or contributions.</p> <p>There are no limits on the maximum amount of contributions to third party advertisers.</p> <p>Every third party is required to appoint a chief financial officer who authorizes any expenses incurred by the third party.</p> <p>Third parties are required to file disclosure statements with the local jurisdiction annually for political advertising, and by March 1 in the year following a general election for election advertising.</p> <p>Third parties are also required to identify themselves in political or election advertising, including authorization for the advertisement, name, and contact information. This mirrors the requirement of third-party identification during provincial elections. The government is required to establish guidelines for identification of third parties in advertisements.</p>		<p><i>Should there be a maximum limit on third party advertising expenses?</i></p> <p>Campaign contribution and expense limits for third party advertisers should align to limits for candidates.</p> <p>Additional consideration should be given to preventing third party advertisers from using interconnected organizations (e.g. subsidiaries) to circumvent disclosure requirements as well as contribution and spending limits.</p>
<p>Questions 24-25 Elected Official Recall</p>		
<p>Recall is the ability for eligible voters to remove current elected officials through a defined process, such as a petition and a special recall vote.</p> <p>Currently, Alberta legislation does not provide for the recall of local elected officials. Recall provisions are more widely available in the United States. Recall is also available in British Columbia, but only for provincial elected officials.</p>	<p>Not applicable.</p>	<p><i>Should recall legislation be established for municipal and school board elected officials?</i></p> <p>Any recall legislation for local elected officials should align with recall provisions for provincial elected officials, with consideration that thresholds for petitions or other recall mechanisms should vary based on the size of the constituency.</p>



To: All Municipal Administrators and Municipal Associations
Subject: 2020 Minister's Awards for Municipal Excellence

The Honourable Kaycee Madu, Minister of Municipal Affairs, is pleased to announce the 2020 Minister's Awards of Municipal Excellence. The 19th annual awards recognize municipal government excellence and promotes knowledge sharing among municipalities.

For the 2020 program, submissions will be accepted in the following categories:

Partnership (open to all municipalities)

Award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.

Building Economic Strength (open to all municipalities)

Award will be given for an innovative initiative involving the municipality and business community that addresses a challenge affecting community economic strength.

Service Delivery Innovation (open to all municipalities)

Award will be given for an innovative initiative that improves the delivery or reduces the cost of a program or service through a more efficient process or through the use of an alternate delivery approach.

Enhancing Community Safety (open to all municipalities)

Award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g. lighting, accessibility, traffic calming measures), and community services initiatives.

Smaller Municipalities (open to municipalities with populations less than 5,000)

Award will be given for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community.

Submission forms and additional details can be found on the [Minister's Awards webpage](#). The deadline for submissions is **March 31, 2020**.

If you have any questions regarding the Minister's Awards for Municipal Excellence please direct them to the Municipal Excellence Team: at 780-427-2225, or by email at menet@gov.ab.ca.

Sincerely,

The Municipal Excellence Team